

UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information	
<p>Job Title: Programme Specialist (Climate and Sustainable Environment)</p> <p>Supervisor Title/ Level: Chief WASH, P4</p> <p>Organizational Unit: WASH Section</p> <p>Post Location: Dili, Timor Leste</p>	<p>CCOG: 1A02 FUNCTIONAL CODE:PMA JOB CLASSIFICATION: P3/NOC</p>
II. Context and Purpose of the Job	
<p>Background</p> <p>The effects of climate change are severely impacting the lives of children in the East Asia and Pacific Region where many are facing three, four or even five types of multiple, overlapping shocks, stresses and hazards linked to climate change and a degraded environment. Over 140 million children in the region are highly exposed to water scarcity; 120 million children are highly exposed to coastal flooding; 210 million children are highly exposed to cyclones; and 460 million children are highly exposed to air pollution. All countries in East Asia and the Pacific are at either a “High” or “Extremely High” risk of impacts from climate change.</p> <p>UNICEF in partnership with KOICA will address the climate crisis and its impact on children in Papua New Guinea, Timor Leste, and Solomon Islands through increased climate resilience in the social services and social infrastructure. The programme aims to build climate-smart social infrastructure and access to net-zero climate-smart social services through gender responsive and inclusive low-carbon development pathways to reduce climate vulnerabilities in the targeted areas. Children in these countries will also directly and indirectly benefit from improved gender responsive climate policies, climate finance, access to climate justice, laws and regulations and transformational institutional capacity.</p> <p>Organisational Context and Purpose of the Job</p> <p>UNICEF Timor Leste Country Office seeks to recruit a Programme Specialist (Climate and Sustainable Environment) to work to support the implementation of the KOICA supported Climate Smart Social Services and Infrastructure Programme. The Specialist will be located in Dili, Timor Leste.</p> <p>Under the direct supervision of the WASH Chief of Section, the Programme Specialist will provide support for programme planning, implementation, monitoring and evaluation and reporting, as well as data and evidence generation and technical support for the Climate Smart Social Services and Infrastructure Programme. S/he will also play a role in coordinating with Programme Specialists in the other country offices, KOICA, relevant Korean institutes as appropriate, as well as embassy in country and KOICA in HQs periodically. The incumbent of the post will also play a strong coordination role with Korean authorities.</p>	
III. Key functions, accountabilities and related duties/tasks	
<p>KEY END-RESULTS</p> <ul style="list-style-type: none"> Setting Standards for Programme planning Programme Monitoring and Assessment Programme Performance Monitoring 	

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Evaluation and Assessments

KEY ACCOUNTABILITIES and DUTIES & TASKS

Within the delegated authority and the given organizational set-up, the incumbent may be accountable for all or assigned areas of the following major duties and end results.

Setting Standards for Programme planning:

- Provide technical support as necessary to the process of developing and monitoring programme work plans.
- Support the internal coordination of the project implementation, including reporting on progress of the equity and gender markers

Programme Monitoring and Assessment:

- In coordination with stakeholders, support the collection of key project indicators to improve project annual and mid-year planning.
- In key initiation and review periods, provide professional support where timely assessments are to be carried out, working in close collaboration with stakeholders, specialists and UNICEF staff.

Programme Performance Monitoring:

- Coordinate with partners to ensure that monitoring systems are properly designed, and that data collection and analysis from field visits are coordinated and standardized across all project components to feed into project performance and monitoring.
- Drawing on monitoring and analysis of key programme performance and management indicators aligned with KOICA reporting requirements, provide input to regular/mandated programme reports, including relevant sections of annual reports for management, donors and Korean partners to keep them informed of programme progress

Evaluation and Assessments:

- Collaborate with PM&E Advisers and Regional Advisors for overall coordination of priority research, monitoring and evaluation activities.
- Undertake lessons-learned reviews on successful and unsuccessful M&E practices and experience, and ensure they are shared as appropriate.
- Assess M&E knowledge networks to identify innovations and lessons learned that may be relevant for the CO and partners to improve their M&E function.

IV. Impact of Results

The programme monitoring and evaluation function supports UNICEF's strategic plan by providing essential data and analysis to ensure effective and timely programme implementation. By tracking progress, identifying challenges, promoting accountability, and applying lessons learned, the PME process will improve overall programme effectiveness. This allows UNICEF programmes to more successfully reach the most vulnerable populations affected by climate change and contributes to fulfilment of the mission to improve Childs' Rights related to survival, development, protection and participation.

V. Competencies and level of proficiency required

i) Core Values

- Care
- Respect
- Integrity
- Trust

UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

- Accountability
- Sustainability

ii) **Core Competencies (For Staff without Supervisory Responsibilities)**

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Recruitment Qualifications

Education	VI. An advanced university degree in climate change, environmental science, engineering, disaster management, international development, international relations, government, public administration, public policy, social policy or other relevant disciplines is required.
Experience	<ul style="list-style-type: none"> ▪ A minimum of 5 years of relevant work experience in areas related to sustainability, international development, disaster management, environmental issues, public policy, social policy, and children's health and wellbeing is required. ▪ Specific experience in policy/advocacy/programming, implementation, monitoring, review and evaluation related to climate change, environment or disaster risk reduction is required, preferably in a developing country context. Understanding of programme planning, monitoring and evaluation. Knowledge and experience in climate, environment, and DRR impacts; renewable energy; climate adaptation and mitigation solutions; climate finance and proposal development; data and evidence generation. ▪ Experience with PM&E and/or knowledge management activities including, data capture, analysis, presentation, and communication; preparing documents for various target audiences and online learning. ▪ Ability to analyse and communicate complex and technical information to multiple types of audiences; ability to attend to details and meet deadlines. ▪ Familiarity with children's rights in the context of climate change, environmental degradation and disaster risk reduction, with particular reference to UNICEF social sectors (Health, Education, WASH, Nutrition, Child Protection, Social Policy). ▪ Expertise in developing tools and providing training to staff, particularly as part of a global/regional role in support of other country offices will be considered an asset as is experience working on Climate, Environment, and Energy (CEE) issues within UNICEF or other international development agencies. ▪ Experience working with KOICA (Korea International Cooperation Agency) or KOICA funded programmes (directly or indirectly), as well as

UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

	<p>knowledge of Korean culture, working style and language will be an advantage.</p> <ul style="list-style-type: none">▪ Knowledge about and familiarity with Korean NGO's and stakeholders supporting Conflict and Fragility Programmes will be an asset.▪ Familiarity with UN/UNICEF regulations is desirable.
Language	<ul style="list-style-type: none">▪ Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) is an asset. As many tasks to be performed by the incumbent of the job will be directly linked to coordination with Korean authorities and entities, knowledge of Korean language could be considered an added value.