

## PROPOSED CHARACTERISTICS

Interested suppliers must submit their technical (conceptual) and economic proposals individually. The evaluation modalities are detailed below. The candidate must submit:

### Technical Proposal - Composed as follows:

- Updated curriculum vitae where the candidate explicitly proves the profile requirements in accordance with this process (max. 3 pages).
- Technical note (max. 3 pages), with a proposed work plan that includes a theoretical-conceptual framework, methodology and work timeline, as well as any other element necessary for the development of the consultancy.
- Document with 3 work references (name, email and contact phone number), if possible, of work experience relevant to the consultancy process.
- The technical note will be reviewed by the selection committee along with the information related to the candidates' experience and technical competencies.

### Economic Proposal - Composed as follows:

- It is expected to have a cost breakdown as detailed as possible.
- The Financial Proposal must be submitted by the Supplier in the format of its representation, indicating the COST FOR THE TOTAL SERVICE, as well as the breakdown and description of the proposal, on letterhead and signed (below is a table that can be used as an example to make the financial proposal).
- Your costs must consider all project expenses.
- Excluding VAT and/or taxes.
- Costs must be fixed for the entire project.
- Submit your proposal in Mexican pesos; if you are a foreign supplier, you must submit your bid in U.S. dollars.
- Please present it as follows:

CONCEPTO	Costo Total en MXN sin impuestos
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Servicio de Consultoría para el diseño de un Modelo Nacional de Gestión de Casos para las Procuradurías de Protección de Niñas, Niños y Adolescentes	\$0.00
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**El desglose del costo total debe incluir como mínimo los siguientes conceptos:**

- Honorarios (Indicar días cotizados y Honorario por día por tipo de personal)
- Costo para viajes (traslados, hospedaje, alimentos, etc.) si aplica
- Gastos administrativos (si aplica)
- Otros (si aplica)

**Se pagará conforme a la tabla indicada en la sección de entregables**

ITEM Total Cost in MXN excluding taxes

Consultancy Service for the design of a National Case Management Model for the Offices of the Attorney General for the Protection of Children and Adolescents \$0.00

The breakdown of the total cost must include at least the following items:

- Fees ( Please indicate days quoted and fee per day by type of staff).
- Travel costs (transfers, lodging, food, etc.) if applicable.
- Administrative expenses (if applicable)
- Other (if applicable)
- Payment will be made according to the table provided in the deliverables section.