**TEMPLATE FOR FINANCIAL PROPOSAL**

**INDIVIDUAL CONSULTANT as Adolescent Education - Consultant**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)**  **(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)*** | ***(I = G + H)*** |
| 1. | 4 State wise detailed report on Career Cards review finalization. (Rajasthan, Chhattisgarh, Karnataka, and Bihar) | Rajasthan – by 25 Aug 2023  Chhattisgarh – 30 Aug 2023  Bihar – 5 Sep 2023  Karnataka – 10 Sep 2023 | NA |  |  |  |  |  |
| 2. | 4 State wise detailed report on career guidance certificate course trainings. (Bihar, Rajasthan, Chhattisgarh, and Assam) | Chhattisgarh – 20 Sep 2023  Rajasthan – 30 Sep 2023  Bihar – 10 Oct 2023  Assam – 20 Oct 2023 | NA |  |  |  |  |  |
| 3. | STEM implementation report for India including case study of Telangana KGBV – (Low-cost maker spaces) | 10 Nov 2023 | Telangana – 5 days |  |  |  |  |  |
| 4. | Report on flexible learning pathways for 15+ students | 5 Dec 2023 |  |  |  |  |  |  |
| 5. | Submission of detailed report on digitized self -esteem body image 6 comics and teacher guide – Hindi -(6 comics and Teacher module digitization – Hindi) | 5 Jan 2024 | NA |  |  |  |  |  |
| 6. | 4 State wise detailed report on digitized self -esteem trainings. (online :UP, Rajasthan, Chhattisgarh and In person: Orissa) | Online training  15 Jan 2024 -  Uttar Pradesh 25 Jan 2024- Rajasthan -  Chhattisgarh -15 Feb 2024  Face to Face training:  Orissa - 8 March 2024 | Orissa travel – 5 days |  |  |  |  |  |
| 7. | Mapping of Life skills resources on Diksha platform - Report | 20 April 2024 | NA |  |  |  |  |  |
| 8. | Mapping of Life skills resources on Diksha platform - Report | 10 May 2024 | NA |  |  |  |  |  |
| 9. | Submission of 2 case studies -Collate case studies/human interest stories around **career guidance/life skills** | Career guidance - 5 June 2024  Life skills – 20 June 2024 | NA |  |  |  |  |  |
| 10. | Gender transformative programme implementation report of Maharashtra. | 15 July 2024 | Maharashtra – 5 days travel |  |  |  |  |  |
| 11. | Atal Tinkering Labs initiatives implementation report including case study of Andhra Pradesh | 1 Aug 2024 | Andhra Pradesh – 5 days of travel |  |  |  |  |  |
|  | **TOTAL (INR)** | | | | |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Travel details and budget break up for this consultancy**  **a. Number of trips = 5 trips**  **b. Number of total travel days for all trips = 10 days**  **c. States/Districts where travel is required = State of West Bengal, Orissa, Maharashtra, Andhra Pradesh and Chattissgarh or any other state as requested by supervisor** | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) including transfers | 4 trips | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | 20 days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = INR** | | |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be by economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** based on deliverables

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**