



UNITED NATIONS CHILDREN'S FUND (GENERIC) JOB PROFILE

I. Post Information

Job Title: **Field Security Associate**
Supervisor Title/ Level: **CFO / Security Specialist a.i**
Organizational Unit: **Field Operations**
Post Location: Lebanon South (SLR) – Tyre field office

Job Level: **GS-6**
Job Profile No.:
CCOG Code: 2A03d
Functional Code: SEC
Job Classification Level: **(For non GJP)**

II. Organizational Context and Purpose for the job

The overall security situation in Lebanon, especially in South Lebanon, continues to deteriorate with escalating hostilities and cross-border exchanges of fire. The recent mass-casualty attacks by Hamas against Israeli civilians and the subsequent IDF response have upended regional stability, directly impacting UNICEF and other UN AFP operations. The ongoing conflict dynamics have led to an increased likelihood of armed conflict between Israel and Lebanon in the next 1-3 months, with the adjacent areas to the Blue Line remaining an active secondary theatre of war. The displacement of the local population from villages along the Blue Line further underscores the volatile and deteriorating security situation in South Lebanon.

Job organizational context: The FSA Field Security Associate will be used in a Tyre Field office in South of Litani River (SLR)) and reports to the Chief of Field Office with technical supervision from the Security Specialist in LCO.

Purpose for the job: The FSA provides technical, operational, and administrative support to the Supervisor in support of their role as it relates to ensuring the safety and security of personnel and their eligible family members as well as the safeguarding of UNICEF premises, assets and resources at the duty station. In carrying out the below duties the incumbent is expected to follow instructions precisely and in strict compliance with supervisor's instructions and UN Security related policies, rules and procedures.

III. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

1. **Security Planning**
2. **Safety and Security Services**
3. **Security Networking**
4. **Support in Knowledge Management and Capacity Building**

1. Security Planning

- Support the supervisor administratively and logistically in their planning functions related to the safety and security of UNICEF personnel and eligible family members as well as the safeguarding of premises, assets, and resources in accordance with UN and UNICEF Security Management Systems.
- Support the supervisor by collecting and providing the basic information required for the implementation of the UN Country Security Plan, SRM Measures, Residential Security Measures (RSM), and other relevant policies, guidelines, and assessments.
- Support the supervisor in the development of UNICEF routine security documentation including security contingency plans such as, but not limited to, fire and evacuation plans.
- Draft drafting routine security reports/returns including but not limited to Security Incident Reports (SIRs).

2. Safety and Security Services

- Monitor the local security situation through local media and networks providing regular information and updates to the CFO and field Staff on relative to on-going and emerging security issues in the country.
- In close coordination with the Security Specialist, Initiate security activities that support UNICEF staff, premises and operations for all locations where UNICEF personnel and/or eligible family members are present.
- Provide on-going routine technical support and direction for contracted security providers on behalf of the SFP.
- Under the direct guidance of the Security Specialist at national level, share information with UNICEF personnel and eligible family members that would affect their safety and security and information regarding the actions to take in the event of an emergency, including those identified in the UNICEF/UN Security Plans.
- Follow up and insure, an effective and functioning Communications/Warden Systems/Notification Tree for UNICEF personnel and the periodic testing of these systems.
- In consultation with the Security Specialist conduct all security related contingency exercises particularly relating to administration, communications and logistics.
- Conduct physical security surveys of international personnel residences in accordance with the Residential Security Measures (RSM) on behalf of the Security Specialist as required.

3. Security Networking

- Actively maintain official liaison with host government counterparts, local authorities responsible for security, law and order and security counterparts in UNIFIL and in all other AFPs operating in SLR.
- Participate as active member in SLR Security Cell and as an observer in the SLR SMT while briefing the CFO and the security specialist on any suggestions and potential decision.

4. Support in Knowledge Management and Capacity Building

- Coordinate, as required, with UNIFIL/UNDSS, to ensure all UNICEF personnel undertake mandatory security training/briefings.
- With strong support and guidance from the Security Specialist, develop and conduct country level familiarization sessions for contracted security guards specifically regarding their UN/UNICEF related duties and responsibilities.
- With strong support and guidance from the Security Specialist, develop and conduct country level training sessions for drivers to familiarize them with the specific actions to take when encountering a security related situation while driving.
- Assist in the provision of any security related training for UNICEF personnel or eligible family members, particularly to ensure comprehension by those more comfortable in the local language.

IV. Impact of Results

The efficient and effective support provided by the Security Associate contributes to the timely and appropriate planning and implementation of security plans and measures that directly impact on the safety and security of personnel and their eligible family members as well as organizational premises, assets and resources.

V. UNICEF values and competency Required (based on the updated Framework)

i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core Competencies (For Staff without Supervisory Responsibilities) *

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

VI. Recruitment Qualifications

Education:	Completion of secondary education, supplemented by relevant technical/military/police courses and/or university courses in a relevant discipline.
Experience:	A minimum of 6 years of progressively responsible experience in a security related environment is required, preferably 2 of which are within the UN system.
Language Requirements:	Fluency in Arabic and English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.