**Annexes**

**Annex 1: Summary for Technical Skills and Level of Knowledge for Team Lead**

Please complete the table below to demonstrate your technical skills and knowledge required to carry out the evaluation. The documents requested are mandatory. This table will be reviewed together with other submissions explained and requested in section 8 of the TOR for overall assessment.

|  |  |
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| **Technical skills and Knowledge** | **Remarks**  |
| 1. Relevant Education Level
 | **Attach a certified copy of certificate as proof of level of education** as requested under Consultant Qualifications  |
| 1. Knowledge and understanding of adolescent contemporary issues, debates, and challenges in global childhood adolescents and knowledge of UNICEF work with adolescent girls, including in the EAP region.
 | Provide a summary and attach **list of relevant publications**  |
| 1. Knowledge of evaluation design and methodologies which includes participatory evaluation methods with adolescents on sensitive topics
 | **Provide a summary only**. This needs to be reflected in the three recent examples requested below, (see no.5) |
| 1. Experience drafting evaluation outputs for different stakeholders and audiences, involving triangulation of evidence from both quantitative and qualitative data.
 | **Summary only.** This should be reflected in the three recent examples requested below, (see no.5) |
| 1. **15 years+** experience in conducting programme evaluations, including on gender and adolescents in the East Asia and the Pacific Region, for UNICEF, other UN agencies, EU, other donors. Include experience in humanitarian situations
 | Summary and **attach three recent examples of relevant work.** UNICEF may request references from the individual consultants supervised. |
| 1. Experience of leading individual consultants known and/or unknown to you) in similar evaluation assignments.
 | **Summary only** with clear challenges and solutions experienced. UNICEF may request references from the individual consultants supervised **Attach a table with at least 4 risks and mitigation measures for working with individual assignments, known or unknown to you as team lead.**  |

**Annex 2: Summary for Technical Skills and Level of Knowledge for Senior/Middle Level Consultant**

Please complete the table below to demonstrate your technical skills and knowledge required to carry out the evaluation. The documents requested are mandatory. This table will be reviewed together with other submissions explained and requested in section 8 of the TOR for overall assessment.

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| **Technical skills and Knowledge** | **Remarks**  |
| 1. Relevant Education Level.
 |  **Attach a certified copy of certificate as proof of level of education** as requested under Consultant Qualifications |
| 1. Knowledge and understanding of adolescent contemporary issues, debates, and challenges in global childhood adolescents and knowledge of UNICEF work with adolescent girls, including in the EAP region.
 | Provide a summary and attach **list of relevant publications**  |
| 1. **10 years+** experience in coordinating young people centered partnerships, guiding strategic implementation of adolescent initiatives, providing technical advice, and influencing policies for youth empowerment, especially in EAP.
 | **Provide a summary only**. UNICEF may request references from the individual consultants. |
| 1. **10 years+** professional experience in gender and adolescent evaluation related to at least two of the priority areas covered by the UNICEF adolescent girls’ programmes (Health and Nutrition, Education, Child Protection, WASH and Social Protection); in EAP, for UNICEF, other UN agencies, EU, other donors, and Government.
 | Summary only and **attach three recent examples of relevant work.** UNICEF may request references from the individual consultants supervised. |
| 1. Experience in second-decade education, adolescent development, youth skilling, youth employment, youth entrepreneurship or social impact and promoting innovative approaches and best practices through advocacy and advisory services for adolescent girls
 | **Summary only.** This needs to be reflected in recent work, (no. 4 above)  |
| 1. Experience of working with individual consultants (known and/or unknown to you) in similar evaluation assignments.
 | **Summary only** with clear challenges experienced and solutions. UNICEF may request references from the individual consultants. |

**Annex 3: Summary for Technical Skills and Level of Knowledge for Data Analyst/Researcher**

Please complete the table below to demonstrate your technical skills and knowledge required to carry out the evaluation. The documents requested are mandatory. This table will be reviewed together with other submissions explained and requested in section 8 of the TOR for overall assessment.

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| **Technical skills and Knowledge** | **Remarks**  |
| 1. Relevant Education Level.
 | **Attach a certified copy of certificate as proof of level of education** as requested under Consultant Qualifications |
| 1. Knowledge of issues affecting adolescent girls and boys in the EAP region
 | Provide a summary only.  |
| 1. Knowledge of both quantitative (QT) and qualitative (QL) data collection methods (including participatory methods) and analysis techniques involving huge volumes of transcripts and large data sets for QL and QT data respectively.
 | Provide a summary only and attach recent **titles of the work involving QT and QL data**. This could be the same with items listed in no.4 below |
| 1. **5 years+** experience in conducting and managing research and/or evaluation in partnerships with adolescents/adolescent girls or youth and conducting participatory evaluations on adolescent related projects on potentially sensitive topics such as gender-based violence, harmful practices, and others in EAP for UN agencies
 | Summary and **attach three recent examples of relevant work.** UNICEF may request references from the individual consultants supervised. |
| 1. Experience drafting quality research outputs for different stakeholders and audiences, involving triangulation of evidence from both QT and QL data.
 | **Summary only.** This needs to be reflected in the three recent examples requested above |
| 1. Experience of working with individual consultants (known and/or unknown to you) in similar evaluation assignments
 | **Summary only** with clear challenges experienced and solutions. UNICEF may request references from the individual consultants. |