**FINANCIAL PROPOSAL**

**Individual Contractor: Support Microsimulation Evaluation & Integrated Social Protection**

**with NITI Aayog (FULL TIME)**

**PART A. PROFESSIONAL FEE**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **UNICEF Estimate** | | **All-inclusive monthly professional fee**  **(INR x 10 months)**  ***(To be quoted by the candidate)*** |
| **Estimated deadline for completion of deliverable (days/months)** | **Estimated travel required for completion of deliverable** |  |
| Technical note/reports for Advisory Group on  microsimulation, including meeting records (2) | April-May 2022  July-September 2022 | 5 trips (4-5 days each trip) during the assignment period |  |
| Stakeholders and Partners’ consultation workshop proceedings (4) | August -December 2022 |  |
| Critical technical review documents (5) | May 2022, July 2022, October 2022 |  |
| Draft - Scheme wise/ Ministry wise policy briefs (5) | June 2022 |  |
| Final - Scheme wise/ Ministry wise policy briefs (5) | July 2022 |  |
| Draft Briefing notes to Advisory Group (5) | August 2022 |  |
| Final Briefing notes to Advisory Group (5) | August 2022 |  |
| Background note and agenda and schedule for modular course on social protection with dev. Pathways | May 2022 |  |
| Documentation of brief training reports | 30 December 2022 |  |
| Integrated social protection framework – Draft & final | 20 January 2023 |  |  |
| Social protection-inter-agency convergence model/framework (document) | 28 February 2023 |  |  |
| **Total Professional Fee (A) = INR** | | |  |

**PART B. TRAVEL COSTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Estimated Travel details for this consultancy:**  **a. Number of trips =5 trips**  **b. Number of days per trip = 4-5 days**  **c. States/Districts where travel is required =State capitals (MP, Jharkhand, Kerala, Gujarat, Rajasthan, etc. this will be depending of the requirement of works, states may change)** | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) | 5 trips |  |  |
| 2. | Per Diem (days per trip x no. of trips)  *Note: Per diem is to cover meals (breakfast, lunch and dinner), boarding and lodging costs.* | 20 days |  |  |
| 3. | Transfer to/from airport | 20 transfers |  |  |
| 4. | Any other expenses (travel to districts, etc.) | NA |  |  |
|  | **Total Travel Costs (B) = INR** | | |  |
|  | **TOTAL COST OF CONSULTANCY (A+B) -INR** | | |  |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

*(i) Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor. (ii) Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*

(iii) *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**