



UNITED NATIONS CHILDREN'S FUND GENERIC JOB PROFILE (GJP)

I. Post Information

Job Title: **Child Protection Officer - Data Management and Evidence Generation**
Supervisor Title/ Level: **Child Protection Specialist /P3**
Organizational Unit: **Programme/ Child Protection**
Post Location: **Cambodia Country Office**

Job Level: **Level 2**
Job Profile No.: **XXX**
CCOG Code: **XXX**
Functional Code: **XX**
Job Classification Level: **Level 2**

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context:

The need for relevant and accurate data and documentation on child protection is essential in any country for monitoring data trends, for planning and advocacy purposes, and for tracking progress towards the Sustainable Development Goals and its targets. Although Cambodia has a wealth of data on child protection, it is dispersed across various sectors and studies. In an effort to fill this gap, UNICEF Cambodia, in collaboration with UNICEF New York, published the Statistical Profile of Child Protection in Cambodia (2018) which for the first time, brings key child protection data into a concise, consolidated and comprehensive form, and also identifies data gaps and shortcomings, along with specific ways to address them.

The development of a Child Protection Information Management System (CP-IMS) has been clearly identified as a priority and has been on the national agenda for some time. Such a system would be managed by the Ministry of Social Affairs, Veterans and Youth Rehabilitation (MoSVY) and would consist of effective and integrated processes for the routine collection, analysis and interpretation of key data to inform the child protection system at all levels from early detection to response. The development of the CP-IMS is expected also to build on and strengthen the existing NGO systems in place for data collection and reporting, such as the child safe movement and hotlines established by the Partnership Programme for the Protection of Children (3PC) and

the case management system developed by Children in Families with support from Family Care First (FCF).

UNICEF Cambodia has started the process of supporting the development of a CP-IMS during the current Country Program Action Plan (2016-2018) and will continue to support its establishment and operationalisation during the next Country Programme Action Plan (2019-2023).

In addition, the Government is implementing a range of key national programmes to improve the protection of children from harm. Monitoring and evaluation systems, documentation and tracking of results are required. These programmes are listed below.

This work is being supported by USAID and will be implemented in collaboration with 3PC and FCF partners.

Purpose for the job:

The Child Protection Officer - Data Management and Evidence Generation, will provide professional technical support for the data management, sector planning and evidence generation in child protection while learning organisational rules, regulations and procedures to support the development, implementation and monitoring of the Child Protection output results of the Country Programme. The Child Protection Officer - Data Management and Evidence Generation is expected to work in close collaboration with and assist the UNICEF Technical Advisor on Data management, sector planning and evidence generation under the process of recruitment.

The Child Protection Officer - Data Management and Evidence Generation, reports **to the Child Protection Specialist/ P3** for supervision.

III. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

1. Design and operationalization of the CP-IMS, including producing and publishing quarterly reports on progress, challenges and lessons learned
2. Capacity building of key staff in MoSVY and partners to operationalise the CP-IMS and the INSPIRE Indicator Guidance and Results Framework for Ending Violence Against Children
3. Development of a child protection sector plan under the leadership of MoSVY
4. Evidence generation for the national child protection programme
5. Monitoring and evaluation to track, document and report on results for national child protection programmes

1. Technical support to MoSVY to design and operationalise the CP-IMS, including producing and publishing quarterly reports on progress, challenges and lessons learned

- Support the development and finalization of a monitoring framework of the CP-IMS containing metadata on core indicators to be endorsed by MoSVY
- Support the improvement of data collection efforts for frequently undercounted groups of children, including children victims of violence, abuse and neglect, children outside of family care, children victims of trafficking and children in street situations
- Support the development of protocols for ethical and safe data collection on child protection issues to protect children from possible harm deriving from their involvement
- Support regular reviews of the CP-IMS, organize annual data forum and the production of annual CP-IMS generated reports on the child protection situation in Cambodia

2. Capacity building of key staff in MoSVY and partners to operationalise the CP-IMS and the INSPIRE Indicator Guidance and Results Framework for Ending Violence Against Children

- Contribute to the design and implementation of a capacity building plan for key staff in MoSVY who will be operating the CP-IMS.
- Assist in developing and implementing training programme based on the needs of partners.
- Provide technical support to 3PC network partners and other partners to establish sub-national sentinel data reporting systems on cases of violence against children, and to compile and disseminate quarterly reports

3. Technical support for the development of a child protection sector plan under the leadership of MoSVY

- Assist in the development of a concept note for the child protection sector plan
- Assist in organizing necessary meetings and consultations with key stakeholders for the development of a child protection sector plan
- Contribute to develop and finalize the child protection sector plan with inputs from all stakeholders, with the aim of having it endorsed by MoSVY

4. Evidence generation for the national child protection programme

- Support the collaboration with internal and external partners to provide operational and technical support for evidence generation for the child protection sector
- Assist in manage and produce key publications documenting the UNICEF Child Protection programme, comprised of lessons learned, effectiveness of various programme models, and policy and programme briefs
- Undertake field visits in order to monitor, evaluate and document the UNICEF Child Protection programme implementation, including to identify problems and propose remedial actions and alternative courses of actions to improve programme delivery

5. Monitoring and evaluation to track, document and report on results for national child protection programmes

- Contribute in providing technical support to partners to establish effective monitoring and evaluation frameworks to track, document and report on results for each of the following 9 national child protection programmes:
 - the Violence Against Children Action Plan
 - the Juvenile Justice Strategic and Operational Plan
 - the Alternative Care Policy
 - the Child Protection Pagoda Programme
 - the Clinical Handbook for Health Care for Children Subjected to Violence or Sexual Abuse
 - the Positive Discipline Programme
 - the Positive Parenting Programme
 - Cambodia PROTECT, a communications strategy to prevent violence against children and unnecessary family separation
 - the Partnership Programme for the Protection of Children (3PC)

IV. Impact of Results

The efficiency and efficacy of support provided by the Child Protection Officer to programme preparation, planning and implementation, contributes to the achievement of sustainable results to create a protective environment for children against harm and all forms of violence, and ensures their survival, development and well-being in society. Success in child protection programmes and projects in turn contributes to maintaining and enhancing the credibility and ability of UNICEF to provide programme services for mothers and children that promotes greater social equality in the country.

V. Competencies and level of proficiency required (based on UNICEF Professional Competency Profiles.

Core Values

- Commitment
- Diversity and inclusion
- Integrity

Core competencies

- Communication (II)
- Working with people (I)
- Drive for results (I)

Functional Competencies:

- Formulating strategies and concepts (I)
- Analyzing (II)
- Applying technical expertise (II)
- Learning and researching (II)
- Planning and organizing (II)

VI. Recruitment Qualifications

Education:

A university degree in one of the following fields is required: international development, human rights, psychology, sociology, international law, or another relevant social science field.

Experience:

A minimum of two years of professional experience in social development planning, data management and management in child protection related areas is required.

Experience working in a developing country is considered as an asset.

Relevant experience in programme development in child protection related areas in a UN system agency or organization is considered as an asset.

Experience in Information Management Systems is an added advantage.

Language Requirements:

Fluency in English is required. Knowledge of another official

	UN language or local language of the duty station is considered as an asset.
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