



**United Nations Children's Fund  
(UNICEF Mozambique)**

**Terms of Reference (TOR) for TA NOB Social Construction Officer**

**Position Title:** Social Construction Officer  
**Proposed Level:** NOB  
**Duration of Contract:** 364 days (starting in 20 February 2023)  
**Duty Station:** Pemba, Mozambique  
**Reporting to:** P3 Education Specialist in Cabo Delgado

**1. Background**

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context: UNICEF-Mozambique assists the Government of Mozambique through six major programs components including Education, Health/Nutrition, Water/Environment Sanitation, Child Protection, Information and Communication and Social Policy. Within the current Country Programme of Cooperation between the Government of Mozambique and UNICEF that covers the period 2022-2026, UNICEF has conceived and launched the Community Recovery and Resilience Plan (CRRP: 2022-2024), aiming for UNICEF to contribute to build on the current humanitarian response programme with the objective of enhancing social cohesion and equity through system strengthening. The importance of adaptable and agile programming working with a wide range of partners and through different modalities will be at the centre to ensure that children have access to basic services and that they are protected from violence, exploitation, and abuse.

Priority is placed ensuring equitable service provision to meet immediate needs, tackling systemic causes of vulnerability and conflict, promote the protection of children, and encouraging participation and local leadership. Working at the sub-district level, in priority areas, UNICEF will promote decentralized government services and resilient and empowered communities linking with the broader system. Engagement with the private sector including the extractive sector is being explored following a risk-informed approach focused on influencing the industry in business and human rights as well as their corporate social investment decisions to leverage resources to scale-up programmes for children and their families/

The CRRP includes setting up, construction and rehabilitation of the Multi-purpose centres (MCPs), temporary learning spaces (TLS), classrooms and possibly child-friendly spaces (CFS). As such, UNICEF is recruiting a social construction officer to design and oversee the implementation of these social infrastructures for children in the north of Mozambique.

Purpose for the job: Under the supervision of P3 Education Specialist and the technical guidance of P4 Child Protection Specialist in Pemba Field Office, the Officer provides professional technical, operational and administrative assistance throughout the programming process for the social infrastructure for children in the Country Program, especially for Cabo Delgado, and potentially Niassa and Nampula, from development planning to delivery of results, preparing, executing, managing and implementing a variety of technical and administrative program tasks to facilitate program development, implementation, program progress monitoring, evaluating and reporting.

## **2. Objectives of the assignment**

The Social Construction Officer, under the direct supervision of P3 Education Specialist and with the technical guidance P4 Child Protection Specialist, and the technical support of the P3 Construction Specialist in Maputo, will work closely with UNICEF Supply colleagues, to ensure overall efficiency and effectiveness of the planning and implementation of the CRRP goals and objectives in terms of its social infrastructure activities, namely the Multi-purpose centres (MCPs), temporary learning spaces (TLS), classrooms and possibly child-friendly spaces (CFS).

## **3. Main responsibilities and tasks**

Support the UNICEF CRRP implementation in the field, especially its social infrastructure activities:

Support to the preparation, setting up and construction of Multi-purpose centres (MPCs):

1. On the job training to the contractors considering the specificities of the installation process;
2. Preparation of all technical documents such as technical drawings, BoQs and general specifications;
3. Evaluation of technical and financial proposals for selection of contractors;
4. Monitoring visits and supervision of construction works ensuring national and international standards of quality, HSE;
5. Ensure provisory and definite handover of the infrastructure to the government and follow up the guarantee period;
6. Process and follow up all payments requests jointly with finance team;

Support to the preparation, setting up and construction/rehabilitation of classrooms and temporary learning spaces (TLSs):

1. Coordination with DPE for selection of schools to be rehabilitated or constructed;
2. On the job training to the contractors considering the specificities of the installation process;
3. Preparation all technical documents (executive drawings, BoQ and specifications) prior assessment;
4. Participation in the tender panel for evaluation of financial and technical proposals from contractors and supervision companies;
5. Monitoring and supervision visits to ensure application of construction quality standards;
6. Follow up the conclusion of the remaining classrooms;
7. Process of payment requests from contractors and supervision engineering companies;
8. Ensuring quality standards for definitive handover of the infrastructure during the guarantee period;

Contribute to the overall programme management from the social infrastructure perspective:

1. Contribution to writing reports that includes the social infrastructure components;
2. Preparation of missions of donors and partners to the sites that have social infrastructure;
3. Preparation of presentations or documents to explain UNICEF's social infrastructure approach in the north;
4. Other necessary supports to advance social infrastructure activities of UNICEF programme

#### **4. Key expected results/deliverables**

The efficiency and efficacy of support provided by the Officer to program preparation, planning and implementation of education programs/projects, contribute to achievement of goals and objectives to improve learning outcomes and equitable, inclusive and universal access to education. Success in education programs and projects in turn contribute to maintaining/enhancing the credibility and ability of UNICEF to provide program services for mothers and children that promotes greater social equality in the country.

#### **5. Minimum qualifications and competencies**

##### **EDUCATION**

- Advanced university degree (Bachelors) in Architecture or Civil or Structural Engineering or a related discipline

##### **WORK EXPERIENCE**

- A minimum of 2 years relevant professional work experience in Architecture or Engineering or a similar field;
- Work experience in public building construction processes and projects with knowledge of supervision, management, programming and planning of works;
- Relevant knowledge of housing/public building construction (including design and calculation of building structures) and reconstruction especially in flood, cyclone, earthquake and drought-prone areas;
- Work experience in disaster risk reduction construction works and resilient infrastructures; ideally in school reconstruction and/or education in emergencies;
- In-depth knowledge of the Mozambican context, knowledge of the sub-region would be an asset;
- Experience in working with high level institution representatives, ministries, and national or local authorities;
- Exposure to and work experience in small towns and rural areas, including public consultations, community involvement and the capacity to deal with local community representatives and builders. Ability to conduct interviews and technical training on the ground;
- Proficiency using relevant softwares (Excel, Word, Powerpoint), and medium technical expertise in using GIS application, 3D Modeling programs, CADs and ArcGIS.
- Work experience in emergency duty station is considered an asset.

##### **LANGUAGE PROFECIENCY**

- Fluency in oral and written Portuguese and English are essential.