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| Work Assignments Overview | Deliverables/Outputs | Delivery deadline | Estimated Budget ( GHS) |
| 1. Conduct desk review of the available resources and most recent efforts in this area performed by other relevant actors. Organize consultations with key informants and submit an inception report detailing brief summary of key findings. | Inception report with summary of key findings and recommendations | Two weeks |  |
| 2.Based on task one, develop a comprehensive training package (workshop materials and training modules on victim support), including additional references, technical explanations, further reading suggestions, sources and written guidance. Manual should be tailored to suit Judicial Service, DOVVSU and Social welfare | Draft training package submitted for review and input | 6 weeks |  |
| 3. Based on task one, develop a comprehensive information package for victims’ and survivors of sexual and gender-based violence. Information package should be in threefold. One for victims who come to Police (DOVVSU)as a first point of contact with clear information as to what processes they will go through and the second for victims before the courts with a content relevant to the judicial process and the third for victims in contact with social development workers. (the same information can be used by the Guidance and Counselling section in schools) | Draft Victim Information package submitted for stakeholder review and input | 4 weeks |  |
| 4. Hold stakeholder consultation to solicit input into the training manuals and incorporate feedback | Stakeholder consultations undertaken and revised manuals and information package submitted | 2 weeks |  |
| 5. Conduct initial training for key and relevant stakeholders using the manuals. Use the training to test the victim information package as well. | Initial training conducted | 1 week |  |
| 6. Finalise training manuals and information package for onward submission | Final manuals and information package submitted | 2 weeks |  |
| Total |  |  |  |