

TERMS OF REFERENCE FOR TEMPORARY APPOINTMENT

Title	:	WASH / Sub Cluster Coordinator
Contract type	:	TA
Proposed level	:	NOC
Duration	:	11.5 months
Duty Station	:	Port Sudan (roving to other locations in the Country)
Supervisor	:	WASH Cluster Coordinator
Funding Source	:	WBS: 4020/A0/07/880/007/003
Grant, amount, and period covered: SM229910, 133,450 USD, 11.5 months.		

PURPOSE

Under the overall direction and guidance of the WASH Cluster Coordinator, will support in ensuring a well-coordinated, predictable, strategic, adequate, coherent, timely and effective WASH response by participants in the subnational/ state level that is accountable to those who are affected by the emergency. In their effort to provide an efficient and effective response to the humanitarian crisis, the post holder will be responsible to lead and build relationships with stakeholders, for securing the overall coordination of sectoral goals and responses based on evidence and for ensuring Inter-Cluster collaboration and for ensuring adequate coordination with the national level.

MAIN RESPONSIBILITIES AND TASKS

The post holder's main tasks and responsibilities will include but not be limited to:

Coordination, representation, and leadership

- Ensure and maintain a coordination mechanism that facilitates the effective achievement of the cluster functions (as outlined by the IASC Reference Module) and the requirements of the HPC (HNO, HRP and CCPM) and which builds on pre-existing coordination structures where appropriate and furthers the development of current or future national and subnational capacities,
- Coordinate with the national Cluster/ Working Group, ensuring alignment of work and priorities, effective communication, reporting and engagement between the levels,
- Supervise the subnational Cluster/ Working Group coordination team,
- Ensure appropriate coordination and build partnerships with all relevant clusters, stakeholders at subnational level including government counterparts and national authorities, local, national and international organizations.
- Build complementarity of partner actions within the subnational Cluster/ Working Group, pro-actively negotiating with partners to avoid and resolve duplication and gaps,
- Coordinate, collaborate and represent the subnational Cluster/ Working Group with stakeholders across all clusters, including through Inter-Cluster coordination fora, developing cross-sectoral relationships as appropriate.

Needs assessment and analysis.

- Contribute to the planning and implementation of needs assessment and analysis, including contributing to multi-sectoral needs assessments and joint analysis of need, at subnational levels,
- Analyse needs assessment data and work collaboratively with the subnational Cluster/ Working Group partners to create analytical products, including an HNO based on evidence-based information.

Strategic response planning

- Contribute to national level strategic planning, response prioritization and the development of the sectoral response plan that is based on the HNO and aligned with national priorities, policies and plans,
- Ensure all programme delivery modalities (in-kind, cash, voucher and services) are given equal consideration in the strategic response planning and establish and implement systematic measures for supporting their consideration and use,
- Provide technical support to subnational cluster/ Working Group partners to ensure activities are aligned with national priorities and communities' needs,
- Ensure that subnational cluster/ Working Group response planning is regularly updated according to evolving needs and that it establishes indicators by which performance of the subnational Cluster/Working Group can be measured,
- Engage with OCHA and other AoRs/ Clusters/ Working Groups to contribute to the development of the HRP, representing the concerns of the Cluster / Working Group at subnational level.

Resource mobilization and advocacy

- Support partners' resource mobilization to promote the effective functioning of the subnational Cluster/Group and its response,
- Monitor, analyse and communicate information about the subnational Cluster/ Working Group's financial situation and resource mobilization and identify appropriate actions to address gaps or constraints,
- Advocate for improved cluster outcomes, network with advocacy allies and influence stakeholders' decision making.

Implementation and monitoring

- Monitor, evaluate and report on the coverage, equity, quality and progress of the response against the Cluster/ Working Group strategy, priorities and agreed results at subnational level,
- Contribute to gap and coverage analysis to identify spatial and temporal gaps, overlaps and coverage of the Cluster/Working Group humanitarian response,
- Monitor the subnational Cluster/ Working Group's adherence to IASC cluster approach principles, relevant humanitarian and cluster agreements, standards, initiatives and guidelines and encourage partners to make improvements.

Operational peer review and evaluation

- Participate in the annual cluster coordination performance monitoring (CCPM) exercise and annual review and contribute to other sectoral and humanitarian evaluations as appropriate.

Accountability to affected populations

- Be accountable to the affected population by establishing inclusive and consultative feedback mechanisms and encouraging the involvement of affected population in the response,
- Ensure the inclusion of cross cutting issues (age, child protection, disability, gender, gender-based violence (GBV) mitigation and response and HIV & AIDS) in subnational Cluster/ Working Group activities throughout the HPC,
- Encourage partners to demonstrate a positive and systematic approach to inclusion and diversity,

- Adhere to child safeguarding and PSEA policies including procedures for challenging and reporting incidents and ensure other members of the coordination team comply.

Strengthen national and local capacity

- Encourage participation of local and national actors in subnational Cluster/ Working Group activities and strategic decision-making, removing barriers to access,
- Contribute to the development of a capacity assessment and capacity strengthening strategy for Cluster/ Working Group members and oversee implementation and harmonization of initiatives, Lead early warning, contingency planning, and emergency preparedness efforts for the subnational Cluster/ Working Group, ensuring adequate cluster participation in Inter-Cluster early warning, contingency planning and emergency preparedness activities

MINIMUM QUALIFICATIONS AND COMPETENCIES

Education:

- An advanced university degree in one of the following fields is required: public health, WASH-related engineering, or another relevant technical field. Additional relevant post-graduate courses that complement/ supplement the main degree are a strong asset.
- Extensive work experience relevant to this post may be considered as a replacement for formal qualifications.

Work Experience:

- A minimum of 5 years of professional experience in WASH-related programmes planning, management is required. Relevant experience in leading WASH programme its management in in a UN system agency or international or National organization is considered an asset.
- Experience of working in the humanitarian coordination system is desirable.
- Experience in effective management of partners and teams in high stress/risk environments is an advantage.
- Experience in Sudan contexts, in multiple geographic regions, including a deployment mission with UN, Government or INGO is strongly desirable.
- Experience in humanitarian contexts is required with experience in development contexts an added advantage.

The competencies required for this post are:

Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability

Core Competencies (For Staff without Supervisory Responsibilities) *

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)

- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Coordination Competencies:

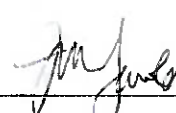
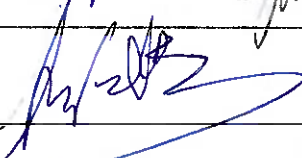

- Applies Humanitarian Principles, Standards and Guidelines (1)
- Applies Key WASH Concepts and Tools (1)
- Operates Safely and Securely (1)
- Demonstrates Commitment to a Coordinated Response (1)
- Promotes Cooperation and Collaboration (1)
- Demonstrates Accountability (1)
- Promotes Inclusion (1)
- Provides Influential and Strategic Leadership (1)
- Analyses and Communicates Information (1)
- Supports Resource Mobilization (1)
- Advocates for Improved WASH Outcomes (1)
- Monitors the Response (1)
- Strengthens National Capacity to Respond and Lead (1)

(See the GWC Competency Framework for Cluster Coordination for more information on the Coordination Competencies.)

UNICEF is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF also adheres to strict child safeguarding principles. All selected candidates will, therefore, undergo rigorous reference and background checks, and will be expected to adhere to these standards and principles.

Endorsements and confirmation of funding by Supervisor and Deputy Representative

Supervisor:	
Title: WASH Cluster Coordinator	Signature: 
Date: 5 July 2024	
Deputy Representative	
Date: 14/07/2024	Signature: 
Approval Head of Office	
Name (Head of Office): 	
Title:	Representative UNICEF Sudan
Signature:	
Date:	15-07-2024

GOE
9 July 2024