|  |
| --- |
| UNICEF in Turkey |
| **Requirements For Financial Submission** |
|  |
| **Programme**: Child Protection |
| **Assignment Title:** Program Monitoring and Accountability |
| **Purpose of the Assignment:** The purpose of the consultancy is to support the UNICEF Field Office in Gaziantep in monitoring the child protection programme especially through modalities that require direct interaction with beneficiaries. |
| **Supervisor:** Child Protection Specialist |

|  |  |  |  |
| --- | --- | --- | --- |
| **TASKS/DELIVERABLES** | **TOTAL TIME FOR CONSULTANT** | **UNIT COST FOR A PERSON \ MONTH (TRY)** | **TOTAL COST for DELIVERABLES (TRY)** |
| * Monitoring tools and protocols for the Child Protection programme are prepared and tailored to the socio-cultural characteristics of the target population **(20 days)** * Regular monitoring reports produced, focused on programme results and with emphasis on the perspectives of the beneficiaries **(90 days)** * Provide technical support to UNICEF partners on monitoring and reporting tools and conduct capacity building sessions for M&E focal points **(20 days)** * Conduct monthly interviews with UNICEF programme beneficiaries and produce regular and timely reports on beneficiaries’ feedback and their needs **(60 days)** * Develop, update and maintain child protection information management products including provincial profile factsheets. **(40 days)** * Other relevant tasks including ad-hoc translation of English-Arabic (vice versa) for different programme components. **(10 days)** | 240 days  (11.5 months) |  |  |

|  |
| --- |
| **NOTES** |
| **All fee rates must cover:** |
| * *the remuneration actually paid to the expert concerned per month* |
| **Travel, accommodation, ICT and others**   * *UNICEF will cover travel and accommodation costs arising from event organizations. Travel and accommodation expenses may only cover those items identified by UNICEF and shall not exceed the pre-determined limits of the daily allowances rate of UNICEF. UNICEF will provide ICT equipment (laptop, docking station, monitor) including cell phone.* * *Individual consultant will be full responsible for his/her own Residency and/or working permit as well as all legal expenses (social security, income tax, etc.), which may be required by local law.* |