**TEMPLATE FOR FINANCIAL PROPOSAL**

**INDIVIDUAL CONSULTANT as Consultant for Youth Climate and Environmental Action**

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| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)**  **(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)*** | ***(I = G + H)*** |
| 1. | Updated inter-section tracker of ICO green initiatives until 2025 at UNICEF-YuWaah. | 1 month from date of joining | NA |  |  |  |  |  |
| 2. | Year long CCES strategy and roadmap developed for YuWaah aligned to global GenU and UNICEF priorities | 2 months from date of joining | NA |  |  |  |  |  |
| 3. | List of Key partners from the private, CSO and public sector identified for implementation of YuWaah’s CCES and youth engagement strategy | 3 months from date of joining | NA |  |  |  |  |  |
| 4. | Advocacy, development and delivery of engagement plan developed for Climate Youth activists and leaders to participate across platforms /opportunities linked to COP. | 4 months from date of joining | NA |  |  |  |  |  |
| 5. | Design and delivery of 4 digital interactions (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community completed. | 5 months from date of joining | 2 trips of 2 days each |  |  |  |  |  |
| 6. | Coordinated Communications and advocacy plan for advancing youth engagement around key CCES calendar dates in 2024. | 6 months from date of joining | NA |  |  |  |  |  |
| 7. | National strategy, implementation plan, collating resource library of learning content, and events calendar for advancing Green skills completed. | 7 months from date of joining | NA |  |  |  |  |  |
| 8. | Short presentation and concept note for funding shared. | 8 months from date of joining | NA |  |  |  |  |  |
| 9. | A report carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans completed and shared. | 9 months from date of joining | NA |  |  |  |  |  |
| 10. | Coordinated Communications and advocacy plan for advancing youth engagement around World Environment Day 2024. | 10 months from date of joining | NA |  |  |  |  |  |
| 11. | National strategy, implementation plan and events calendar for jobs, entrepreneurship skills developed and vetted by Chief. | 11 months from date of joining | NA |  |  |  |  |  |
| 12. | Short presentation and concept note for funding shared. | 12 months from date of joining | NA |  |  |  |  |  |
| 13. | National strategy, implementation plan and events calendar for climate change advocacy skills developed and vetted by Chief. | 13 months from date of joining | NA |  |  |  |  |  |
| 14 | Short presentation and concept note for funding | 14 months from date of joining | NA |  |  |  |  |  |
| 15. | At least 6 MoMs documenting periodic convenings of CCES focal points from across relevant sections shared. | 15 months from date of joining | 2 trips of 2 days each |  |  |  |  |  |
| 16. | Progress report and consolidated impact data developed on flagship initiatives on CCES across sections including initiatives like Surf Excel, green skills, career awareness etc. | 16 months from date of joining | NA |  |  |  |  |  |
| 17. | Development and delivery of engagement plan completed for Climate Youth activists and leaders to participate across platforms /opportunities linked to COP. | 17 months from date of joining | 1 trips of 2 days each |  |  |  |  |  |
| 18. | Design and delivery of 4 digital interactions completed (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community. | 18 months from date of joining | NA |  |  |  |  |  |
| 19. | Design and delivery of 4 digital interactions (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community. | 19 months from date of joining | NA |  |  |  |  |  |
| 20. | Documentation of best practices and learnings across UNICEF FOs developed for cross-sharing. | 20 months from date of joining | NA |  |  |  |  |  |
| 21. | A report developed and shared carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans. | 21 months from date of joining | NA |  |  |  |  |  |
| 22. | Updated workplan and tracker of ICO green initiatives until 2025 at UNICEF-YuWaah. | 22 months from date of joining | NA |  |  |  |  |  |
| 23. | A report developed and shared carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans. | 24 months from date of joining | NA |  |  |  |  |  |
|  | **TOTAL (INR)** | | | | |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

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| --- | --- | --- | --- | --- |
| **Travel details and budget break up for this consultancy**  **a. Number of trips = 5 trips**  **b. Number of total travel days for all trips = 10 days**  **c. States/Districts where travel is required = States with UNICEF field office presence** | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) including transfers | 5 trips | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | 10 days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = INR** | | |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be by economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**