**FINANCIAL PROPOSAL**

**Individual Contractor: Behaviour Change Communication for Urban Sanitation (full-time)**

**PART A. PROFESSEION FEE**

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| **Deliverable/s**  | **UNICEF Estimate**  | **All-inclusive monthly professional fee** **(INR)**   |
| **Estimated deadline for completion of deliverable (days/months)**  | **Estimated travel required for completion of deliverable**  |
| 11 Monthly Progress Reports and 1 Final ReportOther specific deliverables for this assignment are:* SBC campaigns designed and implemented
* SBC capacities built
* Stakeholders mobilized to accelerate SBC framework implementation
* Monitoring and quality assurance of SBC initiatives supported
* Knowledge management and evidence generation for SBC supported
 |  Monthly report will be requested | 5 trips, 5 days each (25 days total) | **INR\_\_\_\_\_\_\_\_\_\_\_\_ per Month** |
|  **Total Professional Fee (A) for 11.5 Months**  |  **INR \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**PART B. TRAVEL COSTS**

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| --- |
| **Estimated Travel details for this consultancy:**  **a. Number of trips =** 5**b. Number of days per trip =** 5**c. States/Districts where travel is required =**   |
| **S. No.**  | **Description**  | **Unit**  | **Unit cost (INR)**  | **Total Cost (INR)**  |
| 1.  | Air ticket cost (Return Trip)  | 05 trips  | \_\_\_ per return ticket  |   |
| 2.  | Per Diem (days per trip x no. of trips) Note: Per diem is to cover meals (breakfast, lunch and dinner), boarding and lodging costs. | 25 days  | \_\_\_\_ per day  |   |
| 3.   | Transfer to/from airport  | 20 transfers  | \_\_\_ per transfer  |   |
| 4.  | Any other expenses (travel to districts, etc.)  |   |   |   |
|   |  **Total Travel Costs (B) = INR**  |   |
|   |  **TOTAL COST OF CONSULTANCY (A+B)**  |   |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

*(i) Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor.*

*(ii) Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*

(iii) *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**