**FINANCIAL PROPOSAL**

**Individual Consultant for City Coordinator**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)****(USD)** | **Input Days** | **Total Professional Fee (USD)** | **Total Travel Cost (USD)** | **Total Amount (All Inclusive Fee (USD)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)*** | ***(I = G + H)*** |
| 1. | Exceeding: Sign ups Per Hour (SPH) 0.10. Of all the pledge donors recruited 33% must be over 35 years of age, 500 Pledges, Manage and lead 30 facers. | 30 June 2023 | 01 return trip from home country  |  |  |  |  |  |
| 2. | Exceeding: Sign ups Per Hour (SPH) 0.10. Of all the pledge donors recruited 33% must be over 35 years of age, 500 Pledges, Manage and lead 30 facers. | 31 July 2023 | NIL |  |  |  |  |  |
| 3. | Exceeding: Sign ups Per Hour (SPH) 0.10. Of all the pledge donors recruited 33% must be over 35 years of age, 500 Pledges, Manage and lead 30 facers. | 31 August 2023 | NIL |  |  |  |  |  |
|  | **TOTAL (INR)** |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

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| **Travel details and budget break up for this consultancy** **a. Number of trips = \_\_One (Round Trip) \_\_\_\_\_\_** **b. Number of total travel days for all trips = \_\_\_\_2 days\_\_\_\_\_\_\_****c. States/Districts where travel is required =** \_\_\_\_International from the country where the consultant is placed (to India and back from India)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **S. No.** | **Description** | **Unit** | **Unit cost (USD)** | **Total Cost (USD)** |
| 1. | Air ticket cost (Return Trip from Home Country) including transfers | 01 trip | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | 02 days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = USD** |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be by economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**