**FINANCIAL PROPOSAL**

**Consultant for Developing IPC Module on HPV and Adaptation of BRIDGE module**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)**  **(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)\**** | ***(I = G + H)*** |
| 1. | Submission of one IPC Training module | 15 June 2024 | No travel |  |  |  |  |  |
| 2. | Submission of one Facilitator’s guidebook | 20 July 2024 | No travel |  |  |  |  |  |
| 3. | Submission of final IPC module and facilitator’s guidebook after incorporating the feedback based on the peer review. | 15 August 2024 | No travel |  |  |  |  |  |
| 4. | Content mapping Submission of Advocacy Note | 25 August 2024 | No travel |  |  |  |  |  |
| 5. | Adapted module | 20 October 2024 | No travel |  |  |  |  |  |
|  | **TOTAL (INR)** | | | | |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Travel details and budget break up for this consultancy**  **a. Number of trips = Not Required**  **b. Number of total travel days for all trips = Not Required**  **c. States/Districts where travel is required = Not Required** | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **\*Total Travel Costs = INR** | | |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will be made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**Please note that the contract is delivery-based with a specific delivery schedule. Consultant should manage their own time and ensure submission of the deliverables as per the schedule. As consultancy contracts are deliverable based, an individual may hold concurrent contracts. Consultants will largely be remote/home-based, not office based. However, the consultant may be required to visit the UNICEF office premises for meetings as required or agreed with the contract supervisor.**

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**