

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

<b>Title:</b> Individual Consultant, for Strengthening Safe and Friendly Environments for Children (SAFE4C) to Prevent and Respond to Online Child Sexual Abuse and Exploitation (OCSEA) – Online SAFE4C	<b>Duty Station:</b>  Home-based with field travel
<b>Purpose of Activity/Assignment:</b> <p>The purpose of this assignment is for an international consultant to provide periodic technical support to UNICEF Indonesia and the Ministry of Women's Empowerment and Child Protection (MOWECP). This includes reviewing and refining the theory of change (TOC) and the results framework of the Strengthening Safe and Friendly Environments for Children (SAFE4C) to Prevent and Respond to Online Child Sexual Abuse and Exploitation (OCSEA) project (Online SAFE4C).</p> <p>During the implementation period of the project, the consultant will support the development of a monitoring instrument, review and propose adjustments to the strategies and approaches, support the drafting of reports and briefs and provide a quality review of the evaluation report.</p>	
<b>Scope of Work:</b> <p>The consultant will engage and work closely with UNICEF Indonesia and the MOWECP, in a remote operating/home-based capacity, with the possibility of conducting field missions as necessary, to carry out the following specific tasks, in line with the project timeline:</p> <ul style="list-style-type: none"> <li>▪ Support the inception phase by providing a quality review of the existing results framework and theory of change; update, review, and confirm the strategies and approaches, including policy briefs outlining strategies to ensure sustainability.</li> <li>▪ Design a monitoring and evaluation instrument to measure programme performance and impact of the Online SAFE4C project in line with the result framework.</li> <li>▪ Assist in the development of three annual programme reports and other reports as required by the Global End Violence against Children Fund</li> <li>▪ Provide quality review of the project baseline and end line data as well as the end of project evaluation and management response.</li> </ul>	

<b>Supervisor:</b>  Astrid Gonzaga Dionisio	<b>Start Date:</b>  15 June 2022	<b>End Date:</b>  31 May 2023	<b>Number of Days (working)</b>  42 working days
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### **\*Work Assignment Overview (SMART)**

The consultancy required highly specialized skills and background in child protection including online as well as M & E and report writing.

Tasks/Milestone:	Deliverables/Outputs:	Timeline
1. Quality review and redefine the existing result framework, and theory of change; update, review, and confirm the strategies and approaches to be utilized including strategy for sustainability.  2. Facilitate consultation with MOWECP and key stakeholders on the draft Inception report	<b>Deliverable #1</b> Inception report, of not more than 20 pages (excluding annexes)	15 June – 25 July 2022 (22 days, including facilitating consultation)
3. Design and test M&E instrument based on the updated result framework	<b>Deliverable #2 (tested)</b> M & E instrument	5 August 2022 (7 days)

Tasks/Milestone:	Deliverables/Outputs:	Timeline
4. Drafting annual programmatic reports and other reports based on the Global EVAC Guidelines.	Deliverable # 3. programmatic reports	May 2023 (3 days)
5. Provide quality reviews of the project baseline, end line and evaluation and other relevant project documents	Deliverable #4. Review of the draft baseline  Deliverable #5 Reviewed documents	September 2022 (2 days)  Within the contractual period (7 days)
6. Develop policy brief capturing lessons learned for scaling up and sustainability.	Deliverable #6 One Policy brief	April 2023 (3 days)

Minimum Qualifications required:	Knowledge/Expertise/Skills required:
<input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other  Advanced degree in Social Sciences or related fields.	<ul style="list-style-type: none"> <li>▪ 5 years of work experience in programme planning, management, coordination, monitoring, and evaluation of complex programmes in the development field including child protection</li> <li>▪ Demonstrated expertise in analysis and development of technical papers, reports and programmatic guidance documents related to Child Protection and/or Violence against Children. Published work an asset.</li> <li>▪ Capacity to work independently yet with ability to share information, receive feedback and engage in dialogue with partners.</li> <li>▪ Excellent analytical, communication, writing and editorial skills in English language.</li> </ul>

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