

TERMS OF REFERENCE
TECHNICAL ASSISTANCE FOR THE DIRECTORATE OF CHILDREN'S AFFAIRS
MINISTRY OF GENDER, CHILDREN AND SOCIAL WELFARE

Purpose:	Technical Assistance to support the Ministry of Gender, Children and Social Welfare, particularly the directorate of children Affairs to strengthen capacities in delivering results for children and following up of work plan with UNICEF.
Reporting Line	The consultant will report directly to the Child Protection Specialist in UNICEF
Suggested Duration:	6 months (September 2022 – February 2023)
Remark	National

A) Context and justification

In the past decade, The Gambia has put a lot of efforts in the advancement of children rights and in the promotion of child protection. In 2015, the Government of the Gambia developed a National Strategy for Child Protection (2016-2020) and a costed plan of action to guide its implementation (2016-2018). In January 2019, a new Ministry of Gender, Children and Social Welfare (MoGCSW) was formally established to address issues related to children affairs, as well as strengthening their gender empowerment programming. By all indications, The Gambia government is committed to respect, promote, and fulfill children rights and to ensure that all children in The Gambia receive comprehensive protection that contributes to the achievement of their full potential. Since its inception and despite support provided by UNICEF to establish a strategic framework for programming, learning and resource allocation, the Ministry has been struggling to play its essential role of coordination and advocacy lead for issues related to children. In addition, the Ministry receives very little funding from the central level, reducing its capacity in human resources and even more in taking the lead of the child protection in the country. All activities are funded by ONG and International Organizations with links to their own management and to donors. This situation highly affects the Ministry's capacities in the implementation and reporting of programs with UNICEF, leading sometimes with activities not implemented in time, causing lack of results attainment for children and aged DCTs affecting the image of the organization.

In order to support the Ministry of Gender, Children and Social Welfare, particularly the directorate of children Affairs to strengthen capacities in delivering results for children and in following up work plan with UNICEF, the Ministry of gender Children & Social Welfare, a technical assistant will be provided and placed directly with the Directorate of children Affairs at the Ministry while responding directly to UNICEF

B) Objectives

To support the Ministry of Gender, Children and Social Welfare, particularly the directorate of children Affairs to strengthen capacities in delivering results for children and following up of work plan with UNICEF

In particular,

1. Support the Case Management System implementation
2. Coordinate the Mapping of all the Child Protection Stakeholders
3. Provide technical assistance in the execution of monitoring and coordination activities
4. Establish and maintain contacts with the regional Social Workers to support delivery of their indicators including contacts with the Community Child Protection Committees, interventions in communities and schools and the reporting of data

5. Support to follow donors' administrative procedure (in particular UNICEF's forms and procedures)
6. Support the preparation of progress reports on UNICEF activities

C) Expected deliverables

The Consultant will work under the joint supervision of the Child protection Specialist and the Directors of Children Affairs and Gender Equality.

The expected key deliverables are as follows:

1. A coordination system established and functional for the implementation of the case management system in collaboration with the regional Social Workers to implementing the case management system, including the use of the SOP and the reporting of cases
2. Production of an updated mapping of child protection stakeholders
3. A plan of monitoring established in collaboration with the Ministry to conduct monthly supervision of activities supported by UNICEF
4. All UNICEF activities implemented in time with timely reporting and justifications
5. A monthly report upon which payment will be based

D) Scope of the work

The Technical Assistant will be at the Ministry of gender, Children and Social Welfare every working day during working hours and will be allocated an office space. He/she will have regular weekly update with the Child protection Specialist in charge of his supervision.

E) General Conditions: Procedures, Logistics, and Ethics

- It is an office-based assignment. The Consultant will be provided an office space at the Ministry of Gender, Children, and Social Welfare in The Gambia.
- During the first week, the Ministry of Gender, Children will introduce the Consultant to the relevant stakeholders.
- The Consultant is held by strict confidentiality rule regarding all aspect of his/her work with the Ministry and UNICEF

F) Qualifications required

- A Bachelor's degree in the Social Sciences with at least 2 years work experience in the field of child protection.
- In-depth knowledge and experience in organizational management and monitoring process
- Familiarity with National, Regional and International policies, laws and conventions/ instruments promoting the welfare and rights of women, children and the socially deprived.
- Excellent analytical and writing skills in English

G) Reporting

The Consultants will report to the Child Protection Specialist in UNICEF/Director of Children's Affairs.

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