



## SPECIFIC JOB PROFILE

### I. Post Information

**POST NUMBER/ CASE NUMBER:**  
RDM24009  
**POST/CASE NUMBER OF SUPERVISOR:**  
Regional Adviser, Nutrition  
**REASON FOR CLASSIFICATION:** Generic  
JD is not available for this role  
**REGION/DIVISION:** MENA  
**COUNTRY:** JORDAN  
**DUTY STATION:**AMMAN  
**OFFICE:** MENARO  
**SECTION:** NUTRITION  
**UNIT:** NA

**CATEGORY:** FT  
**PROPOSED LEVEL:** P4  
**JOB TITLE:** Nutrition Spcecialist,  
Emergencies  
**Functional Code:**  
**ICSC CCOG Code:**

### II. Strategic Office Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

#### **Strategic office context :**

Humanitarian action is of fundamental importance to UNICEF. It encompasses interventions aimed at saving lives, alleviating suffering, maintaining human dignity, and protecting the rights of affected populations wherever there are humanitarian needs, as well as interventions addressing underlying risks and causes of vulnerability to disasters, fragility and conflict. UNICEF's humanitarian action is guided by the Core Commitments for Children in Humanitarian Action (CCCs), which set organizational, programmatic, and operational commitments and benchmarks against which UNICEF holds itself accountable for the coverage, quality, and equity of its humanitarian action and advocacy and which are mandatory for all UNICEF personnel.

The Nutrition Section in the Middle East and North Africa Regional Office (MENARO) provides technical and strategic assistance, quality assurance and oversight for 20 country office nutrition programmes in the region, based on the UNICEF global nutrition strategy, strategic plan and regional office priorities. The MENARO nutrition section contributes to country office results in preventing all forms of maternal, child and adolescent malnutrition and ensuring treatment for wasted children, supports evidence generation, data analysis, knowledge management and the strengthening of information systems, and pursues strategic partnerships with UN agencies, NGOs, academic institutions, donors and other stakeholders to advance the nutrition agenda in the region.

The demands on UNICEF to respond to large-scale crises have never been greater in the region. There is a trend towards increasingly complex crises, where conflict and climate threats exacerbate underlying vulnerabilities in health, water, food and other systems. The result is a greater number of countries experiencing protracted food and nutrition insecurity and high levels of malnutrition in children and women.

**Purpose for the job:**

Under the supervision of the Regional Adviser, Nutrition, the position will be responsible for technical guidance and strategic direction to all MENA countries on nutrition in emergencies (NiE)

The Nutrition Specialist will work with all MENA countries facing emergencies in improving UNICEF systems and approaches for NiE. The incumbent will serve as the emergency focal point for nutrition in MENARO and will provide the technical and operational support – both remotely and via deployment - to priority humanitarian responses to support UNICEF Country Offices in the MENA region to deliver on the CCCs in Humanitarian Action.

In coordination with the global and country nutrition clusters, the Nutrition Specialist will mobilize technical capacity for analyzing and strengthening the nutrition data and systems – in emergencies and beyond. As the regional emergency focal point for the nutrition section, the incumbent will guide/support Country Offices in achieving an operational and sustained level of preparedness and response capacity level to adequately respond to a crisis situation (emergency preparedness and response plan). The incumbent will also ensure country-level staff have adequate knowledge and skills to effectively lead an emergency nutrition response and will share lessons learned and best practices across the region.

**III. Key functions, accountabilities and related duties/tasks:**

**1. Lead high-quality, proactive technical and capacity-building support to priority humanitarian response in the MENA region**

- In coordination with the RO and HQ Humanitarian teams and the Global Nutrition Cluster, provide direct, context-appropriate technical support (remote and in person) to MENA countries for UNICEF's nutrition in emergency (emergency preparedness, response, and recovery).
- Support countries in developing emergency preparedness and response plans for the crisis countries and reviewing strategic response documents (Strategic Response Plans, Humanitarian Needs Overviews, Humanitarian Action for Children appeals) to contribute to effective and efficient emergency preparedness and response actions.

- Identify capacity gaps and provide specific and contextual capacity-strengthening support to the MENA countries; utilizing approaches including but not limited to mentoring, coaching, and training in all areas of nutrition in emergencies.
- Participate in the monitoring and evaluation of the nutrition component of emergency responses (e.g. annual reporting on emergency preparedness and response, documentation of lessons learned and good practices, and strengthening the capacity of UNICEF monitoring systems to track emergency preparedness and response) as well as liaising with donors and contribute to knowledge management and communication to ensure that emergency responses are adequately resourced, and documented for future planning and strategy development.
- Provide operational support to country offices, including recruitment, proposal development, procurement and budgets as required by the COs.
- Lead the NiE output under the MENARO Nutrition workplan and serve as MENARO Emergency Nutrition focal point in RO and HQ meetings.

**2. Support the strengthening of systems for more effective and efficient NiE preparedness and response, specifically focusing on strengthening the humanitarian-development continuum.**

- In coordination with the HQ and RO Humanitarian teams and consultation with relevant stakeholders, develop and test standard operating procedures (SoPs) and tools for working for nutrition in emergencies between MENARO and CO at the onset of an L2 or L3 emergency. This SOP will include minimum actions for nutrition response teams to consider at the onset or critical juncture of a crisis.
- Lead in identifying opportunities to strengthen coordination and collaboration between nutrition and UNICEF's health, WASH and social protection sectors at the MENARO level.
- Support country-specific Emergency Management Team (EMT) and Technical Meetings by preparing nutrition inputs and following up on nutrition-related actions.
- Work closely with the other Nutrition Specialists in the MENARO Nutrition team to strengthen linkages between the humanitarian- development programming.

**3. Support countries in strengthening their Nutrition Information systems in emergencies – by drawing linkages to national nutrition surveys and routine data systems**

- Work closely with the information management and data teams at the RO and COs to monitor the nutrition situation in priority countries and lead in identifying and executing priority actions in preparedness, response, and recovery. This includes but is not limited to supporting the data analysis and integrating indicators for the
- Collaborate with country offices to establish and monitor the progress on benchmarks and performance indicators for the UNICEF MENARO Nutrition indicators for both sector and programme. Support country office nutrition teams in reporting on the nutrition indicators with quality and consistency for the nutrition sector and programmes by ensuring coherence.
- Lead the development and use of the regional nutrition data repository and dashboards – for emergencies and routine data - in alignment with the Regional Nutrition Accelerators results framework.

**4. Support technical developments in NiE – in coordination with HQ and other RO teams**

- In line with the revised CCCs, and in coordination with the GNC Technical Alliance, support initiatives to improve nutrition in emergencies' technical capacity in MENA countries, especially in the areas including cash programming for nutrition outcomes,

disaster risk reduction, climate change and maternal, adolescent, and infant and young child nutrition in humanitarian settings.

- Serve as the focal point from the MENARO nutrition section on climate change discussion and dialogue.
- Work closely with HQ and other RO NiE teams for the identification and implementation of operational research in nutrition in emergencies.

#### **IV. Impact of Results**

The efficiency and efficacy of support provided by the Nutrition Specialist to the planning, design, delivery, and monitoring of nutrition in emergency response contributes to and accelerates the MENARO efforts to improve nutrition in emergency preparedness, response, and recovery in the MENA countries. This will contribute to maintaining and enhancing the credibility and ability of UNICEF to continue leading the nutrition in emergencies response through the region's nutrition cluster/sector and programmes.

#### **V. UNICEF values and competency Required (based on the updated Framework)**

##### **i) Core Values**

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

##### **ii) Core Competencies (For Staff with Supervisory Responsibilities)**

- Nurtures, Leads and Manages People ()
- Demonstrates Self Awareness and Ethical Awareness ()
- Works Collaboratively with others ()
- Builds and Maintains Partnerships ()
- Innovates and Embraces Change ()
- Thinks and Acts Strategically ()
- Drive to achieve impactful results ()
- Manages ambiguity and complexity ()

##### **iii) Core Competencies for Staff without Supervisory Responsibilities**

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with Others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drives to Achieve Impactful Results (1)
- Manages Ambiguity and Complexity (1)

<b>VI. Recruitment Qualifications</b>	
Education:	Master's Degree in one of the following fields: nutrition, public health, nutritional epidemiology, global/international health and nutrition, health/nutrition research, policy and/or management, health sciences, nutritional epidemiology, or another health-related science field.
Experience:	<ul style="list-style-type: none"> <li>• Minimum eight (8) years of progressively responsible professional work related to public health nutrition, public health, humanitarian assistance and development, health/nutrition research, policy and/or management, or other health related social science field is required.</li> <li>• Direct, practical experience in the design, implementation and monitoring of nutrition in emergency interventions</li> <li>• Experience in providing context-appropriate technical support both in person and remotely.</li> <li>• Demonstrable experience in the nutrition cluster, at country or global level. Experience as a cluster coordinator an asset.</li> <li>• Demonstrated ability to work in difficult and complex environments, and effective management of diverse stakeholders</li> <li>• Experience in the design and implementation of SMART surveys, national nutrition surveys, and using statistical software such as SPSS. Experience in managing integrated food security phase classification (IPC).</li> </ul> <p>Additional desired skills:</p> <ol style="list-style-type: none"> <li>a) Knowledge of UNICEF programs in the field of child survival and development, UNICEF Nutrition Strategic Plan 2020-2030 and the Core Commitments for Children in Humanitarian Action (CCCs)</li> <li>b) Proven skills in communication, influencing and negotiation.</li> <li>c) Experience in using advanced Excel functions (pivot tables), SPSS, and data visualization platforms is desirable.</li> <li>d) Excellent writing and communication skills in English is required. Prior experience in nutrition program/project development and management in any UN system agency or organization is an asset.</li> </ol>
Language Requirements:	Fluency in English is required. Knowledge of Arabic is considered as an asset.

**VII. Child Safeguarding**

(Please respond with Yes or No)

IS THIS ROLE A REPRESENTATIVE, DEPUTY REPRESENTATIVE, CHIEF OF FIELD OFFICE, THE MOST SENIOR CHILD PROTECTION ROLE IN THE OFFICE, CHILD SAFEGUARDING FOCAL POINT, OR INVESTIGATOR (OIAI)? *:	<b>No</b>
IS THIS POST A DIRECT CONTACT ROLE IN WHICH INCUMBENT WILL BE IN CONTACT WITH CHILDREN EITHER FACE-TO-FACE, OR BY REMOTE COMMUNICATION, BUT THE COMMUNICATION WILL NOT BE MODERATED AND RELAYED BY ANOTHER PERSON? *:	<b>No</b>
IS THIS POST A CHILD DATA ROLE IN WHICH INCUMBENT WILL BE MANIPULATING OR TRANSMITTING PERSONAL-IDENTIFIABLE INFORMATION ON CHILDREN SUCH AS NAMES, NATIONAL ID, LOCATION DATA, OR PHOTOS)? *:	<b>No</b>
THE SELECTED CANDIDATE FOR THIS POSITION WILL BE REQUIRED TO ENGAGE WITH VULNERABLE CHILDREN*:	<b>No</b>

**Nutrition**

