

## TERMS OF REFERENCE FOR TEMPORARY APPOINTMENT

<b>Job Title</b>	<b>: Social Policy Officer</b>	<b>Duty Station</b>	<b>: Surabaya</b>
<b>Level</b>	<b>: NO-B (National Professional Category)</b>	<b>Section</b>	<b>: Field Office Surabaya</b>
<b>Duration (maximum 364 days)</b>	<b>: 364 days (1 year)</b>	<b>Report to</b>	<b>: Chief of Field Office Surabaya</b>
<b>Estimated start date</b>	<b>: 1 October 2023</b>		

### **ORGANIZATIONAL CONTEXT AND PURPOSE FOR THE JOB**

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children’s rights into action. For UNICEF, equity means all children have an opportunity to survive, develop and reach their full potential without discrimination, bias, or favouritism. There is growing evidence that investing in the health, education and protection of a society’s most disadvantaged citizens not only gives all children the opportunity to fulfil their potential, it also will lead to the sustained growth and stability of countries. Therefore, the focus on equity is vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Under the leadership of the Chief Field Office Surabaya (FO Surabaya), the Social Policy officer will receive technical guidance from the Social Policy Specialist on Public Finance and Innovative Finance-Jakarta office to deliver the output. The Social Policy Officer is accountable for providing technical support and assistance in all stages of social policy programming and related advocacy from strategic planning and formulation to delivery of concrete and sustainable results. This includes programmes aimed at improving: (a) innovative financing resources to mobilize and leverage funds for development, with a focus on investing in the well-being of children, (b) the capacity of local governments and other related stakeholders at subnational in Public Financial Management, specifically in planning, budgeting, reporting, and monitoring child-focused spending and social services which will contribute to leveraging the innovative finance, (c) advocacy and partnerships for child-sensitive social policy, and (d) UNICEF programme management at field office. This will encompass both direct programmes work with government and civil society partners as well as linkages and support to teams focused on innovative finance, public finance, education, health, nutrition, child protection, water and sanitation, climate, adolescents, and gender.

### **KEY FUNCTION, ACCOUNTABILITIES AND RELATED DUTIES/TASKS**

- 1. Enhancing innovative financing resources to mobilize and leverage funds for development, with a focus on investing in the well-being of children which will cover majority in East Java as well as in other potential provinces.**
  - Develops innovative financing mechanisms at subnational through to implementation to expedite progress towards achieving results for children and young people under the Sustainable Development Goals (SDGs). This includes examining feasibility, co-designing mechanisms, evaluating innovative financing cases, developing work plans, and conducting financial modelling.
  - Provides inputs and recommendations for project proposals, policy advice and technical support for programme implementation, conducts feasibility analyses, identifies areas for support and intervention, and supports capacity development strategies at subnational level.
  - Supports development of new partnerships and innovative solutions to harness the potential of financing for achieving the SDGs, particularly on thematic municipal bonds or sukuk. This includes exploring opportunities in financial markets and the sustainable investing sector to complement and extend the impact of public sector funding, particularly at subnational level.
  - Collaborates with local authorities to enhance capacity in the preparation of municipal bonds/sukuk issuances or other non-traditional bonds such as impact bonds, policy analysis for leveraging innovative finance, and monitoring the impact of innovative financing on child-focused essential social services under the SDGs, with a focus on community participation and accountability.
  - Supports the operationalization of UNICEF’s innovative finance strategy at subnational level.
- 2. Strengthening the capacity of local governments and other related stakeholders at subnational in Public Financial Management, specifically in planning, budgeting, reporting, and monitoring child-focused spending and social services. This will contribute to the optimal management of municipal bonds/sukuk.**

- Collaborates with central and local authorities to enhance policies, planning, budgeting, consultation and accountability processes to ensure that decisions and child-focused service delivery more closely respond to the needs of local communities and optimizes the use of proceeds of innovative finance at subnational level. This includes engaging new partners such as Bappenda (the Local Revenue Agency), BKAD (Asset and Finance Management Agency), Bank Jatim (local government-owned banks), Bank Indonesia Wilayah (local Bank Indonesia), in addition to Bappenda, and others.
- Collaborates with central and local authorities to strengthen capacity on quality data collection, analysis for policy development, planning, implementation, coordination, monitoring of essential social services, with emphasis on community participation and accountability, including proactively taking part in Musrenbang Kabupaten, Kota, Provinsi (Development Planning Meetings at the municipal and provincial level).

### 3. Strengthening advocacy and partnerships for child-sensitive social policy at FO Surabaya.

- Supports correct and compelling use of data and evidence on the situation of children in Indonesia and the coverage and impact of child-focused services in support of the social policy programme and the country programme overall.
- Establishes effective partnerships with the government, bilateral and multilateral donors, NGOs, civil society and local leaders, the private sector, and other UN agencies to support sustained and proactive commitment to the Convention of the Rights of the Child and to achieve global UN agendas, such as the SDGs and Child Friendly Initiative.
- Identifies other critical partners, promotes awareness, and builds capacity of partners, and actively facilitates effective collaboration within the UN family.

### 4. UNICEF programme management at FO Surabaya.

- Helps manage and coordinate technical support around social policy, public finance, and governance to ensure it is well planned, monitored, and implemented in a timely fashion to adequately support scale-up and delivery. Ensures risk analysis and risk mitigation are embedded into overall management of the support, in close consultation with UNICEF programme sections, cooperating partners, and governments.
- Supports and contributes to effective and efficient planning, management, coordination, monitoring and evaluation of the country programme. This includes promoting convergence, cross-cutting, and mainstreaming agenda, which reflected in Annual Management Priority (AMP) and Field Office Management Priority (FOMP). Ensures that social planning project enhances policy dialogue, planning, supervision, technical advice, management, training, research and support as well as that the monitoring and evaluation component strengthens oversight of the social sectors and provides support to sectoral and decentralized information systems.

## RECRUITMENT QUALIFICATIONS

Please refer to classification guidelines for [GS](#) or [NO/IP](#)

### Education:

A university degree, ideally in one of the following fields: Finance, Business with a finance major, Economics, Public Policy, or another relevant technical field.

### Work experience:

- A minimum of two years' relevant professional experience in a financial area is required.
- Experience working in capital markets is considered a strong asset.
- Background in working at an international organization is a plus

### Language proficiency:

Fluency in both English and Indonesian in both writing and oral is required. Knowledge of another official UN language is considered as an asset.