**FINANCIAL PROPOSAL**

**Child Protection Consultant - MHPSS**

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|  | **Expected tasks** **(A)** | **Expected key deliverables** **(B)** | **Deadline for completion of deliverable****(C)** | **Travel Required (local, outstation)****(D)** | **Daily Professional Fee** **in INR** **(E)** | **Number of Input Days (F)** | **Total Professional Fee in INR** **(G=ExF)** | **Total Travel Cost in INR** **(H)** | **Total Amount (All Inclusive Fee in INR)****(I=G+H)**  |
|  | * Planning and coordination of training of ANM workers (Health department) on psychosocial basics in Kashmir
* Planning and coordinating with GMC-Jammu for developing and implementation of Detailed Implementation Plan.
* Planning and coordination of psycho education sessions in schools and communities in Kashmir Division.
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division
 | Submission of detailed implementation plan of GMC-Jammu and Comprehensive training report on psychosocial basics delivered to frontline workers of Department of Health.     | End of Month 2 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of frontline workers (Anganwadi workers) of Department of Social Welfare in Kashmir Division, related to children on basics of MHPSS delivered
* Planning and coordination of training manpower and skill up gradation of frontline workers (Aanganwadi workers) of Department of Social Welfare (Jammu Division), related to children on basics of PSS delivered and report submitted with agenda.
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division
 | Comprehensive training report on psychosocial basics delivered to frontline workers of Department of Social Welfare in Jammu & Kashmir.    | End of Month 4 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Conduct review and planning meetings and discussions with the IP.
* Review & analyze MHPSS data on the progress indicator.
* Undertake 8 days of field visit in Kashmir division
* Undertake 4 days field visit to Jammu division
 | Detailed report on verified results on MHPSS activities carried out by IPs prepared and submitted including a set of recommendations and way forward for programme efficacy, improved targeting, programme uptake.  | End of Month 6 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination for organizing and delivering hand holding support (hands-on training at CGWC-IMHANS) of CSO staff. Report submitted.
* Undertake 6 days of field visit in Kashmir division and trip report submitted
* Training modules/manuals prepared and shared with the CSO partners
 | Comprehensive report on technical support provided to IPs through hands-on training for strengthening of Community based MHPSS mechanisms so that children have improved access to preventive and referral services.  | End of Month 8 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training of functionaries of and J&K State Child Protection society, Jammu & Kashmir on psychosocial basics
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division
 | Submission of comprehensive training report on psychosocial basics delivered to ICPS functionaries in both divisions of Jammu & Kashmir.  | End of Month 10 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of frontline workers (ASHA’s) of Department of Health, (Jammu Division) related to children on basics of PSS delivered.
* Conduct detailed meetings with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Comprehensive training report on psychosocial basics delivered to frontline workers of Department of Health in Jammu division.   | End of Month 12 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training of functionaries of and J&K State Child Protection society, Jammu on psychosocial basics
* Conduct detailed meetings with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted
 |  A comprehensive report on verified results on MHPSS activities carried out by IPs prepared and submitted including a set of recommendations for programme efficacy, improved targeting, programme uptake and how to make it more beneficial for children and adolescents  | End of Month 14 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of caregivers of various CCI’s in Jammu on basics of MHPSS delivered
* Plan and coordination of psycho education sessions in schools and communities of Jammu Division.
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division

  | Detailed and comprehensive report on psychosocial basics training delivered to caregivers of various CCIs in Jammu division and report on psycho education sessions conducted in communities and schools in Jammu division.   | End of Month 16 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training for frontline workers of DMHP-Kashmir on basics of PSS at NIMHANS (Bangalore), delivered
* One detailed meeting conducted with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing?
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division
 | Detailed training report on psychosocial basics delivered to frontline workers of DMHP-Kashmir on basics of PSS at NIMHANS, Bangalore  | End of Month 18 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination on developing key mental health messages for wider dissemination for mass media awareness programs on TV, Radio, and social media platforms
* One detailed meeting conducted with each CFS partner and IMHANS with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing? Detailed report of the coordination meetings submitted
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Detailed report including key mental health messages disseminated through various mass media platforms and a report campaign on Positive Parenting.    | End of Month 20 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Meetings held with district administration and MHPSS Stakeholders advocating for replication and scale up of PSS support for children
* One detailed meeting conducted with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing?
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Detailed report on Advocacy for Replication and scale up strategy in Kashmir & Jammu division, including minutes of meetings submitted.   | End of Month 22 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of frontline workers (ASHA’s) of Department of Health, related to children on basics of PSS delivered
* Undertake 8 days of field visit in Kashmir division
* Review & analyze MHPSS data on the progress indicator.
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Comprehensive training report on psychosocial basics delivered to frontline workers of Department of Health in Jammu division.  | End of Month 24 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Coordinate, develop and finalize interagency MHPSS mechanism for effective coordination of various PSS stakeholders in Jammu.
* Undertake 8 days of field visit in Kashmir division
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Detailed report on development of interagency MHPSS mechanism in Jammu division submitted, including minutes of meetings     | End of Month 26 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of frontline workers of CSOs in Jammu division, related to children on basics of MHPSS delivered
* One detailed meeting conducted with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing?
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Comprehensive detailed training report on psychosocial basics delivered to frontline workers of various CSOs in Jammu  | End of Month 28 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination for organizing and delivering hand holding support (hands-on training at CGWC-IMHANS) of CSO staff. Report submitted.
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted

 * Training modules/manuals prepared and shared with the CSO partners
 | Detailed report on technical support provided to IPs for strengthening of Community based MHPSS mechanisms so that children have improved access to preventive and referral services. | End of Month 30 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Planning and coordination of training manpower and skill up gradation of DMHP staff in Jammu on basics of MHPSS delivered and report submitted with agenda.
* Plan and coordination of psycho education sessions in schools and communities of Jammu Division. Reports drafted and submitted.
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted

  | Detailed training report on psychosocial basics delivered to DMHP staff in Jammu and a report on psycho education sessions conducted in communities and schools in Jammu division.  | End of Month 32 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Meetings held with district administration and MHPSS Stakeholders advocating for replication and scale up of PSS support for children and reports submitted.
* One detailed meeting conducted with each CSO partners, IMHANS, and GMC Jammu with focus on PSS and to find how children are benefitting and what more can be done to improve their psychosocial wellbeing? Detailed report of the coordination meetings submitted
* Undertake 8 days of field visit in Kashmir division and trip report submitted
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Assessment report on the findings of technical support provided to IPs through hands-on training for strengthening of Community based MHPSS mechanisms so that children have improved access to preventive and referral services   | End of Month 34 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
|  | * Conduct review and planning meetings and discussions with the IP.
* Undertake 8 days of field visit in Kashmir division
* Review & analyze MHPSS data on the progress indicator.
* Undertake 6 days field visit to Jammu division and trip report submitted
 | Detailed and Comprehensive report on review and analysis of MHPSS activities in J&K submitted on the basis of verified results on MHPSS activities carried out by IPs.  | End of Month 36 | Local travel = 8 Days Outstation = 6 Days |   |   |   |   |   |
| **TOTAL** |   |   |  |  |  |  |  |

**BREAK UP OF TRAVEL COSTS**- only for the purpose of budgeting the travel cost/per diem. Basis the rate applied in the below table, total travel costs per deliverable to be calculated and included under ‘Travel cost’ in the tables above

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| **Travel details and budget break up for this consultancy****a. Number of trips = 18****b. Number of days of travel = 108 days total (6 days per trip, including travel days)****c. States/Districts where travel is required =** UNICEF supported states as per requirement |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) | 18 trips | \_\_\_ per trip |   |
| 2. | Per Diem (food and accommodation cost) | 90 days | \_\_\_\_ per day |   |
| 3. | Travel Cost for day-travels to outside districts | 144 days | \_\_\_\_ per day |   |
| 4 | Local travel within Jammu city | 72 days | \_\_\_\_ per day |   |
|   | **Total Travel Costs = INR** |   |

***Shaded areas to be filled in by Candidate***

**Notes to financial offer:**

Note: Payment will made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

1. *Air travel should be by economy class using the most direct route*
2. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
3. *The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**