

**ANNEX A: EXPRESSION OF INTEREST**

Individual Contract (International) Consultant for Child Protection Working Group Coordination, (Terms of Reference attached)

*Consultant Summary Profile:* ***Please attach complete Curriculum Vitae***

|  |  |
| --- | --- |
| Name |  |
| Please specify for which consultancy you are applying. |  |
| Date of Birth |  |
| Email address |  |
| Languages |  |
| Degrees/qualifications |  |
| Experience in carrying out investment planning (no. of years and key clients, including UN) | |
|  | |
| |  |  |  | | --- | --- | --- | | Experiences | Years | Key Clients | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |
|  |  |
| List names and emails of three referees |  |

Q1: In no more than one page, please describe your experiences in areas of Child Protection in Emergencies.

Q2: Please explain your experience on coordination, management and capacity-building of Government and NGOs staff.?

Q3: Given the duration of the assignment and deliverables; what is your offer, inclusive of professional fees, international travel and all other estimated expenses in Yangon. Please note that travel/DSA costs for travel within country will be reimbursed by UNICEF based on actual travel undertaken and please do not include these amounts in the proposed fees. Please fill the table below for the payment against deliverables.

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Deliverables** | **% Payable** | **Amount** |
| 1 | CPWG strategy, strategic response plan at national and sub-national level | 20 |  |
| 2 | Monthly sub-sector meetings with timely preparation of agenda and other documentation and participation in various inter-sector fora (i.e. ICCG, HCT, SAG, etc.). |
| 3 | CPiE service delivery coordinated in Rakhine, Kachin and northern Shan |
| 4 | All CPWG members at national sub-national trained on child protection minimum standards | 10 |  |
| 5 | Needs assessments and analysis of gaps | 15 |  |
| 6 | Formulation of solutions and priorities for (emerging) needs, gaps, obstacles, duplication and cross-cutting issues |
| 7 | Regular trend analysis |
| 8 | 5W regular update |
| 9 | Sub-cluster response plans updated in the first quarter | 15 |  |
| 10 | sub-sector’s strategy reviewed and updated in the first quarter |
| 11 | Humanitarian Response Plan (HRP) finalized and funding needs |
| 12 | Protection Sector’s strategies and plans |
| 13 | Regular tracking of the HRP result framework | 10 |  |
| 14 | Update CPWG performance monitoring |
| 15 | CPWG contingency planning and emergency preparedness updated | 10 |  |
| 16 | Dissemination of CPWG preparedness and contingency plan |
| 17 | CPWG capacity building plan including on child protection minimum standards and tools | 10 |  |
| 18 | CPWG contingency planning and emergency preparedness updated |
| 19 | support NNGO capacity building |
| 20 | child protection key messages and talking points on the sector response | 10 |  |
| 21 | coordinated advocacy on behalf of CPWG |
|  | Note: The following deliverables need coincide with each deliverable schedule listed above: monthly sub-sector meeting, participation in ICCG, HCT, SAG, updating the progress on HRP, regular trend and gap analysis and regular updates of the 5Ws. |  |  |
|  | **Total** |  |  |

Q4: The assignment is scheduled to begin in November 2019 until July 2020 for total of 9 months. Please indicate your earliest availability and your ability to commit to this assignment.

Q5: If not successful in participating in this round of consultancy, would you be interested to be considered for possible future similar consultancy?

**Thank you.**