

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

Title	Funding Code	Type of engagement	Duty Station:
Specialist: Climate, energy and environment issues and child rights (3 months)	TBD SC229937 (GERMAN CLIMATE THM)	<input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor Part-Time* <input type="checkbox"/> Individual Contractor Full-Time * *maximum end date 30 June 2023	<i>Madagascar</i>

Purpose of Activity/Assignment:

The incumbent will lead the production of Climate Landscape Analysis for Children (CLAC) and provide direction and support to the country office to programme its recommendations.

S/he will be responsible for collecting, compiling and reviewing key resources (web-based), gathering in-country information, and undertaking a key-stakeholder analysis. In addition, the incumbent will work closely with CO management and technical staff in relevant sections within the CO to identify and develop programming options and recommendations for the successful integration of climate, energy and environment (CEE) issues in the country programme cycle.

If needed, the incumbent will liaise with the climate, energy and environment team in HQ/NY for support, feedback and coordination.

Scope of Work:

1) Generate a baseline CEE and children report AND a brief overview for donor and external audiences

- **Adapted outline of the generic template for the CLAC reports developed, tailored to UNICEF country x's needs**
 - Review example reports from other country offices and the global guidance materials
 - Propose any changes needed to accommodate the national context and CO priorities
- **Desk review and provide overview of climate, environment and energy (CEE) baseline**
 - Conduct a desk review of the CEE issues (including projected changes), stakeholders and policies in the country
 - Provide a brief synthesis of the above, and general implications for the country's sustainable development, with a focus on issues as they relate to UNICEF's mandate
 - Review key policy documents related to climate, energy and environment and UNICEF's corporate priorities with a view of assessing child-rights and CEE linkages
 - Compile and evaluate list of recent and on-going and planned CEE activities
 - Identify knowledge and information gaps
 - Collect, incorporate and triangulate comments from all stakeholders with reference materials from the desk review
 - Analyse CEE interventions for relevance to UNICEF programming, including identifying direct threats to current program activities
- **Conduct interviews & meetings with key stakeholders in the area of CEE and child rights**
 - Conduct interviews with UNICEF sections, external partners and stakeholders on CEE issues affecting children

- Provide an overview of the child-CEE nexus, including analysis of implications for UNICEF sectors (i.e. Health, WASH, Child Protection, Nutrition)
- Identify partnership and funding opportunities to support UNICEF program recommendations
- With reference to climate finance mechanisms, bilateral funding and/ or Government budgets, identify funding opportunities to support CEE-child nexus activities

- Identify appropriate CEE-child rights linkages and evaluate relevance for potential UNICEF programming options and identify new CEE-Child nexus issues/ themes for CO consideration
- Prepare and present a summary presentation of findings for CO and relevant Government and development partners

2) Identify priority entry points for UNICEF engagement and programming of CEE

- **In close collaboration with UNICEF country office staff, identify and evaluate potential entry points for UNICEF engagement with CEE**
 - With CO sections and Management, develop and define priority areas for UNICEF engagement
 - Propose options for prioritization of issues and entry points and facilitate the decision-making process
 - In coordination with the PME section, support the integration of CEE in the CO's new CPD development

Child Safeguarding

Is this project/assignment considered as "[Elevated Risk Role](#)" from a child safeguarding perspective?

☐ YES ☒ NO If YES, check all that apply:

Direct contact role ☐ YES ☒ NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

Child data role ☐ YES ☒ NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

Budget Year:	Requesting Section/Issuing Office: <i>WASH UNICEF Madagascar</i>	Reasons why consultancy cannot be done by staff: <i>Specific modality and expertise required for CLAC</i>
Included in Annual/Rolling Workplan: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:		
Consultant sourcing: <input type="checkbox"/> National <input checked="" type="checkbox"/> International <input type="checkbox"/> Both Competitive Selection: <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> <input checked="" type="checkbox"/> Roster Single Source Selection <input type="checkbox"/> (Emergency - Director's approval)		Request for: <input checked="" type="checkbox"/> New SSA – Individual Contract <input type="checkbox"/> Extension/ Amendment
If Extension, Justification for extension:		
Supervisor: <i>Fredrik Asplund</i>	Start Date: <i>October 2023</i>	End Date: <i>December 2023</i>

* The dates will be adjusted according to the exact start of the consultancy.

Work Assignments Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
Preparatory work	Adapted and annotated outline of CLAC document, literature list	6 ^h Oct*	
Preparatory work	List of proposed meeting partners, resource persons		15%
Facilitation of internal meetings, workshops for capacity building and/or consensus building as needed	Documented findings	20 ^h Oct*	
Facilitation of external meetings/roundtables, presentations	Documented findings	3 rd Nov*	
Draft Climate Landscape Analysis for children	Draft document	24 th Nov*	50%
Draft Climate Landscape Analysis for children	Revised & formatted final report, incorporated comments	1 st Dec*	
Launch and presentation of CLAC	Presentation event in Madagascar	11 th Dec*	35%
* The dates will be adjusted according to the exact start of the consultancy.			

Estimated Consultancy fee			
Travel International (if applicable)			
Travel Local (please include travel plan)			
DSA (if applicable)			
Total estimated consultancy costs¹			
Minimum Qualifications required*: <input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other Advanced university degree in geography, environmental science, natural resource management, meteorology, social and economic development, or related areas. Alternatively, a degree in communications or journalism with demonstrated expertise on environment-related issues can also be considered - Earlier CLAC experience highly desirable. *Minimum requirements to consider candidates for competitive process	Knowledge/Expertise/Skills required *: Excellent writing skills Excellent research skills Demonstrated expertise in child rights or any of UNICEF's main areas of work (health, WASH, nutrition, child protection, social policy, education, gender, HIV/AIDS) is considered an asset *Listed requirements will be used for technical evaluation in the competitive process		
Evaluation Criteria (This will be used for the Selection Report (for clarification see Guidance)) A) Technical Evaluation (maximum 75 Points) B) Detailed Financial Proposal (maximum of 25 Points) - Previous work experience minimum 5 years in development context or with development related work - Quality of previous work of candidates in similar domains. - Candidates should annex previous work with the application. *Delivery deadlines will be adjusted according to the exact start date of the contract			
Administrative details: Visa assistance required: <input type="checkbox"/> <input type="checkbox"/> Home Based <input checked="" type="checkbox"/> Office Based:	If office based , seating arrangement identified: <input checked="" type="checkbox"/> IT and Communication equipment required: <input type="checkbox"/> Internet access required: <input checked="" type="checkbox"/>		
Request Authorised by Section Head	Request Verified by HR:		
Approval of Chief of Operations (if Operations): Programme)		Approval of Deputy Representative (if	
Representative (in case of single sourcing/or if not listed in Annual Workplan)			

¹ Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

Text to be added to all TORs:

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected candidate is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers [reasonable accommodation](#) for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.
