

Consultancy – Technical support on Child Protection in Emergencies, UNICEF East Asia Pacific Regional Office (EAPRO), Bangkok, Job No #567259

Timeline/ Deliverables	Month (end of month)
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Attendance (virtual if not based in Bangkok) in the Child Protection Annual Planning Meeting to present on planned activities for 2025 (last week of Jan/first week of Feb) (3 days) • Capacity assessment of staffing needs on CPiE developed and launched • Country CPiE focal point email list updated • Introductory CPiE focal point virtual meeting held • Analysis and quality assurance of child protection in humanitarian action indicators as part of the country office reporting on 2023 	<p>January 2024 (half month)</p>
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Capacity building plan developed for the contract duration, based on a needs assessment of staff • Webinar/interactive clinic or workshop (max 2 hours) organized and delivered with CPiE focal points and partners (based on the capacity building plan), with short report produced and materials disseminated to participants • Concept note for mentoring/coaching scheme on CPiE developed and circulated to country offices for expressions of interest • Regional (of regional INGOs and relevant UN agencies) child protection in emergencies working group revitalized and meeting held and summary of discussions developed and disseminated • Fact sheet (2 page) produced on the situation of children in emergencies in the East Asia and the Pacific and Unicef action • Inputs developed for resource mobilization submission for climate resilient child protection systems • Attendance at the Technical Working Group for the development of the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (2-3 hours) • Preparation for the regional consultation and sensitization workshop held for representatives of social welfare and national emergency agencies on the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (to be held in May) 	<p>February 2024</p>
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies. • Call for external roster of child protection in emergency consultants issued • By mid March Country Offices and staff identified to participate in Phase 1 of the mentoring/coaching programme on CPiE • One case studies on effective preparedness and anticipatory action on CPiE developed • Effective session delivered for the EAPR Child Protection Network Meeting (and attendance at the network meeting) 18-21 March 2024 • Fact sheet/guidance note developed on climate resilient child protection systems and the accompany measurement framework (max 5 pages) • Preparation for the regional consultation and sensitization workshop held for representatives of social welfare and national emergency agencies on the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (to be held in May) 	<p>March 2024</p>

<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • In country mission to support country offices with preparedness and anticipatory action for child protection in emergencies (dates tbc – envisaged end of March or beginning of April) • Mentoring/coaching programme on CPIE initiated (to run for 12-16 weeks) • Deep dives with the CPIE community of practice held and summary developed and disseminated • Regional (of regional INGOs and relevant UN agencies) child protection in emergencies working group revitalized and meeting held and summary of discussions developed and disseminated • Attendance at the Technical Working Group for the development of the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (2-3 hours) • Preparation for the regional consultation and sensitization workshop held for representatives of social welfare and national emergency agencies on the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (to be held in May) 	April 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Webinar/interactive clinic or workshop (max 2 hours) organized and delivered with CPIE focal points and partners (based on the capacity building plan), with short report produced and materials disseminated to participants • Mentoring/coaching programme on CPIE ongoing • Regional consultation and sensitization workshop held for representatives of social welfare and national emergency agencies on the AEAN Guidelines on the role of the social service workforce in disaster risk reduction (2 days) and report produced (3 days) 	May 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Expanded external roster of child protection in emergency consultants • Expanded internal roster of staff for child protection in emergencies completed • Mentoring/coaching programme on CPIE ongoing • Deep dives with the CPIE community of practice held and summary developed and disseminated • ASEAN Guidelines on the role of the social service workforce in disaster risk reduction finalized and submitted for ASEAN endorsement 	June 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • In country mission to support country offices with preparedness and anticipatory action for child protection in emergencies (dates tbc) • Attendance (virtual if not based in Bangkok) at the mid term child protection section review meeting (1.5 days) • Mentoring/coaching programme on CPIE ongoing 	July 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Review of mentoring/coaching programme on CPIE, including through participants and supervisor survey • Country Offices and staff identified to participate in Phase 2 of the mentoring/coaching programme on CPIE • Deep dives with the CPIE community of practice held and summary developed and disseminated 	August 2024

<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Review and inputs for humanitarian action for children appeal • Report and training materials for the three day Child Protection in Emergencies Training (in person) • Phase 2 Mentoring/coaching programme on CPiE initiated (12-20 weeks) • Regional (of regional INGOs and relevant UN agencies) child protection in emergencies working group revitalized and meeting held and summary of discussions developed and disseminated 	September 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • In country mission to support country offices with preparedness and anticipatory action for child protection in emergencies (dates tbc) • Webinar/interactive clinic or workshop (max 2 hours) organized and delivered with CPiE focal points and partners (based on the capacity building plan), with short report produced and materials disseminated to participants • Mentoring/coaching programme on CPiE ongoing • Three case studies on effective preparedness and anticipatory action on CPiE developed 	October 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Mentoring/coaching programme on CPiE ongoing • Deep dives with the CPiE community of practice held and summary developed and disseminated 	November 2024
<ul style="list-style-type: none"> • Remote technical support to country offices for preparedness, disaster risk reduction, and anticipatory action for child protection in emergencies • Attendance (virtual if not based in Bangkok) at the section’s annual review meeting and provision of updates on the year’s activities on CPiE orally and in writing, including numbers of internal and external training participants (2-3 days) • Mentoring/coaching programme on CPiE ongoing 	December 2024
<ul style="list-style-type: none"> • Attendance (virtual if not based in Bangkok) in the Child Protection Annual Planning Meeting to present on planned activities for 2025 (last week of Jan) (1 day) • Review of mentoring/coaching programme on CPiE, including through participants and supervisor survey • Deep dives with the CPiE community of practice held and summary developed and disseminated • Regional (of regional INGOs and relevant UN agencies) child protection in emergencies working group revitalized and meeting held and summary of discussions developed and disseminated • Analysis and quality assurance of child protection in humanitarian action indicators as part of the country office reporting in 2024 • Fact sheet (2 page) produced on the situation of children in emergencies in the East Asia and the Pacific and Unicef action 	January 2025
<ul style="list-style-type: none"> • In country missions to support Country Offices respond to a sudden onset emergency – to be determined based on need. Travel budget to be authorized as needed • Reviews completed and inputs provided to country Emergency Preparedness Plans • Review and inputs for donor proposals for child protection in humanitarian action • Representation at internal and external CPiE/CPHA meetings with feedback of key issues to the Regional Adviser Child Protection (estimated to be 3-4 meetings per month of 1.5-2 hour each) 	As needed/or where dates are to be determine

<ul style="list-style-type: none">• Section training tracking matrix kept up to date on CPiE capacity building delivered by the consultant, with links to training and resource materials• Two virtual sessions on CPiE (1.5-2hr sessions) prepared and delivered for general emergency training organized by the regional office (dates TBD)• Resources up to date on the internal EAPR platform, and shared in the bimonthly bulletin along with updates on regional and country action	
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