

Job Description Type:	Specific Job Description	Region:	ESAR
Category:	NO (National Officers)	Country:	Zambia
Reason for Classification:	Establishment of a new post	Duty Station:	Lusaka
Level:	NOC	Office:	Zambia
Title:	Social Policy Specialist	Section:	Social Policy and Research
Title Information in Parenthesis:	(Data & Evidence)	Unit:	
CCOG Code:	1L05	Case Number:	ZAM19003
UNICEF Code:	SOC	Post Number:	
Classified by:	Ravail Naveed	Classified Date:	10/31/2018
Organizational Context:	Zambia and the ZCO is an evidence demand-constrained country where the quantity and quality of evidence is improving but requires more focus and more utilization of evidence for decision-making and programmatic interventions. The strategic context is two-fold, first a shift towards survey-generated data and analyses to provide better reporting information, and secondly a shift towards operational (action) research to support timely and effective UNICEF programming across all the sectors and functions that have a bearing on children.		
Purpose of the Job:	Under the general guidance of the Chief of Social Policy & Research, the incumbent is responsible for providing technical support to the implementation, monitoring, and evaluation of all stages of social policy programming and related advocacy from strategic planning and formulation to delivery of concrete and sustainable results. This includes programmes aimed at improving (a) operational research and implementation of research results; (b) public policies to reduce child poverty; (c) the transparency, adequacy, equity and efficiency of research and evaluation assignments; (d) the strengthening of national surveys to broaden indicator base and improve data and monitoring of situation of children; and (e) research and evaluation quality assurance, governance, decentralization and accountability measures to increase public participation and the quality, equity and coverage of social services. This encompasses both direct programme work with government and civil society partners as well as linkages and support to teams working on education, health, child protection, water and sanitation, and HIV.		
Key functions, accountabilities and related duties/tasks:	<p>Summary of key functions/accountabilities:</p> <ol style="list-style-type: none"> 1. Technical Leadership in Research & Evaluation / Advisory Capacity and Policy Development <p>Research and Evaluation (R&E) policies, strategies, and approaches for the country are developed and advocated. UNICEF members are advised on R&E strategy and policies.</p> 2. Knowledge management <p>Up-to-date technical expertise in maintained, expanded, and disseminated throughout the Organisation and partners, and shared with regional institutions/partners.</p> 3. R&E capacity building <p>National partners lead national R&E development, implementation and management processes due to continual, effective capacity building at a high quality standard in area of expertise due to strong technical leadership.</p> 4. Technical Leadership and Quality assurance <p>Provide technical supervision in the design, implementation, analysis, documentation and dissemination of critical operational research and evaluation studies in core UNICEF sectors.</p> 5. Representation <p>UNICEF is effectively represented and research programme goals and strategies are widely advocated with high level and senior government officials, multi-lateral agencies, bi-lateral agencies, NGOs, other UN Agencies, and donors.</p> 6. Communication, Networking and Partnership <p>Effective communication, partnerships, representation and networking are forged to develop harmonized programme interventions and expand programmes and networks.</p> 7. UNICEF Programme Management <p>Manages and coordinates technical support around child poverty, social protection, public finance and governance ensuring it is well planned, monitored, and implemented in a timely fashion so as to adequately support scale-up and delivery. Ensures risk analysis and risk mitigation are embedded into overall management of the support, in close consultation with UNICEF programme sections, Cooperating Partners, and governments.</p> <p>Supports and contributes to effective and efficient planning, management, coordination, monitoring and evaluation of the country programme. Ensures that the social planning project enhances policy dialogue, planning, supervision, technical advice, management, training, research and support; and that the monitoring and evaluation component strengthens monitoring and evaluation of the social sectors and provides support to sectoral and decentralized information systems.</p> 		
Impact of Results:	The strategic and effective advocacy, planning and formulation of social policy programs/projects and the achievement of sustainable results, contributes to achievement of goals and objectives to create a protective environment for children and thus ensure their survival, development and well-being in society. Achievements in social policy programs and projects in turn contribute to maintaining/enhancing the credibility and ability of UNICEF to provide program services for mothers and children that promotes greater social equality in the country.		
Competencies and level of proficiency required:	<p>Core Values</p> <p>Commitment</p>		

Diversity and inclusion
Integrity

Core competencies

Communication (II)
Working with people (II)
Drive for results (II)

Functional Competencies:

Leading and supervising (II)
Formulating strategies and concepts (II)
Analyzing (III)
Relating and networking (II)
Persuading & Influencing (II)
Planning & Organizing (III)

Recruitment
Qualifications:

Education:

An advanced university degree in one of the following fields is required: Economics, Public Policy, Social Sciences, International Relations, Political Science, or another relevant technical field.

Experience:

A minimum of five years of relevant professional work experience is required.

Experience working in a developing country is considered as a strong asset.

Background and/or familiarity with emergency is considered as a strong asset.

Language Requirements:

Fluency in English required. Knowledge of another official UN language or local language of the duty station is considered as an asset.

Attachments:

ZAM19003 Request for use of Specific JD Social Policy (Research)doc
ZAM19003 Social Policy Specialist, NO3.pdf

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