**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS**

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| **Title****Security Analysis Consultant** | **Funding Code****3210/A0/07/800/005/003** | **Type of engagement****Individual Consultant (National**) Individual consultant (International) | **Duty Station:**Abuja |
| Purpose of Activity/Assignment: Humanitarian organizations are dealing with an increasingly complex security landscape marked by a variety of threats that range from terrorism, armed conflict, criminality, and civil unrest as a result of country’s internal dynamics. UNICEF activities and programmes operate in high-risk areas which are requiring a reliable approach towards the security management.As part of our ongoing efforts to enhance security posture and ensure the safety of UNICEF footprint in Nigeria, it has become necessary to employ consultancy services and obtain a comprehensive understanding of the local environment, including insight of economic, social, and politic evolutions.This consultancy service will provide broader insight and awareness, tailored to UNICEF specific needs.  |
| Scope of Work:The thematic focus of this assignment is in-depth development of security dynamics for the country. The period of the service is estimated to cover 02 months period; regular reports and analysis will be shared on a weekly frequency, based on the situational development.  |
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| **Child Safeguarding** Is this project/assignment considered as “[Elevated Risk Role](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/DocumentLibrary1/Guidance%20on%20Identifying%20Elevated%20Risk%20Roles_finalversion.pdf?CT=1590792470221&OR=ItemsView)” from a child safeguarding perspective?        [ ]    YES    [x]    NO     If YES, check all that apply:                                                                                                                                                     **Direct contact role**[ ]  YES     [x]   NO  If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediate physical proximity, with limited supervision by a more senior member of personnel:

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 **Child data role**[ ]  YES    [x]   NO  If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

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More information is available in the [Child Safeguarding SharePoint](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/SitePages/Amendments-to-the-Recruitment-Guidance.aspx) and [Child Safeguarding FAQs and Updates](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/DocumentLibrary1/Child%20Safeguarding%20FAQs%20and%20Updates%20Dec%202020.pdf)   |

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| **Work Assignment Overview** |
| Tasks/Milestone: | Deliverables/Outputs: | Timeline/ttDate | Percentage %  |
| Share analysis on social, political, economic trends impacting local environment |  | Weekly | 80 |
| Flag any other issue of interest in regard to safety and security matters |  | Weekly | 15 |
| Report security incidents especially those affecting children. |  | Weekly | 5 |
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| **Budget Year:** | **Requesting Section/Issuing Office:** | **Reasons why consultancy cannot be done by staff:** |
| *2024* | *Security* | *Limited resources and capability* |
| **Included in Annual/Rolling Workplan***:* [x]  Yes [ ]  No, please justify: |
| **Consultant sourcing:**[x]  National [ ]  International [ ]  Both**Consultant selection method:** [ ]  Competitive Selection (Roster)[ ]  Competitive Selection (Advertisement/Desk Review/Interview) | **Request for:**[x]  New – Individual Consultant Contract[ ]  Extension/ Amendment |
| **If Extension, Justification for extension:** |  |
| **Supervisor:** | **Start Date:** | **End Date:** | **Number of Days (working)** |
|  | *15 October 2024* | *15 December 2024* | *60* |

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| **Estimated Consultancy fee** |  |  | **1200** |
| Travel International (if applicable) | None | None | None |
| Travel Local (please include travel plan) | None | None | None |
| DSA (if applicable) | None | None | None |
| **Total estimated consultancy costs[[1]](#endnote-1)** |  |  | 1200 |
| **Minimum Qualifications required:** | Knowledge/Expertise/Skills required:* deep understanding of regional and Nigeria security trends, threat landscapes.
* experience in providing analysis with focus of social, economic and security challenges across Nigeria.
* competency with statistical analysis, high ethical standards, and professionalism, with a commitment to confidentiality and integrity.
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| [x]  Bachelors [ ]  Masters [ ]  PhD [ ]  Other Enter Disciplines: Social Sciences, Security |  |
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| **Administrative details:**Visa assistance required: [ ] Transportation arranged by the office: [ ]  |  [x]  Home Based [ ]  Office Based:If office based, seating arrangement identified: [ ] IT and Communication equipment required: [ ] Internet access required: [ ]  |
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1. Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

**Text to be added to all TORs:**

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures, and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws. [↑](#endnote-ref-1)