

## TA Requisition/TOR Form

(FOR Temporary Appointments)



### UNICEF Cameroon: TERMS OF REFERENCE (TOR)

**Job Title and Level:** Immunization Supply Chain Officer, TA, (NO A)

**Section:** Health and HIV

**Duration:** 364 days (renewable)

**Duty Station:** Yaounde, Cameroun

#### Purpose of Assignment & Justification:

UNICEF has been working in Cameroon since 1975 to allow women and children to fully realize their rights to development without restriction, as enshrined in the UN Convention on the Rights of the Child. UNICEF provides financial and technical support to Cameroon across seven areas to fully realize the rights of women and children. These areas include Health, HIV/AIDS, Water-sanitation-Hygiene, nutrition, education, child protection, and social inclusion. UNICEF focuses mainly on children and the most vulnerable and excluded families. Cameroon's 2020 population is estimated at 26,545,863 people according to UN data. The population is young and generates strong socioeconomic demand. In rural areas, limited access to basic social services and the effects of climate change led to household impoverishment and severe child deprivations. The task is immense but not insurmountable; it requires the energy of all stakeholders in Cameroon and outside of Cameroon: also, women, men, youth and children, government, technical and financial partners, donors, civil society, the private sector, parliamentarians, and communities. Everyone is invited to take part in the struggle to meet the challenges that lie ahead. It is together that we will act for Cameroon, a country that summarizes the challenges and hopes of Africa.

In Cameroun, UNICEF is a strategic partner of the MoH, Immunization department (PEV). As member of GAVI, the Global Vaccine Alliance, UNICEF is fully involved at all stages of the immunization supply chain. It plays a critical role in mobilizing vaccines for the Government, including COVID vaccines, through its Supply Division, and as technical partner working with the PEV on strengthening and improving immunization supply chains. In addition to GAVI, other partners / donors, among which UPS foundation, are contributing to support national immunization supply chains, building on the expertise and comparative advantages of UNICEF.

Your role will be to facilitate the mobilization of strategic immunization supplies for the government (including vaccines, devices, cold chain equipment, transport equipment, ...) through UNICEF Procurement Service (PS) modality.

Data from the latest inventory (2022) show that 43% of health establishments (2,234/5,257) are still vaccinating without approved cold chain equipment (ECF). The analysis was carried out using the WHO inventory and gap analysis tool. On the basis of this inventory and taking into account the future vaccines to be introduced (HepB, MenA, RR2, VPI2, RTS, S, transition from Rotarix to Rotavac), the country has developed a rehabilitation plan covering the period 2023-2025.

Cameroon was the first country in Africa to conduct an Effective Vaccine Management (EVM) evaluation in 2019 with version 2.0. The composite score was 81%. This performance reflects the reliability of the country's supply chain. Overall, improvement measures are most needed at district and health facility levels, where composite scores are below 80%. The improvement plan presented covers the period 2023-2025 and does not appear to be linked to the 2019 assessment. The country has indicated that it is preparing for a new EVM assessment planned for 2024.

Furthermore, the country is considering the construction of a giant EPI warehouse at the central level and will have to implement two Gavi grants over the period 2024-2025: Health System Strengthening (RSS2), HPV introduction, the second dose of IPV, routinely and the cold chain optimization platform (CCEOP), all expected to contribute considerably to improving vaccine supplies and increasing storage capacity.

Immunization Supply Chain Officer is accountable for professional leadership in and contribution to the development, planning, implementation, monitoring and evaluation, of the Immunization supply chain activities to achieve the UNICEF's immunization plus goals and objectives for the country.

## **OBJECTIVE**

The objective is to support the vaccine supply chain and vaccine management in order to minimize losses at all levels on the one hand and on the other hand support the process of strengthening the country's storage capacity.

Specifically, the incumbent will be responsible for:

**a) At the level of the HIV health section**

- Provide technical support for monitoring the arrival of vaccine and supply at Yaoundé airport and the Douala port ;
- Contribute to the monthly validation of cold chain equipment installations and PMT (Project Management Teams) reports ;
- Produce reports on the monthly monitoring of temperatures and inventories of vaccines and consumables to be transmitted monthly to the Global level.

**b) At the Central EPI level: Contribute to improving vaccine management (forecasts, temperature control, stock visibility, waste management)**

- Provide support to the Central and regional EPI in the management of vaccines through the use of SMT at the central and regional level, including the analysis of quality data in order to avoid overstocking and expiry of the vaccine at the level of the cold chain at the Central level and even in the regions ;
- Develop a management plan and SOPs for the management of waste from vaccination ;
- Develop an operational plan for maintaining cold chain equipment ;

- Represent the office at meetings of the logistics group, vaccine batch release commission, procurement and Project Management Team ;
- Contribute to all activities / initiative where UNICEF is involved for strengthening and improving immunization supply chain, including: GAVI supported projects; CDC Africa project for improving vaccine equity Effective Vaccine Management Assessments (EVMA); PEV road map implementation ;
- Support the design and establishment of strategies, plans, projects initiatives aiming at strengthening and optimizing immunization supply chain ;
- Support the implementation of strategies and activities for which UNICEF is accountable, in the Supply & Logistics area ;
- Participate in relevant technical / logistics working groups.

**Indicative assignment dates:** 12 months renewable

**Supervisor:** Immunization Specialist

**Qualifications or specialized knowledge/experience/competencies required for the assignment:**

**EDUCATION:**

Bachelor's degree in one of the following or related: Immunization Supply Chain, Health Logistics.

**WORK EXPERIENCE:**

At least 2 years of relevant experience working in the areas of global health, Immunization supply Chain, public or private sector supply chain management and systems strengthening functions, other directly related technical fields is required. Experience in Immunization supply chain management and/or as a technical advisor to the Ministry of Public Health is an asset. Experience in Immunization programs and policy matters in sub-Saharan Africa. Experience working with UNICEF and other UN agencies is an asset.

**LANGUAGE REQUIREMENT**

Fluency in French or English are required (oral and written).

**COMPETENCIES**

**Core value**

- Care
- Respect
- Integrity
- Trust
- Accountability

**Core Competencies**

- Nurtures, Leads and Manages People (1)
- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and maintains partnerships (2)
- Innovates and embraces change (2)
- Thinks and acts strategically (2)
- Drive to achieve results for impact (2)
- Manages ambiguity and complexity (2)

**7. Submitted by: Leonard KOUADIO**

**Name and Title:** Chief Health & HIV/AIDS Section

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**8. Review & Endorsement:**

1) Reviewed by Human Resources:

**Date**\_\_\_\_\_ **Signature** \_\_\_\_\_

**9. Approved by: Representative:**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_