**EXPRESSION OF INTEREST**

National Consultant for Essential RMNCAH and Nutrition Service Availability and Readiness Assessment (SARA) in Ethnic Health Organizations’ facilities of Kachin and Shan

(Terms of Reference attached)

*Consultant Summary Profile:* ***Please attach complete Curriculum Vitae***

|  |  |
| --- | --- |
| Name |  |
| Date of Birth |  |
| Email address |  |
| Languages |  |
| Degrees/qualifications |  |
| Experience in carrying out similar (no. of years and key clients, including UN) |  |
| Attach one sample of similar work done or refer to a site that can be accessed. |  |
| List names and emails of three referees |  |

Q1: Briefly, what methodology will you use to carry out to conduct Essential RMNCAH and Nutrition Service Availability and Readiness Assessment (SARA) in Ethnic Health Organizations’ facilities of Kachin and Shan?

Q2: Given the duration of the assignment and deliverables what is your **all inclusive** offer. Please link your fees directly to the specified deliverables. For any in-country travel, transportation (airfare) / DSA (allowance) costs will be provided by UNICEF and consultant will be reimbursed based on actual approved and authorized travel. These costs do not have to be included in the applicant's fees proposal. All other costs should be included in the specified fees linked to each deliverable.

| Deliverables | All inclusive Fee per Deliverable |
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| Assessment planning and preparation | **Inception Report containing*** SARA-EHO coordinating group of UNICEF-HPA-EHOs stakeholders established to oversee and facilitate the objectives, scope, design, schedule, implementation and analysis plan
* Adapted simplified questionnaires to meet programmatic-context-specific needs, adapted in electronic/mobile platform – Kobo Collect/ODK
* Designed ToT for key staff of UNICEF-HPA-EHOs in data collection, data entry/processing and analysis
* Assessment sampling frame of health facilities established
* Training guide for enumerators drafted
* Pilot assessment in a selected number of health facilities
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 |  (Amount in USD, Max 30%) |
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| Data collection in the field |

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| **Implementation report containing*** + Data collection visits (letter of introduction, contacts enumerator for each site, schedule)
	+ Materials and tools for data collection
	+ List of health facilities visited and collected SARA data
	+ Compilations of issues during data collection, KOBO collect application, and how to resolve
	+ Completed electronic forms and periodically transferred electronic files to centralized database/dashboard
	+ Dashboard update when data collection is complete
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 |  (Amount in USD, Max 30%) |
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| Data entry, analysis and interpretation |  **Completion report containing*** + Data entered using the CSPro application
	+ Edited, validated and clean data set, presented and checked for consistency and accuracy
	+ Exported data set for analysis (SARA indicators)
* Analysis of SARA data using the standard core indicators (SARA automated tool for results graphs and tables) as well as any context-specific indicators of interest
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 |  (Amount in USD, Max 30%) |
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| Finalization and results dissemination |  **Final report containing** * + SARA-EHO coordinating group facilitated to analyse, interpret assessment results and finalize recommendations
	+ Dissemination plan drafted and developed
* Documented and archived all assessment related information and resources using metadata standards
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 |  (Amount in USD, Max 10%) |
|  | 100% |
| **Total** |  |

Q3. The assignment is scheduled to begin on 15th August to December 2020 in-country. Please indicate your earliest availability and ability to work continuously in country 15 August 2020.

Q4. If not successful in participating in this round of consultancy, would you be interested to be considered for possible future similar consultancy?