



UNITED NATIONS CHILDREN'S FUND (GENERIC) JOB PROFILE

I. Post Information

Job Title: **Nutrition Officer**
Supervisor Title/ Level: **Nutrition Specialist
Level 3**
Organizational Unit: **Health and Nutrition
Section**
Post Location: **Phnom Penh, Cambodia**

Job Level: **Level 2**
Job Profile No.:
CCOG Code: **1102**
Functional Code: **NUT**
Job Classification Level: **Level 2**

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. There is growing evidence that investing in the health, nutrition, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries.

The incumbent will collaborate with the social protection, agriculture, and WASH sectors to enhance a multisectoral nutrition program and support UNICEF's priority initiatives related to the food environment. They will also play a crucial role in advocating for evidence-based nutrition strategies at both the national and subnational levels and oversee their implementation and monitoring.

Additionally, the incumbent's role involves providing technical support for food systems and nutrition, with a focus on addressing malnutrition among women and children, particularly the most vulnerable groups. This support includes safeguarding, promoting, and enhancing diets, services, and practices.

Furthermore, the incumbent will assist in building the capacity of institutions and community structures by promoting social behavior change and nurturing care to improve nutrition. This will be achieved by strengthening food systems at both the national and sub-national levels.

Overall, the incumbent will provide effective technical support, particularly in the realm of the food environment, and facilitate the application and adaptation of UNICEF policies and strategies to achieve programme goals and expansion of UNICEF assisted nutrition interventions to prevent wasting and combat various forms of malnutrition and the attainment of the Sustainable Development Goals and N4G commitments.

Job organizational context:

The Nutrition Officer GJP is to be used in a Country Office (CO) where the Nutrition Programme is a component of the Country Programme and UNSDCF. The Nutrition Officer reports to

Nutrition Specialist who is at **Level 3**.

Purpose for the job:

The Nutrition Officer provides professional technical, operational and administrative assistance throughout the programming process for the food systems and nutrition programmes/projects within the Country Programme, from development planning to delivery of results. In doing so, the incumbent implements a variety of technical and administrative programme tasks to facilitate programme development, implementation, programme progress monitoring, evaluation, and reporting of results.

III. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

- 1. Support to programme development and planning**
- 2. Programme management, monitoring and delivery of results**
- 3. Technical and operational support to programme implementation**
- 4. Networking and partnership building**
- 5. Innovation, knowledge management and capacity building**

1. Support to programme development and planning

- Conduct and update the situation analysis for the food systems and Nutrition sector(s) for the development, design and management of Food Systems related programmes/projects mainly to set standards that are aligned with children's best interests.
- The incumbent support development of national guidelines and standards for food to enhance the nutrition of children and women. This includes sustainable food-based dietary guidelines to the requirements of women, children and adolescents. Aligned with these guidelines and standards, advocate for nutritionally sound food options for children within educational, social protection, and other public sector initiatives.
- Contribute to the development/update of sectoral programme goals, objectives, strategies, and results-based planning, through analysis of nutrition needs and areas for intervention; and submission of recommendations for priority and goal setting.
- Provide technical support to align M&E framework of national strategies and guidelines with UNICEF priorities for food Systems and recommendation from the Fill the Nutrient Gap (FNG) analysis.
- Offer technical support to harmonize the monitoring and evaluation framework of national strategies and guidelines with UNICEF's food systems priorities and recommendations from the Fill the Nutrient Gap (FNG) analysis.
- Preparing materials and documentations, and complying with organizational processes and management systems, to support programme planning, results-based planning (RBM), and monitoring and evaluation of results.
- Prepare required documentations and materials to facilitate the programme review and approval process.

2. Programme management, monitoring and delivery of results.

- Work closely and collaboratively with all actors to create adequate and better food environment

to ensure population's access to good diets – as defined that are nutritious, safe, affordable and sustainable.

- Support empowerment of children, adolescents, and families to demand nutritious foods
- Support and create a level playing field for food producers including food production, labelling and marketing aligned with national standards.
- Participate in monitoring and evaluation exercises, programme reviews and annual reviews with the government and other counterparts to assess programmes/projects and to report on required action and interventions at the higher level of programme management.
- Prepare regular and mandated sectoral programme/project reports for management, donors and partners to keep them informed of programme progress.

3. Technical and operational support to programme implementation

- Provide technical support on healthy food environments for children through public sector policies/strategies that protect children from harmful food marketing practices and facilitate nutritious, safe, affordable and sustainable food choices including development and updating of standards and enforcement on commercially produced complementary food.
- Provide technical support on healthy food environments where children live, learn, eat, play and meet Advocates for and supports healthy food environments in schools, public spaces, eating outlets, communities,
- Collaborate with Comms and T4D teams to use digital technology to advocates for healthy food options, better access to retail outlets such as shops, markets and supermarkets offering nutritious food options, while limiting access to unhealthier ones. Advocate for access to free, safe and palatable drinking water in public spaces and schools as central to a healthy diet, including advocacy for creation of breastfeeding-friendly spaces in workplaces.
- Conduct regular programme field visits and surveys, and exchange information with partners and stakeholders to assess progress and provide technical support. Take appropriate action to resolve issues and/or refer to relevant officials for resolution. Report on critical issues, bottlenecks and potential problems for timely action to achieve results.
- Provide technical and operational support to government counterparts, NGO partners, UN system partners, and other country office partners/donors on the application and understanding of UNICEF policies, strategies, processes, and best practices on nutrition-related issues to support programme implementation, operations and delivery of results.

4. Networking and partnership building

- Support multisectoral collaboration among government sectoral, UN organizations, CSO and private sector to ensure nutrition sensitive social protection, education and WASH programs
- Support key SBC interventions including improved school nutrition environment, nutrition part of the ADAP and the FixMyFood initiatives.
- Develop locally sound communication and information materials for advocacy, demand creation, promote nutrition awareness, establish partnership/alliances and support fund raising for nutrition programmes.
- Participate in subnational inter-agency meetings and events on programming to collaborate with inter-agency partners and colleagues on Multisectoral Nutrition Working groups on food Systems and Nutrition, operational planning and preparation of nutrition programmes/projects, and to integrate and harmonize UNICEF's position and strategies with the subnational planning process.

- Support research information on potential donors and prepare resource mobilization materials and briefs for fund raising and partnership development purposes.

5. Innovation, knowledge management and capacity building

- Use innovative, and engaging communication strategies to promote healthy feeding and dietary practices, leveraging the cultural and social aspirations of children, adolescents, families and communities.
- support to studies on food systems and environment –including policy landscape, school environment, dietary data/research, online marketing
- Identify, capture, synthesize, and share lessons learned for knowledge development and to build the capacity of stakeholders.
- Apply innovative approaches and promote good practices to support the implementation and delivery of concrete and sustainable programme results.
- Research, benchmark and report on best and cutting edge practices for development planning of knowledge products and systems.
- Participate as a resource person in capacity building initiatives to enhance the competencies of clients and stakeholders.

IV. Impact of Results

The efficiency and efficacy of support provided by the Nutrition Officer to the preparation, planning and implementation of nutrition programmes/projects contributes to and accelerates the national development efforts to improve the nutritional status of mothers, infants and children in the country and this in turn contributes to maintaining and enhancing the credibility and ability of UNICEF to continue to provide programme services to mothers and children that promotes greater social equity in the country.

V. Competencies and level of proficiency required (based on UNICEF Competency Profiles)

Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability

Core Competencies

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Functional Competences

- Analyzing (2)
- Applying technical expertise (2)
- Learning and researching (2)
- Planning and organizing (2)

VI. Recruitment Qualifications

Education:	A university degree in one of the following fields is required: nutrition, public health, nutritional epidemiology, global/international health and nutrition, health/nutrition research, policy and/or management, health sciences, nutritional epidemiology, or another health-related science field.
Experience:	<p>A minimum of two years of professional experience in a developing country in one or more of the following areas is required: nutrition, public health, nutrition planning and management, or maternal, infant and child health/nutrition care.</p> <p>Experience in health/nutrition programme/project development in a UN system agency or organization is an asset</p>
Language Requirements:	Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.