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|  | **UNITED NATIONS CHILDREN’S FUND**  **JOB PROFILE** |

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| **I. Post Information** | |
| Job Title: **Programme Specialist (Sustainability and Climate)**  Supervisor Title/ Level: **Regional Advisor Sustainability & Climate**  Organizational Unit:  Post Location: **Belgrade (Serbia CO)** | Job Level: **Level 3**  Job Profile No.:  CCOG Code: XXXXX  Functional Code: XXXXX  Job Classification Level: **Level 3** |

| II. Organizational Context and Purpose for the job |
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| The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children’s rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society’s most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.  **Job organizational context**:  Almost 160 million children across Europe and Central Asia are vulnerable to the impact of climate change and environmental degradation.Children are also affected disproportionately by these challenges. Climate change is a threat to almost every aspect of child health and well-being from pregnancy to adolescence. The impact on their health and wellbeing is felt at every stage of their childhood, from their first weeks of life, through their school years and into their young adulthood. They are hit first and hardest by every type of climate and environmental risk, from extreme weather events including, heatwaves, floods, sandstorms, mudslides, and slow-onset changes triggered by global warming, including drought, desertification, water quality and scarcity to the ever-present challenges of air pollution and energy poverty.  In alignment with our commitment to protect children and young people worldwide, UNICEF has launched its Sustainability and Climate Action Plan (SCAP) 2023 - 2030. The SCAP prioritizes urgent climate action through systematic change in partnership with public and private sectors to prioritize the needs of children and young people and build their resilience to the climate crises. The SCAP strives to mainstream sustainability and climate action both internally and externally, through protecting the lives, health and well-being of children and their communities; empowering children with developmental opportunities and skills; and reducing emissions and the environmental footprint within UNICEF.  **Purpose for the job:**  The Climate and Environment Specialist is part of the UNICEF Regional Office for Europe and Central Asia reports to the Regional Adviser Sustainability and Climate. The Specialist supports the Regional Adviser and country offices to integrate and mainstream climate and environmental sustainability actions as part of country programmes, in line with UNICEF SCAP and ECA targets. The Specialist will support UNICEF regional work on resource mobilization, leveraging opportunities for scaling up environment and climate change, and coordinate and provide oversight on the dedicated work on youth engagement and green skills in the UNICEF Sustainability and Climate Action Plan (SCAP). |

| III. Key function, accountabilities and related duties/tasks |
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| **Summary of key functions/accountabilities:**   1. **Technical Advisory and Programming Support.** 2. **Programme management, monitoring and delivery of results.** 3. **Advocacy, Networking and Partnerships** |
| 1. **Technical Advisory and Programming Support**  * To provide high quality technical support to ECAR country offices in developing, implementing and monitoring SCAP priorities, including foundational and mainstreaming elements. * To provide oversight, coordination and managing all activities/works of the Sida funded programme on air quality in the Western Balkans including project and donor reporting. * To liaise with six COs in the Western Balkans, Swedish Environment Protection Agency (SwEPA) on project management and provision of Technical Assistance support to UNICEF Country Offices (COs) in the Western Balkans in accordance with the work plan. * Build strategic partnerships and represent UNICEF in different fora. * Support fundraising for scaling up work in line with targets in Sustinability and Climate Change Action Plan. * Compiling and maintaining SCAP project reports and minutes of meetings |
| 1. **Programme Management, Monitoring and Delivery of Results**  * Support multi-country programme planning, development, and implementation particularly focusing on the sub regional programme on air quality in the Western Balkans * Develop multicounty proposals and support in accessing climate and environment funds from a variety of sources. * Support work planning and end year reporting processes, including coordinating with country offices and ECARO sections to report effectively on progress and constraints on climate and environment outcome and output results. * Coordinate and consolidate project reporting with six country offices. Review all deliverables and reports of contracted consultants/partners from country offices in line with donor requirements and UNICEF quality control.   + Develop narrative and financial reports and ensure the accuracy and timely submission of these reports to the Team Leader at UNICEF in accordance with the donor reporting requirements stipulated in the agreement with the donor.   + Support UNICEF COs in the annual reporting for the indicators related to the Air Quality project. |
| 1. **Advocacy, Networking and Partnership**  * Liaise with six UNICEF country offices in the Western Balkans and provide technical assistance in accordance with specific needs. * Liaise with SwEPA project coordinator based in Skopje, North Macedonia, and identify areas and scope for technical support from SwEPA to six country offices and other regional project materials in accordance with the agreed time input from SwEPA to UNICEF. * Contribute to regional UNICEF Environment and Climate Change programming and advocacy. * Any other tasks assigned by the Regional Advisor Sustainability and Climate to achieve the environment and climate change goals of UNICEF. |

| IV. Impact of Results |
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| The support provided by the Programme Specialist (Sustainability and Climate) will enable the regional office to achieve the climate, energy, environment and disaster risk reduction related results for the region. This, in turn, will contribute to the achievement of the outcome results of the country programmes. When done effectively, the achievement of the outcome results will improve child growth and development and reduce inequalities caused by climate disasters. |

| **V. UNICEF values and competency Required (based on the updated Framework)** |
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| **i) Core Values**   * Care * Respect * Integrity * Trust * Accountability * Sustainability   **ii) Core Competencies (For Staff without Supervisory Responsibilities) \***   * Demonstrates Self Awareness and Ethical Awareness (1) * Works Collaboratively with others (1) * Builds and Maintains Partnerships (1) * Innovates and Embraces Change (1) * Thinks and Acts Strategically (1) * Drive to achieve impactful results (1) * Manages ambiguity and complexity (1) |

| **VI. Recruitment Qualifications** | |
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| Education: | An advanced university degree (masters degree or higher) in international development, environmental climate change an or other relevant technical field is required.  \* *A relevant Bachelor’s degree in combination with 2 additional relevant years of experience may be considered in lieu of advanced university degree*. |
| Experience: | A minimum of five years of progressively responsible professional work experience at international levels in programme/ project development in areas related to development cooperation in climate change adaptation and mitigation, environment and socio-economic development is required.  Ability to coordinate and manage complex project work with a focus on environment, climate change, education and youth engagement is required.  Experience in project planning, design, follow-up, report writing, monitoring and evaluation of projects is required.  Experience in implementing projects on air quality is required.  Experience in supporting integrating global and regional programmes into national programmes is an asset.  Experience of working in projects targeted at children and youth, as well as climate change education is an asset.  Experience of work on climate change and children in the Western Balkans is an asset.  Previous experience within UNICEF and experience in emergency preparedness and response are assets. |
| Language Requirements: | Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset. |