|  |  |
| --- | --- |
| **Assignment Title:** Data Monitoring Intern | |
| **Location :** | Yangon, Myanmar |
| **Section:** | Social Policy and Child Rights Monitoring |
| **Type of Contract :** | International Internship |
| **Post Level :** | Intern (International) |
| **Languages Required :** | English |
| **Starting Date :** (date when the selected candidate is expected to start) | 15 February 2021 |
| **Expected Duration of Assignment :** | 4 to 6 months depending on availability |
|  | |
| **Background** | |
| UNICEF is the United Nations Children’s Fund, which has more than 10,000 staff members working in 190 countries and territories around the world. UNICEF began providing assistance to Myanmar in 1950 and has been working since then to improve the wellbeing of Myanmar children. More information on what we do in Myanmar is available at [here](https://www.unicef.org/myanmar/)  We are now looking for an international intern to contribute to our team for a period of 4-6 months (depending on availability) beginning from February 2021. We offer supervision, access to information, conducive working environment and the opportunity to work FOR EVERY CHILD. | |
| **Description of Duties** | |
| **Duties and Responsibilities**  Under the overall supervision of the UNICEF Section Chief of Social Policy and Child Rights Monitoring Section and directly reporting to the Monitoring Officer (Data), the intern will provide support for activities relating to data activities (extracting, organizing, analyzing) and resource mobilization. Duties will include but not be limited to:   * Retrieving and compilation of the children and relevant population indicators from Myanmar Census 2014, Intercensal Survey 2019, Myanmar Living Condition Survey 2017 and other relevant resources * Validating the extracted data with the published reports, ensuring consistency and documenting the sources * Assist in the preparation of the communication products such as the power points, brochures, and analytical reports * Monitoring the COVID-19 situation data and other social and health related indicators of the country, preparing the summarized notes and tables at intervals * Helping to organize child-rights monitoring report launches, prepare the meetings with the government, international and local partners * Attending the information and data knowledge conferences/seminars organized by the government departments, international and local organizations | |
| **Experience, Competencies and Education Requirements** | |
| **Qualifications**  Candidates will be selected on a competitive basis. The following qualifications are required by the internship start date:   * Be enrolled in a degree programme in a undergraduate or graduate school, or be a recent graduate (who have graduated within the past 2 years) in fields related to statistics, economics, social science, public administration, public health, human rights and law, business administration,  or other relevant fields * Have strong academic performance as demonstrated by recent university or institution records or, if not available, a reference letter from an academic supervisor.   **Competencies**  The successful candidate should have strong interest in researching and managing data, with a keen analytical mind on evaluating facts and producing evidence. S(he) should understand that data are the basic road-blocks for evidence-based policy making, transparency and accountability processes, obliging the duty holders accountable to equity and promotion of child rights. Knowledge of data structures and experience in reading and interpreting the research findings will be highly contributing the intern’s performance of the assignments.   * Strong interest in working in the UN system, particularly on children rights and equity issues * Ability to work in a multi-cultural environment and a strong team working capacity * General IT competence and command of MS office software programmes; quantitative skills are highly valuable for this post * Internet communication and searching skills * Excellent knowledge of English with fluency in speaking, reading and writing * Ability in another UN language is an asset   **Availability:**   * 4 to 6 months, Mon - Fri (full time- 5 days per week)   **Conditions of the Internship:**  A monthly stipend of $ 648 will be paid. | |