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| Provide your proposed all-inclusive fee for this consultancy assignment  NB: The all-inclusive fee should comprise, professional fee, travel related cost including subsistence allowance (10 days of travel within a 6-month contract. Professional fee will be based on 45 working day) | | | |
| Work Assignments Overview | Deliverables/Outputs | Delivery deadline | Estimated Budget (GHS ) |
| 1. Inception Report 2. Review of existing tools/ data collection (paper-based and electronic) platforms for newborn care including referral, in-patient care and follow up care, highlighting points of convergence /divergence and potential opportunities for compliance with international best practice and to complement data in GHS FHD -revised data tools and MNCH indicators in DHIMS | * Inception Report Submitted * Submit report on review of Data collection tools | 30th November 2023 |  |
| 1. Organize one (1) Stakeholder engagement on improving and harmonizing newborn care data collection tools/ systems 2. Facilitate the development/ Adaptation validation and testing of data tools, SOPs, and guidelines | * One (1) stakeholder engagement organized; report submitted * Submit report on data tools, SOPs and implementation guidelines development (in consultation with stakeholders), validation and pretesting of same in at least two newborn care units | 31st January 2024 |  |
| 1. Facilitate capacity building of frontline health staff and Health Information Officers, and deployment of forms for data collection | * Submit report on the training of 50 health workers (newborn care unit staff, Health information officers, primary healthcare staff) and national level trainers (for coaching and supervision) on data collection tools * Data collection tools (admission, discharge and follow up) procured and distributed to 10 newborn care units | 31st March 2024 |  |
| 1. Provide support to Ghana Health Service (GHS)to strengthen functional linkages between health facilities and community health systems | * Two (2) newborn care units supported to establish functional newborn follow up system | 30th April 2024 |  |
| 1. Strengthen accountability and facilitate shared learning | * Submit report on monthly supportive supervision and data validation conducted in all implementing districts and facilities * Provide support to organize at least one (1) biannual learning forums held in implementing districts and share report on same | 31st May 2024 |  |
| 1. Draft manuscript on lessons learnt in development and implementation of the project 2. Final consultancy report | * Draft manuscript submitted for publication * Submit final report on consultancy | 30th June 2024 |  |