**FINANCIAL TEMPLATE FOR CICs**

**PART-TIME/FULL-TIME (please indicate):** PART TIME

**INDIVIDUAL CONSULTANT FOR** Mapping study on Faith Based Organizations in India

**PART A. PROFESSIONAL FEE**

|  |  |  |
| --- | --- | --- |
| **Deliverable/s** | **UNICEF Estimate** |  |
|  | **Estimated deadline for completion of deliverable (days/months)** | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** | **All-inclusive professional fee (INR)*****(To be quoted by the candidate)*** |
| Internal mapping | 20 days | Not applicable |  |
| Landscape analysis | 20 days | Not applicable |  |
| Prospect Identification – List of prospects and proposed engagement modalities | 30 days | Not applicable |  |
| Final Report | 20 days | Not applicable |  |
| **Total Professional Fee (A) = INR** |  |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

1. *Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor.*
2. *Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*
3. *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*
4. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
5. *Please do not quote any lump sum costs but provide detailed breakdown of all costs.*
6. *The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS:**

**Name of the Candidate: Signature of the Candidate: Address:**

**Contact no.:**

**Email address:**

**Date:**