



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: **Nutrition Cluster Coordinator**
Supervisor Title/ Level: **Emergency Specialist, P3, Post #118956**
Organizational Unit: **Programme**
Post Location: **Pemba, Mozambique (with travel to Nampula)**

Job Level: **P3**
Job Profile No.: **122316**
CCOG Code: **1102**
Functional Code: **NUT**
Job Classification Level: **Level 3**

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, nutrition, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context:

The Nutrition Cluster Coordinator (P3) is part of the UNICEF Mozambique Child Health and Nutrition team, and directly reports to the Emergency Specialist (P3), based in Pemba, Cabo Delgado working closely with the Maputo based Nutrition Manager (P4) on technical aspects of the role. The incumbent is responsible for leading the Nutrition Cluster in Mozambique and deploying to support emergency response as needed. The core of cluster coordination work is done in relation to the emergency in the North (Cabo Delgado and recently affected Nampula districts) with a proportion of the coordination also required due to other emergencies, cyclones and floods resulting in displacement, mainly.

Purpose for the job:

On behalf of UNICEF, the Country Lead Agency (CLA) for the Nutrition Cluster and in support of the government, the Nutrition Cluster Coordinator (P3 level) will provide leadership and facilitate processes that will ensure a well-coordinated, strategic, adequate, coherent and effective response by participants in the national and sub national nutrition cluster, ensuring neutrality in UNICEF's role as CLA.

III. Key function, accountabilities and related duties/tasks

The Nutrition Cluster Coordinator's major tasks and responsibilities will include but not be limited to:

General tasks:

The post holder has joint responsibility with UNICEF, resourcing partners and all cluster participants for the efficient management and functioning of the nutrition cluster encompassing the following:

- Establish and maintain an appropriate humanitarian coordination mechanism
- Strengthen pre-existing sectoral coordination through increased predictability and accountability
- Build complementarity of partners actions: avoiding duplication and gaps
- Ensure adequate resources are mobilized and are equitably allocated for the effective functioning of the cluster and its response
- Effective and comprehensive integration of relevant cross-cutting issues, including age, gender, environment and HIV/AIDS
- Maintain flexibility within the cluster to respond to changes in the operating environment, evolving requirements, capacities and participation
- Effectively use and transfer information to, from and between cluster participants and other stakeholders
- Interact with other clusters (including through inter-cluster coordination) humanitarian actors, government counterparts, and relevant authorities for operational planning, engagement and active contribution of operational partners
- Ensure appropriate coordination with national, provincial and district level authorities, and other relevant stakeholders, to support and complement existing coordination mechanism
- Be accountable to the affected population through effective and inclusive consultative and feedback mechanisms
- Ensure that the Nutrition Cluster 5W mapping of Who is doing What Where and When is complete and regularly updated
- Convene and facilitate meetings of the cluster (and/or joint meetings with another cluster)
- Ensure that cluster meetings are well-managed and action and results-oriented, with decisions clearly communicated to relevant cluster partners and stakeholders
- Ensure that meetings are managed in line with the Principles of Partnership
- Facilitate agreement on an efficient division of labour and the assignment of responsibilities amongst cluster partners which takes account of their comparative advantages and complementarities. Designate focal points or working groups for specific issues where necessary, e.g., district coordination meetings, gender working group, PSEA, etc.
- Work in close coordination on planning and response with the Health Cluster and Food Security Cluster
- Facilitate the dissemination of national standards and tools among cluster partners. Promote awareness of and adherence to relevant policy guidelines, codes of conduct and examples of good practice by all cluster partners
- Ensure to the extent possible that cluster partners use common standards and tools for information collection/sharing and data management, including in needs assessments and monitoring (while respecting principles of confidentiality and protection concerns)
- Together with cluster partners, identify and/or provide evidence from the field to support the core advocacy concerns for the nutrition response
- Monitor performance of the core cluster functions

Core cluster functions (at national and subnational level):

- Supporting service delivery
 - Provide a platform to ensure that service delivery is driven by the agreed strategic priorities
 - Develop mechanisms to eliminate duplication of service delivery
- Informing strategic decision-making of the HC/HCT for the humanitarian response
 - Needs assessment and gap analysis (across other sectors and within the sector)
 - Analysis to identify and address (emerging) gaps, obstacles, duplication, and cross-cutting issues
 - Prioritization grounded in response analysis
- Planning and strategy development
 - Develop sectoral plans, objectives and indicators directly support realization of the HC/HCT strategic priorities
 - Application and adherence to existing standards and guidelines
 - Clarify funding requirements, prioritization, and cluster contributions to HC's overall humanitarian funding considerations (Flash Appeal, CERF)
- Information management and dissemination
 - Analyze partners presence in the field through 1) developing and maintaining a 5Ws, and analysing this tool to assess coverage of interventions, identify gaps and potential overlaps (based on available 5W, Project implemented through the HRP and Flash Appeal mechanisms, DHIS2 (SISMA) database and contact with main partners) – and 2) produce shareable infographics (presence and activities at country, region and district levels)
 - Update and populate the Nutrition Humanitarian response page: (in collaboration with the sector lead support prioritization of the main documents, page structure and organization, and infographics)
- Advocacy
 - Identify advocacy concerns to contribute to HC and HCT messaging and action
 - Undertaking advocacy activities on behalf of cluster participants and the affected population
- Monitoring and reporting the implementation of the cluster strategy and results; recommending corrective action where necessary
- Contingency planning/preparedness for recurrent disasters whenever feasible and relevant
- Accountability to affected populations

Accountability:

The post holder is accountable to:

- UNICEF Chief of Field Operations P5 level, who will in turn ensure that the post holder is provided with all necessary support and guidance to effectively deliver the role
- National and sub-national Cluster participants, who will in turn ensure that they deliver on their agreed minimum commitments (see IASC Reference Module for Cluster Coordination at the Country Level, November 2021)

- National and Sub-national Cluster coordination team members, who will turn support the post holder in line with their terms of reference
- Inter-cluster coordination bodies established by the HCT/UNOCHA
- Affected populations through agreed mechanisms

IV. Impact of Results

The efficiency and efficacy of support provided by the Nutrition Cluster Coordinator to the regular decision-making from cluster coordination design/work plan and budget expenditures contributes to and accelerates the national development efforts to improve the nutritional status of mothers, infants and children in Mozambique. This in turn contributes to maintaining and enhancing the credibility and ability of UNICEF to continue to provide programme services to mothers and children that promotes greater social equity in the country.

V. Competencies and level of proficiency required (based on UNICEF Professional Competency Profiles).

Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core Competencies:

- Builds and maintains partnerships
- Demonstrates self-awareness and ethical awareness
- Drive to achieve results for impact
- Innovates and embraces change
- Manages ambiguity and complexity
- Thinks and acts strategically and
- Works collaboratively with others.

Technical competencies

- Understands the rationale behind the Core Commitments for Children (CCC) in humanitarian settings, its main components and recent developments
- Understands, uses and adapts the tools, mechanisms and processes developed as part of the Humanitarian Charter, the Protection Principles, and the Core Humanitarian Standards, including application of the SPHERE Handbook
- Demonstrates commitment to Humanitarian Principles and to the Principles of Partnership
- Communicates, works and networks effectively with a wide range of people to reach broad consensus on a well-coordinated response, and demonstrates leadership where required
- Think and acts strategically and ensures that cluster activities are prioritized and aligned within an agreed strategy
- Demonstrates commitment to the cluster and independence from employing organization
- Builds, motivates and leads coordination team
- Understands key technical issues for the cluster sufficiently well enough to be able to: engage with the cluster participants: make full use of their experience and knowledge: guide strategy and plans; communicate and advocate on important issues (include the technical field)

VI. Recruitment Qualifications

Education:	<p>An advanced university degree (Masters or higher) in one of the following fields is required: nutrition, public health, nutritional epidemiology, medicine, or other relevant disciplines in social science and development.</p> <p>*A first university degree (Bachelor's degree) in a relevant field combined with 2 additional years of professional experience may be accepted in lieu of an advanced university degree.</p>
Experience:	<p>A minimum of 5 years of progressive and relevant professional experience in a developing country in one or more of the following areas is required: nutrition, public health, nutrition planning and management, or maternal, infant and child health/nutrition care, in an emergency context with proven coordination capacity</p> <p>Experience in health/nutrition programme/project development and management in UNICEF is an asset.</p> <p>Experience in Cluster Coordination and Leadership within the UN system is an asset.</p>
Language Requirements:	<p>Fluency in English AND a Latin language is required. Fluency in Portuguese is a strong asset.</p>