

UNITED NATIONS CHILDREN'S FUND TOR

<p>DUTY STATION: Bujumbura, Burundi SECTION/DIVISION: Planning, Monitoring & Evaluation LEVEL: NOB DURATION: 364 days TITLE: Programme Officer (Disability Inclusion)</p>	
<p>PURPOSE OF POST: Under the general guidance of the chief of the section and the direct supervision of the planning and monitoring specialist, the Disability Inclusion Officer will ensure that UNICEF Burundi's programmes are inclusive of children with disabilities, aligning with the Convention on the Rights of Persons with Disabilities (CRPD) and UNICEF's Disability Inclusion Policy and Strategy (DIPAS). The Officer will support the planning and design disability-inclusive programmes by recommending relevant interventions and indicators, reviewing partnership agreements, and supporting the establishment of dedicated partnerships focused on disability inclusion, including with organizations of persons with disabilities (OPDs). Additionally, the Officer will enhance monitoring, evaluation/research, and reporting processes by promoting the collection of disaggregated data, ensuring evidence generating exercises, address disability inclusion and tracking progress against the disability inclusion workplan. The Officer will also provide technical guidance and capacity-building support to UNICEF staff and partners, while participating in inter-agency initiatives on disability inclusion.</p>	<p>REPORTS TO: Planning and Monitoring Specialist, P-3</p> <p>NUMBER/LEVEL OF POSTS SUPERVISED: 0</p>
<p>KEY FUNCTIONS, ACCOUNTABILITIES AND RELATED DUTIES/TASKS</p> <p>Programme design and planning:</p> <ul style="list-style-type: none"> - Support the development of planning documents and programme proposals that reflect disability-inclusive approaches, ensuring alignment with the Convention on the Rights of Persons with Disabilities (CRPD) and the UNICEF disability inclusion policy and strategy (DIPAS), including for emergency responses. - Suggest disability-related indicators and targets in programme plans and performance monitoring frameworks, including for emergency responses. - Review partnership documents with an inclusion lens and support the establish of dedicated partnerships focused on disability inclusion in close collaboration with the programme sections, including with organizations of persons with disabilities (OPD), including for emergency responses. <p>Monitoring, evaluation and reporting:</p> <ul style="list-style-type: none"> - Work with programme sections to increase the collection, analysis, and use of disaggregated data or 	<p>QUALIFICATIONS & COMPETENCIES</p> <p><u>Education:</u> Bachelor's degree or equivalent in Business and Economics, Social Sciences, International Relations, Political Science, Natural Sciences, Health Sciences, Education or another relevant technical field.</p> <p><u>Work Experience:</u> A minimum of 2 years of professional experience in the field of disability inclusion, preferably within international development or humanitarian settings. Experience working in programme design, implementation, and monitoring, with a focus on disability inclusion, is required.</p> <p><u>Language:</u> Fluent in French and Kirundi with elementary level in English.</p>

specific indicators on children with disabilities in programme monitoring and evaluation.

- Review Terms of Reference (ToRs) for evaluations, research studies, and surveys and make suggestions to ensure that disability inclusion is adequately addressed.
- Compile and analyze inputs to quarterly reports against the disability inclusion workplan, identifying key achievements, challenges, and areas requiring further attention.
- Contribute to the end-year reporting and other reporting exercises ensuring that the work of UNICEF in Burundi is accurately represented.
- Collaborate with the Communication Section to develop materials that highlight good practices in disability-inclusive programming, ensuring these are disseminated internally within UNICEF and externally to partners, donors, and the broader development community.

Coordination and capacity building:

- Provide technical guidance and support to sectoral programmes of the UNICEF Country Programme on disability programming in all areas of work.
- Provide capacity building to UNICEF staff and partners to enhance their understanding and implementation of disability-inclusive programming.
- Participate in inter-agency fora and inter-agency capacity-building activities on disability inclusion.

Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core Competencies

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

APPROVED BY:

_____ **Chief of Section**

_____ **Head of Office**

Date:
