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| **Heading:** NationalConsultant to assess the nutrition situation of women and children in and around garment factories in Urban areas**Section in Charge**: Health and Nutrition Section, UNICEF Myanmar **How does the consultancy relate to work plan:** Assessing the nutrition situation of women and children in and around the factories in Urban areas can generate evidence for effective nutrition programming for those vulnerable children and women which will contribute the reduction of child mortality, stunting wasting and anaemia.**Outcome reference:**Outcome 1 – By 2022, more children under five and women of reproductive age equitably access and utilize evidence-based health, HIV & nutrition interventions, including adoption of key behaviours, especially among vulnerable populations in most deprived states/ regions, conflict-affected and peri-urban areas**Output reference:**Output 006 – By 2022, MOHS and other partners at national and sub-national level, including non-state actors, have increased capacity to legislate, plan and budget effectively for the scaling-up of evidence-based nutrition specific interventions with equity |
| Myanmar is undergoing rapid urbanisation fuelled predominantly by economic migration[[1]](#endnote-1). Around a third of the country’s population lives in urban settlements, of whom an estimated 35 percent are poor or extremely poor. With its population set to reach 12m by 2040, Yangon has grown particularly rapidly and in an often-disorderly manner. Around 6 percent[[2]](#endnote-2) of Yangon residents live in ‘informal settlements’ (as defined by UNHABITAT), almost all of which are in newly expanded parts of the city. The 87 percent of informal households (HHs) do not have a lease for the property they occupy. Much of this land is also exposed to regular flooding and poor ground water quality. Health problems are widespread too. Yangon is experiencing rapid urban growth and at least 40% of Yangon’s 5.96 million people are poor or extremely poor. Increasing numbers of households live in congested, temporary and inadequate environmental conditions that make urban poor communities more susceptible to disease, malnutrition and exploitation. However, informal settlements are not included in the census blocks and they are therefore not captured in DHS and other surveys. The readymade garment (RMG) sector in Myanmar has been heavily impacted by COVID19. This has led to reduced demand, physical restrictions, and difficulties in accessing imported materials. In Yangon, 60,000 workers lost their jobs in April with 175 factories out of around 200 factories stopping operations and 105 have not been able to pay wages. As of July 2020, 100 factories are now considered permanently closed[[3]](#footnote-1). Other factories are now allowed to reopen only after inspection. The government has put in place policies and regulations to protect employees including basic food supplies, discount on electricity bills and for the laid off workers healthcare and financial support under certain conditions. Despite these measures, it is expected that women who contribute to most of the workforce have suffered significant decrease in purchasing power and increase in level of food insecurity. Even before the crisis, previous research shows that working women in the RMG factories are highly vulnerable to malnutrition and associated health issues with poor access to health care and little knowledge about their rights in the workplace including maternity protection, support to breastfeeding, etc.As per UNICEF/MYANMAR five-year programme which prioritized urban programming for Yangon Region and this survey findings, UNICEF is well positioned to develop, manage and evaluate the non-financial partnerships with the corporate sector in support of UNICEF’s mission and objectives in the country. In addition, UNICEF is interested in piloting innovative solutions for effective programme delivery, integrating child rights and business agenda in policy and advocacy development and enhance the organization’s position and visibility as a technical expert in the area of child rights and responsible business.Therefore, a consultancy with expertise in urban nutrition assessment especially among factory related workers are needed for 2 month to generate evidence for effective nutrition programming and advocacy with government and other stakeholders for optimal nutrition services and relevant family-friendly policies and programmes for children and women in and around the factories in urban areas. |
| 1. Objectives of the consultancy:

1.1 General Objectives:The overall purpose of this consultancy is to conduct nutrition assessment of children and women in and around the factories of Yangon and Nay Pyi Taw for effective urban nutrition programming and promoting children’s right and business principles for those vulnerable population 1.2 Specific objectives:1. To assess the situation of malnutrition among children and women in and around the factories of Yangon and Nay Pyi Taw
2. To assess nutrition and family friendly policy (FFP) related knowledge, attitude, and practices (KAP) among factory workers
3. To determine the impact of COVID 19 pandemic among the factory’s workers and their owners
4. To explore health nutrition and FFP policies in the factories and availability of health-nutrition services for factory workers and their families
5. Make recommendation for nutrition services and business policies and practices for implementation and adaptation within the model/pilot factory

The proposed Terms of Reference including specific tasks, other support that will be provided by the consultant and expected deliverables per timeline are outlined below. |
| 1. Geographic Area: The consultant will be based in Yangon with travel to Nay Pi Taw as required.
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| 1. Duration: 40 days (From 15 September 2020 to 14 December 2020). This will be part time consultancy.
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| 1. Supervisor: The Consultant will work under the direct guidance and supervision of the P4 Nutrition Specialist in UNICEF.
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| 1. Type of Supervision/support required from UNICEF: Consultant will receive a briefing at the beginning of assignment, then regular weekly discussions in person, email and phone as required.
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| 1. Description of assignment: Deliverables and deadlines are summarised below. Noting the current context of COVID-19 and pre-election activities, dates for completion of deliverables may change according to availability of relevant Ministries, Government officials and private partners. It is however expected that consultant will complete all deliverables by end of the contract. Otherwise need to do no cost extension. The consultant needs to work closely with government and other stakeholders in achieving the below deliveries.
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| **Tasks** | **End Product/deliverables**  | **Duration/****Deadline** |
| **7.1. Develop quantitative and qualitative nutrition assessment questionnaire and guideline** * Develop questionnaires and data collection tools to estimate the nutrition situation and nutrition related knowledge, attitude, and practices and impact of COVID-19 Pandemic.
* Develop guideline for qualitative data collection e.g. focus group discussion (FGD), key informant interview (KII) with factory workers, owners and other stakeholders
* List the items and equipment needed for data collection
 | * Data collection tools and guidelines developed and finalized
 | 5 days |
| **7.2. Orient assessment teams on data collection methodology, tools and implementation plan** * Identify the enumerators/data collectors
* Select the factories/sites for data collection
* Coordinate with local authorities and factories for the ease of assessment
* Conduct orientation on assessment methodology
* Develop data collection and analysis plan
* Arrange data collection and analysis related tools, equipment, and materials
 | * Data collection sites are identified/samples
* Data collectors/enumerators well equipped and ready for data collection
 | 10 Days |
| **7.3. Conduct data collection, monitoring and its review** * Conduct data collection and its monitoring to ensure adherence to survey guideline and protocol
* Review factories policy, guidance, standard and health and nutrition related facilities for workers in workplace
* Compile and review the information on daily basis to ensure its consistency and accuracy of collected information
 | * Data collection and review completed
 | 10 days |
| **7.4. Analyse the data and generate preliminary report*** Analyse the data using standard methodology and software
* Generate pre-liminary report with recommendations for nutrition services and healthy business policies/facilities for model workplace
 | * Pre-liminary report with recommendations shared with UNICEF
 | 5 days |
| **7.5. Disseminate the assessment findings after incorporation of comments from UNICEF and partners*** Prepare and conduct dissemination workshop/seminar with UNICEF, government, partners and other stakeholders
* Incorporate the input and feedback from dissemination meeting
 | * Dissemination meeting conducted
 | 5 days |
| **7.6. Develop final report with feasible recommendations and action points*** Finalize the assessment report incorporating comment and input from dissemination meeting
* Develop recommendation with action points for short-term, medium term and long-term
 | * Final assessment report with recommendation shared
 | 1. days
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| 1. Advertisement / Invitation / Request for Expression of Interest

Consultancy will be advertised through UNICEF website and HR network with EOI.  |
| 1. Selection process (EOI to be attached to TOR)

The consultant will be identified by UNICEF based on a competitive selection process, taking into account the candidate’s sound understanding and experience working in Myanmar Government systems sub-national structures and private sectors, in particular expertise on assessment and IYCF and immediate availability given the planned timeline.  |
| 1. Qualification and specialized knowledge/experience required for the assignment:
* University degree in a subject area related to one of the following disciplines: nutrition, public health, Social Policy, Development, or other relevant discipline(s)
* At least 5 years professional work experience in consulting/development in nutrition survey and assessment particularly in urban or factory, workplace or other survey
* Demonstrated expertise in strategic analysis, policy development, programme planning and implementation and consensus building, especially in key technical areas
* Proven ability to establish and maintain strong working relations with Government, UN agencies, Business sectors and NGOs.
* Good skills in computer and analytical software (SPSS, SMART software, strata)

**The following personal skills are required**:* Strong commitment to the UN values of humanity, impartiality, neutrality
* Flexibility, adaptability and tolerance
* Good diplomacy skills
* Good English language skills - oral communication, translation and writing
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| 1. Other conditions:

It is part time consultancy. The consultant will work closely the National Nutrition Centre (NNC), Departments of Public Health, Ministry of Health and will be expected to use his/her personal laptop. UNICEF will pay domestic travel in Myanmar. DSA will only be payable for the time spent in the field or in Naypyitaw. **Life and health insurance** UNICEF does not provide or arrange life or health insurance coverage for consultants and individual contractors, and consultants and individual contractors are not eligible to participate in the life or health insurance schemes available to United Nations staff members. Consultants and individual contractors are fully responsible for arranging, at their own expense, such life, health and other forms of insurance covering the period of their services as they consider appropriate. The responsibility of UNICEF is limited solely to the payment of compensation for service-incurred death, injury or illness as per the provisions detailed below.**Insurance for service-incurred death, injury or illness**Consultants and individual contractors who are authorized to travel at UNICEF expense or who are required under their contract to perform services in a UNICEF or United Nations office shall be provided with insurance coverage, through a UNICEF-retained third party insurance provider, covering death, injury and illness attributable to the performance of official UNICEF duties. Compensation in the event of service-incurred death, injury or illness shall be equivalent to amounts stipulated in the agreement between UNICEF and the insurance provider. **Ethical principles:**Research methods used should be consistent with UNICEF Ethical and Principle Guidelines for the reporting on children and young people under 18 years old. <http://childethics.com>**Payment**1. 30% upon submission and acceptance of deliverable/tasks 7.1 and 7.2
2. 30% upon submission and acceptance of deliverable/tasks 7.3 and 7.4
3. 40% upon submission and acceptance of deliverables/tasks 7.5 and 7.6

**Confidentiality:** The documents produced during the period of this consultancy will be treated as strictly confidential, and the rights of distribution and/ or publication will reside solely with UNICEF.The contract signed with the consultant will include the other general terms defined by UNICEF. |
| 1. Nature of Penalty Clause to be stipulated in the contract:

UNICEF Myanmar reserves the right not to pay the Contractor or withhold part of the payable amount if one or more requirements established for this assignment is not met or deadline set for the accomplishment of the tasks is missed. |

1. Our study found 58% of formal households and 55% of informal households moved to Yangon in search of better employment/income-generating opportunities [↑](#endnote-ref-1)
2. Our study estimates that the population of Yangon’s informal settlements is 470,631. Note that only informal settlements in newly-expanded areas of Yangon were included (as per fig.1 & fig.2) but given the paucity of informal residents in the pre-1990 area, the actual figure should not be much different. Total population of Yangon is estimated at 7,360,703 (UNFPA 2014). [↑](#endnote-ref-2)
3. https://www.irrawaddy.com/news/burma/myanmars-garment-sector-facing-implosion-orders-slump-covid-19.html [↑](#footnote-ref-1)