



**UNITED NATIONS CHILDREN'S FUND
(GENERIC) JOB PROFILE**

I. Post Information

Job Title: **WASH Specialist (Emergency)**
 Supervisor Title/ Level: **Chief WASH P5**
 Organizational Unit: **Programme**
 Post Location: **Maputo, Mozambique**

Job Level: **P3**
 Job Profile No.: **128786**
 CCOG Code: **1B06e**
 Functional Code: **WSH**
 Job Classification Level: **P3**

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the Organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give more children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Purpose of the job: The WASH Specialist (Emergency) reports to the Chief WASH/CEED (P5) for general guidance and direction. The specialist supports the Chief in managing the WASH in Emergency output program in the country, especially for response to natural disasters and public health emergencies, as well as Disaster Risk Reduction which include preparedness and resilience building. The specialist provides support for the development, preparation, management, implementation, monitoring and evaluation of the WASH in Emergency programme within the country programme to ensure the achievement of the WASH in Emergency related output results in the country programme.

III. Key function, accountabilities, and related duties/tasks

Summary of key functions/accountabilities:

1. **Management support to the Chief WASH/CEED, with focus on WASH in Emergency output**
2. **Programme development and planning, with focus on WASH in Emergency output**

3. **Programme management, monitoring, and delivery of results, with focus on WASH in Emergency output.**
4. **Advisory services and technical support, with focus on WASH in Emergency output.**
5. **Advocacy, networking, and partnership building, with focus on WASH in Emergency output.**
6. **Humanitarian WASH preparedness and response.**
7. **Innovation, knowledge management and capacity building, with focus on WASH in Emergency output.**

1. Management support to the Chief WASH/CEED

- Advise the Chief WASH/CEED in establishing the annual work plan and annual workplan outputs, activities and developmental priorities of WASH section staff involved in WASH in Emergency output, determining priorities and performance measurements. Monitor workplan implementation, to ensure that WASH in Emergency output results are achieved to schedule and performance standards. Report critical issues to the Chief WASH/CEED for timely action.
- Provide technical advice to WASH section staff on all aspects of programming and implementation, **with focus on WASH in Emergency output.**

2. Programme development and planning

- Contribute to the WASH in Emergency related situation analysis. Provide comprehensive and current data to inform WASH in Emergency policy and programme development, planning, management, and implementation. Keep abreast of WASH in Emergency sector developments, for maximum efficiency and effectiveness in WASH in Emergency programme design, management, and implementation.
- Work collaboratively with colleagues and partners to discuss national WASH in Emergency priorities, resources, strategies, and methodologies to ensure the most strategic use of the collective resources of external support agencies.
- Participate in strategic WASH programme planning discussions and the formulation of the WASH in Emergency outcome and output results, related indicators, baselines, targets and means of verification, ensuring alignment with the UNICEF's Strategic Plan, UNICEF's global WASH strategy and the country programme as well as government plans and priorities, and the role of other WASH external support agencies.
- Prepare WASH in Emergency donor reports, ensuring alignment with the WASH output results in the country programme.
- Contribute to internal emergency planning processes and participate in internal emergency coordination forums.

3 Programme management, monitoring, and delivery of results.

- Draft documentation for programme reviews and analytical statements on progress and constraints of WASH in Emergency outcome and output results.
- Provide technical and operational support throughout all stages of programming processes for the achievement of the WASH in Emergency output results. Ensure effective collaboration with other UNICEF sections, where needed.
- With other external support agencies, analyze national government WASH sector programmes and projects, with a focus on WASH in Emergency outcomes, using tools available in the sector.

- Participate in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other partners and prepare reports for the Chief WASH/CEED and CO management.
- Monitor, report, and certify the use of sectoral programme resources (financial, administrative, and other assets), verify compliance with approved allocations, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report issues to the Chief WASH/CEED, for timely resolution.
- Prepare WASH in Emergency sectoral progress reports for management, donors, and partners.

4 Advisory services and technical support

- Participate in strategic discussions to influence national WASH in Emergency policies and strategies, including the reduction of inequalities, contributing global sector learning.
- Advise senior officials in government, NGOs, UN agencies and WASH sector donor agencies on WASH in Emergency policies, strategies, and best practices.
- Draft policy papers, briefs, and other strategic materials for use by management, donors, UNICEF regional offices and headquarters.
- Plan for the use of technical experts from the Regional Office and HQ, as and where appropriate in the WASH in Emergency programme, through remote support and on-site visits.
- Participate in national WASH Cluster forums and contribute to technical working groups and forums.

5 Advocacy, networking, and partnership building

- Build and strengthen strategic partnerships with government counterparts, UN agencies, donor agencies, WASH institutions, NGOs, research institutes and the private sector to stimulate coordination and collaboration in the WASH in Emergency sector.
- Support analysis of national budgets for WASH in Emergency, cost analysis and value-for-money studies, to advocate for improvements in sector efficiency.
- Produce materials for WASH in Emergency programme advocacy to promote awareness, establish partnerships and support fund-raising.
- Participate in inter-agency discussions, ensuring that UNICEF's position, interests, and priorities are fully considered and integrated in the planning and agenda setting.
- Interact with global and regional initiatives and partnerships for WASH in Emergency.

6 Humanitarian WASH preparedness and Disaster Risks Reduction

- Manage all aspects of UNICEF's preparedness for WASH in emergencies.
- Ensure the coordination arrangements for humanitarian WASH are in place, for instant robust coordination in case of an emergency.
- Ensure that all UNICEF WASH staff are familiar with UNICEF's procedures for responding in an emergency.

- Lead on preparedness planning, including contingency agreements, long-term agreements with suppliers, supply pre-positioning arrangements and planning, and disaster risk reduction interventions.
- Develop the WASH components of the UNICEF emergency preparedness platform, including contribution to the HRP and WASH Cluster contingency planning.
- Consolidate internal progress on humanitarian response, including situational reports, cluster reporting, and ad-hoc internal planning and response initiatives.
- Take up leadership/managerial role in an emergency response and early recovery, as and when the need arises.

7 Innovation, knowledge management and capacity building

- Manage the implementation, monitoring and documentation of WASH in Emergency action research and innovation (technical or systems), ensuring rigorous monitoring and wide sharing of results.
- Prepare learning/knowledge products, covering innovative approaches and good practices, to support overall WASH in Emergency sector development.
- Support the professional development of UNICEF WASH in Emergency staff, to ensure our sector capacity remains up to date with latest developments.
- Initiate and contribute to the systematic assessment of WASH in Emergency sector capacity gap analysis, in collaboration with government and other stakeholders, and support the design of initiatives to strengthen capacities systematically.
- Participate as a resource person in capacity building initiatives to enhance the competencies of clients/stakeholders.

IV. Impact of Results

The support provided by the level 3 emergency WASH specialist will enable the country office to achieve the WASH in Emergency related output results of the country programme. This, in turn, will contribute to the achievement of the outcome results of the Country Programme Document. When done effectively, the achievement of the outcome results will improve child survival, growth and development and reduce inequalities in the country.

V. UNICEF values and competency Required (based on the updated Framework).

i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

ii) Core Competencies

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

VI. Recruitment Qualifications	
Education:	<p>An advanced university degree in one of the following fields is required: public health, social sciences, behavior change communication, engineering, or another relevant technical field.</p> <p>Additional relevant post-graduate courses that complement/supplement the main degree are required.</p>
Experience:	<p>DEVELOPMENTAL: a minimum of five years of professional experience in WASH-related programmes for developing countries is required.</p> <p>One year of deployment in a developing country is required.</p> <p>HUMANITARIAN: At least one three-month deployment mission in a humanitarian situation (with UN-Govt-INGO) is required.</p> <p>Experience and knowledge of the WASH Cluster system.</p>
Language Requirements:	Fluency in English is required. Knowledge of Portuguese, Spanish, Italian or other Latin Languages is considered as an asset.

VII. Technical requirements	
<ol style="list-style-type: none"> 1. Rural and urban water supply for low- and middle-income countries - including water safety and sustainability. 2. Rural and urban sanitation for low- and middle-income countries, including sustainability. 3. Handwashing with soap. 4. WASH-in-schools and health centres. 5. Menstrual hygiene management. 6. National government WASH policies, plans, and strategies. 	Expert knowledge of three components and basic knowledge of five components
<ol style="list-style-type: none"> 1. Humanitarian WASH - preparedness 2. Humanitarian WASH - response and recovery 3. Disaster Risk Reduction 	Expert knowledge of three components
<ol style="list-style-type: none"> 1. Humanitarian WASH – coordinating the response 	In-depth knowledge of concept and UNICEF role
<ol style="list-style-type: none"> 2. Programme/project management 3. Capacity development 4. Knowledge management 5. Monitoring and evaluation 	Expert knowledge of two components and basic knowledge of the other two components
<ol style="list-style-type: none"> 1. Human rights and WASH 2. Gender equality and WASH 	In-depth knowledge