

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

<b>Title</b>  <b>International consultant to develop ECD operational guidance &amp; integrated ECD action plan.</b>	<b>Funding Code:</b> SC189903. Activity: 1.3.3.3 Support Early Childhood Interventions (ECD) related interventions in CMAM & IYCF service delivery sites	<b>Type of engagement</b>  <input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor Part-Time <input type="checkbox"/> Individual Contractor Full-Time	<b>Duty Station:</b>  Khartoum with field visits
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**Purpose of Activity/Assignment:**

The overall purpose of the assignment is to lead the development of an ECD action plan and operational guidance and support the strengthening of ECD programming in Sudan through the integration of key ECD related interventions within the available health and nutrition platforms.

**Scope of Work:**

The ECD consultancy aims to achieve the following objectives:

1. Develop a comprehensive ECD Situation Analysis in line with the new guidance [on New Generation Situation Analysis](#) and based on a desk review of:
  - a. Existing and available policies, strategies, frameworks, and programmatic documents on ECD in Sudan
  - b. Existing relevant ECD programmes, services and stakeholders in Sudan with identification of gaps and opportunities
  - c. Relevant UNICEF global and regional strategies and programmatic documents.
2. Guide the establishment and strengthening of a multi-sectoral ECD coordination mechanism which will support the development and implementation of the ECD programme.
3. Lead on developing the ECD programme theory of change and integrated multisectoral ECD action plan, including an M&E Framework and costing, in coherence with the global ECD Programme guidance and Nurturing Care Framework.
4. Provide recommendations on how to strengthen the application of ECD related interventions within the available health and nutrition platforms including into wasting treatment and prevention services with focus on IYCF and growth monitoring interventions and develop related operational guidelines.
5. Develop specific training content based on the identified country needs and by combining both the care for child development and caring for caregivers' packages.
6. Strengthen capacities of UNICEF health and nutrition staff and government at national and sub-national level to enable them to scale-up of the ECD related interventions.
7. Develop an article which documents the Sudan country office experience in ECD programming to date.

**Child Safeguarding**

Is this project/assignment considered as "[Elevated Risk Role](#)" from a child safeguarding perspective?

☐ YES    ☒ NO    If YES, check all that apply:

**Direct contact role**    ☐ YES    ☐ NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

**Child data role**    ☐ YES    ☐ NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

<b>Budget Year:</b>  2021/2022	<b>Requesting Section/Issuing Office:</b>  H&N section- Sudan CO	<b>Reasons why consultancy cannot be done by staff:</b> <i>International capacity is needed to support ECD agenda in Sudan, this consultancy needs specific technical background and experience which is not available in section staff.</i>	
<b>Included in Annual/Rolling Workplan:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:			
<b>Consultant sourcing:</b>  <input type="checkbox"/> National <input checked="" type="checkbox"/> International <input type="checkbox"/> Both  <b>Consultant selection method:</b>  <input checked="" type="checkbox"/> Competitive Selection (Roster) <input checked="" type="checkbox"/> Competitive Selection (Advertisement/Desk Review/Interview)		<b>Request for:</b>  <input checked="" type="checkbox"/> New SSA – Individual Contract  <input type="checkbox"/> Extension/ Amendment	
<b>If Extension, Justification for extension:</b>			
<b>Supervisor:</b>  Chief of H&N section	<b>Start Date:</b> 1.10.2021	<b>End Date:</b> 31.8.2022	<b>Number of Days (working)</b>  11 months

Tasks/Milestone:	Deliverables/Outputs:	Timeline
Develop a comprehensive ECD Situation Analysis to inform the next steps in Sudan based on a desk review of: <ol style="list-style-type: none"> <li>Existing and available policies, strategies, frameworks, and programmatic documents on ECD in the in Sudan</li> <li>Existing relevant ECD programmes / services and stakeholders in Sudan with identification of gaps and opportunities</li> <li>Relevant UNICEF global and regional strategies and programmatic documents.</li> </ol>	Draft situational analysis prepared, discussed with UNICEF & Ministry team and finalised	November 2021
Guide the establishment and strengthening of a multi-sectoral ECD coordination mechanism including developing TOR and other strategic documents	Multisectoral ECD coordination mechanism in place and key documents developed	December 2021
Lead on developing the ECD programme theory of change and integrated multisectoral ECD action plan in coherence with the global ECD Programme guidance and Nurturing Care Framework	ECD TOC and integrated action plan developed	January 2022
Support the development of an M&E framework and costing with clear linkages and sector contributions.	M&E framework and costing developed	February 2022
Develop recommendations on how to strengthen the application of ECD related interventions within the available health and nutrition platforms This includes identifying current practices and the opportunities for the implementation of stimulation and responsive caregiving in to wasting treatment and prevention services with focus on IYCF and growth monitoring interventions.	The framework for implementing ECD related interventions within wasting treatment and prevention services with focus on IYCF and growth monitoring developed	March 2022
	The framework is finalized and endorsed by FMOH	April 2022
Develop operational guidelines for the implementation of ECD related interventions through different health & nutrition platforms	Operational guidance drafted	May 2022
	Operational guidance finalised and endorsed by FMOH	June 2022
Develop specific training based on country need and by combining both the care for child development and caring for caregivers' packages.	Specific training contents developed	July 2022
Strengthen capacities of UNICEF health and nutrition staff and government at national and sub-national levels to strengthen the efforts for the scale-up of the ECD related interventions	6 Orientation sessions for UNICEF team and partners conducted	August 2022
Document Sudan CO experience in ECD	Article on Sudan experience in ECD developed	September 2022

<p><b>Minimum Qualifications required:</b></p> <p><input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other</p> <p>Enter Disciplines</p>	<p><b>Knowledge/Expertise/Skills required:</b></p> <ul style="list-style-type: none"> <li>• Master's degree in health, nutrition, public Health, or social studies/policies development</li> <li>• Extensive knowledge and understanding of Early childhood development (ECD) &amp; experienced in developing its related strategies, guidelines &amp; frameworks</li> <li>• At least 8 years of experience working in the field of early childhood development (ECD) in multi-sectoral context and in health and nutrition interventions in particular</li> <li>• Willingness and capacity to be flexible and accommodating when faced with difficult working conditions.</li> <li>• Experience working within the humanitarian and development contexts</li> <li>• Established excellence in written communication, including the preparation of easy to understand capacity building materials.</li> <li>• Fluency in written and spoken English and Ability to ensure effective communication, (Fluency in Arabic language is an asset)</li> </ul>		
<p><b>Administrative details:</b></p> <p>Visa assistance required: <input checked="" type="checkbox"/> X</p> <p>Transportation arranged by the office: <input type="checkbox"/></p>	<p>Home Based <input type="checkbox"/> Office Based: <input checked="" type="checkbox"/> X</p> <p>If office based, seating arrangement identified: <input checked="" type="checkbox"/> X</p> <p>IT and Communication equipment required: <input checked="" type="checkbox"/> X (Typically, consultant should use his/her IT equipment)</p> <p>Internet access required: <input checked="" type="checkbox"/> X</p>		