



Spotlight Initiative
To eliminate violence against women and girls

Initiated by the European Union and the United Nations:



TERMS OF REFERENCE

National Consultancy: Review of New and Emerging Forms of Family Violence in Guyana

1. General Information:

Country Office:	UNICEF Guyana - Suriname
Project Title :	Guyana: EU-UN Spotlight Project -Activity 1.1.2: Review of New and Emerging Forms of Family Violence in Guyana.
Duty station:	Georgetown, Guyana
Consultancy title:	National Consultancy for Review of New and Emerging Forms of Family Violence in Guyana
Duration of Contract: 2020	(40 days)

2. Background:

The United Nations and the European Union (EU) collectively launched the Spotlight Initiative to eliminate all forms VAWG worldwide by 2030. This Initiative is a global partnership between the United Nations (UN) and the European Union (EU) to eliminate all forms of violence against women and girls and is in line with the 2030 Agenda for Sustainable Development. This Initiative provides a model for partnerships with donors, civil society, and the UN to deliver on the SDGs in a comprehensive manner leveraging comparative expertise. SDG 5 and the achievement of gender equality are placed at the centre of efforts (alongside Goal 16) with the aim to provide an enabling environment for the implementation of all goals. Within the UN, the Initiative will operationalize the UN development system reforms and model a new way of delivering on the SDGs in an integrated way, leveraging collaborative advantages.

In Guyana, the Spotlight Initiative aims to address the root causes of Violence Against Women and Girls (VAWG) with an emphasis on prevention of family violence which includes sexual and gender-based violence, intimate partner violence and school-based violence.

Under this project, one of the objectives is to review new and emerging forms of family violence- as part of ensuring update of the laws/policy on violence. This review also includes social norms regarding good accountability and governance issues- e.g. related to mandatory reporting, treatment and follow-up on cases and attitudes. It is expected that this review will contribute to the larger work on policy, legislative and institutional reforms and the consultant will be expected to work with the team leading aspects of this work to ensure synergies in research. Finally, the research will be instrumental in creating a common, clear and accepted agenda for change and action that is articulated with/by/for the affected population (and wider population as a whole) to drive needed change on family violence. For instance, it is expected that the findings from this consultancy will be used in inform any proposed reforms on family violence (including domestic violence in Guyana) and assist in bring “new” forms to violence to the forefront- e.g. Economic violence, psychological aggression, use of small arms and light weapons, or other forms of family violence (e.g. cyber related) that may be culturally or otherwise hidden among different groups or segments of the population.



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3. Purpose and scope of the study:

Under the overall guidance of UNICEF, the purpose of this review is to analyse new and emerging forms of family violence. The research will feed into the proposed model law, as there is need to both expand the concept of family violence and address with emerging and new trends (which may not be documented) and may not find its way into the legislative or policy agenda. This analysis will inform the work on legislation, policy and institutional strengthening (in particular) and wider work on communication for development (including social norms) as part of the joint EU-UN Spotlight Initiative in Guyana. The research will also present an opportunity for the country to vision and plan for all types of family violence and for the evidence to be used with all stakeholders as part of the advocacy for change.

Further, family violence is often rooted on unequal gender power relations and women and girls (and boys) are usually the most affected by its consequences. Focusing on family violence provides the opportunity to address the consequences and root causes of violence across the lifecycle. The review must take into consideration the current, new and emerging forms of family violence, including as it operates within the following communities or target population/issues:

- Persons (including children, youth and adolescents with disabilities).
- Gay, lesbian, bisexual, transgender and intersex communities;
- Children (across the lifecycle- including the early childhood development years)
- Elderly- while including families as a whole
- Indigenous communities
- Perpetrators
- Migrants (including economic migrants)
- Faith Based Communities and organisations- e.g. issues concerning mandatory reporting (including non-reporting)
- Members of Parliament
- Social norms- anything in particular
- Use of small arms/light weapons
- Communities (including institutions of learning, homes)
- Detention centres and residential care institutions

The critical research questions to be answered including:

- What are recognised and non-recognised types (including in policy, legislation, national plans of action) of family violence (globally, regionally, locally)?
- What are implications for integrating (or non-integration) of these types of family violence in policy and legislation? This must include opportunities and barriers- including within the education, health and social welfare systems.
- What are specific recommendations for integration- e.g. including in current legislation on Domestic Violence or Sexual Offences or specific laws relating to children?
- What are clear and specific opportunities for visioning and planning for the prevention and reduction of current, new and emerging types of family violence?

4. Process and Methodology:

This is largely a qualitative assessment. The consultant will be expected to draft tools for this assessment during the inception phase of the report, including tools for the focus group discussions and in-depth interviews. These interviews may also include duty-bearers and rights-holders, (e.g.



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lawyers, doctors and social workers and/or allied professionals e.g. psychologists, parents, children, faith-based communities).

Under the overall guidance of UNICEF and MoHSSS, this consultancy will be conducted in the three following phases.

Phase 1:

- Meet with UNICEF and line Ministry to inform the preparation of a detailed workplan and schedule for the consultancy; discuss and proposed needs.
- Conduct desk review
- Draft tools for this review

Deliverable 1:

- *Inception report with detailed workplan and tools and template for final report*

Phase 2: Consultation, analysis and draft report

- Conduct consultations with stakeholders (including from Government Ministries, the University of Guyana and Civil Society Organisations, (including Faith Based Organisations), Parents, community members/leaders, adolescents)
- Prepare draft review report
- Report periodically to the supervisor of the consultancy. This provides the opportunity to discuss progress and challenges as they arise in performing the necessary functions.
- Prepare presentation on the findings for review and approval
- Present findings

Deliverable 1:

- *Draft presentation of findings*
- *Draft report with recommendations*
- *Draft briefing notes*

Phase 3: Finalisation of Deliverables

The consultant will:

- within 1 week of receiving the comments, on the draft report the consultant will revise, if deemed necessary, the deliverables in phase 2,
- prepare final report and action plan in English and submit electronic word versions.

Deliverable 3:

- Final report and action plan
- Briefs for Policy Makers (including members of parliament)- a summary of the research, which can be used as a point for advocacy. ((Note that the presenting Agency is the Ministry of Human Services and Social Security)
- PowerPoint presentation with findings of the study



5. Data Management:

The consultant is responsible for ensuring the absolute safety of all data (No data collected/reviewed for this consultancy or data to which the consultant is privileged during time of the consultancy, as direct or indirect result of being the consultant, can be shared and/or used by the consultant, neither can s/he approve the use of the whole or any part of it, for personal or professional purposes, other than those defined in these terms of reference, without approval, in writing, from all stakeholders jointly).

6. Academic Requirements and competencies:

The analysis will be conducted by suitably qualified personnel, selected on the basis of their ability to demonstrate the following competencies:

- Master's Degree in Social or related Sciences
- A minimum of 7 years of related work experience (in research)– including knowledge of and working with government partners
- Excellent and proven analytical skills
- Excellent and proven English writing skills
- Excellent organizational and communication skills, ability to prioritize and work with minimum supervision
- Good understanding of the of child protection issues, criminal justice and child protection issues
- Experience of facilitating consultation and workshops with both government and civil society partners
- Sound knowledge of the Domestic Violence Act 2006 and the Sexual Offences Act
- The consultant must be able to work independently.

7. Deliverables, timeframes and payment arrangements.

These are as follows: Soft copies of reports must be submitted to UNICEF Guyana:

Phases	End Product/deliverable	Working days	Payment (%)
Inception Phase	Inception Report including workplan, and data collection tools. Desk Review	7	25%
Data collection/Field Work and draft report.	Draft Report on the analysis-including on issues of compliance, positive factors for implementation, challenges and gaps (Note that report will be shared with stakeholders for comments)	25	50%
Final Report	Final Report including:	8	25%



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	<ul style="list-style-type: none">○ Briefs for Policy Makers (including members of parliament)○ PowerPoint presentation (The consultant will be expected to present the findings of the study through a meeting organised by UNICEF.)		
Total		40	100

8. Procedure and logistics:

The consultant will be expected to work independently (that is, no workspace or IT facilities will be provided for the consultant). All reports/deliverables must be submitted in soft copy in Microsoft word.

9. Conditions:

- The nature of the contract will be temporary.
- The consultant is expected to conduct all work independently of the Ministry, in accordance with and in line with the accountabilities section of this ToR.
- Payment will be made on the mutually satisfactory completion of deliverables.
- All interested persons will be invited to submit a technical (first) and shortlist candidates a financial proposal.

UNICEF will offset the financial costs of all field visits and the consultant is expected to organise his/her own travel and coordinate all key informant interviews/focus group discussions.