



TERMS OF REFERENCE
The Social Spending Monitor

“Safeguarding Social spending amid COVID 19 for sustainable recovery”

Assignment	<p style="text-align: center;">The Social Spending Monitor</p> <p style="text-align: center;"><i>“Safeguarding Social spending amid COVID 19 for sustainable recovery”</i></p>
Location	On Site (only fees are included. DSA and travel cost will not be covered)
Duration	11.5 months
Estimate number of working days	20 days per month, total 230 days
Start date	asap
End date	After 11.5 months from start
Reporting to	UNICEF Office of Research-Innocenti; in close coordination with the PFLG unit
Summary	The purpose of the consultancy is to monitor and track the impact of the COVID-19 and associated economic developments, on social spending. The selected consultant will be responsible to ensure the timely finalization of the following related products: Monthly Updates; Quarterly Policy Briefs; and Quarterly Webinars. In addition; the selected consultant will be responsible for convening weekly, monthly and quarterly coordination meetings.

1. JUSTIFICATION and BACKGROUND

UNICEF is mandated by the United Nations General Assembly to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential. UNICEF is guided by the CRC and general comment 19 of CRC article 4, which clearly mandates UNICEF to advocate, support and mobilize all stakeholder to ensure effectiveness, efficiency, equity, transparency and sustainability of public budgets to finance key social sectors for children at all times, including the current COVID-19 crisis.

The Convention on the Rights of the Child (CRC) and the General comment No. 19 (2016) on public budgeting for the realization of children’s rights (art. 4) underpins all UNICEF’s Public

Finance for Children (PF4C) work, which articulates UNICEF's efforts to have sustainable impact on the transparency, quality and size of public investments in children. Thus, UNICEF can tackle equity gaps in public funding, which mainly disadvantage the poorest and most disadvantaged children. By focusing on Public Finance for Children, UNICEF aims to influence government decisions on key social sector spending focusing on children, reducing inequities of public spending among different geographic areas and wealth quintiles, and ensuring value-for-money so that children benefit optimally from public spending. As a programme stream, PF4C brings together sector-based and cross-cutting initiatives to influence budgetary frameworks and public financial management processes for the benefit of children. PF4C stresses the importance on engaging with Governments, development partners and International Financial Institutions (IFIs) to protect and safeguard social financing so children can realize their right to basic social services.

The emerging global economic crisis due to COVID19 is severe with long lasting impacts. Economic forecasts from the IMF, World Bank and OECD are now converging towards predictions of a 4.9-6% global contraction¹. Social sector spending in most countries was grossly inadequate to address the challenges and inequalities pre-COVID-19. Many countries have increased spending in key areas linked to COVID-19 response. However, we are already seeing reduced spending in other critical areas for children, while spending increases on social protection are almost exclusively focused on temporary payments², rather than on longer-term investments, and few are focused on children and families. Governments' ability to respond has also been affected by their ability to access finance to meet the additional cost of COVID-19 and to finance future fiscal stimulus. In April, IMF estimated that developing economies would need \$2.5 trillion for COVID-19 response packages. Many governments have limited options from their own resources and additional funds are needed for equitable and impactful spending, so governments have to turn to increased domestic borrowing or to the international community for concessional finance or debt relief. So far, despite an estimated \$11 trillion in additional fiscal measures, most of this is in advanced economies,

¹ Updated IMF projections (June 2020 WEO) have further downgraded growth for 2020, with a contraction of 4.9% expected before a potential recovery to 5.4% in 2021. This is more optimistic than the latest (June 2020) World Bank predictions, which estimate a contraction of 5.2% in 2020 in the absence of a second wave of COVID-19 infections in the autumn. Under a second wave scenario, growth would deteriorate significantly, with an expected contraction of 7.7% and a much weaker recovery in 2021. The OECD has likewise produced 1- and 2-wave scenarios, with estimated contractions of 6% and 7.6%, respectively.

<http://www.oecd.org/economic-outlook/june-2020/>; <https://www.worldbank.org/en/publication/global-economic-prospects>; <https://www.imf.org/en/Publications/WEO/Issues/2020/06/24/WEOUpdateJune2020>;

² See [Social Protection and Jobs Responses to COVID-19 A Real Time Review of Country Measures](#) World Bank, UNICEF and ILO. The average duration of COVID-19 social protection responses is 2.9 months.

which have managed to mobilise resources equivalent to around 9% of GDP on average. In comparison, low income countries have only mobilized around 1% of GDP on average³.

The economic crisis will have major consequences on households and their children, especially those with low incomes. Around 106 million more children are predicted to fall into poverty by the end of 2020 as their families lose income and employment – that will mean almost 700 million children will live in poverty⁴. With an average loss of over half a year's schooling, children stand to lose the equivalent of \$872 per year from their future earnings, a global loss of over \$10 trillion⁵. Progress on infant mortality will be put back by between 5 and 15 years; and deaths from malaria are predicted to increase back to pre-2000 levels, 70% of those deaths will be children under 5⁶. More children are likely to enter child labour to compensate for losses in household income⁷. Safeguarding children's future over the years to come requires strong commitment and rapid action on the part of national governments, the international community and the private sector, to protect children from harmful effects of rising poverty and inequality, as well as build inclusive societies.

As the world moves past the initial containment and mitigation phase, into a longer phase of uncertainty, disrupted and reduced economic activity, the need for longer term stimulus and looking for opportunities for economic transformation or “building back better” is taking precedence. Economic and fiscal policies should be deployed to safeguard decades of past investment and mitigate the worse consequences for the current generation of children. Experience from past crises has shown there is a strong investment case around prioritizing social sectors, even in contexts of economic recession and fiscal contraction. The fiscal stimulus also offers a potential opportunity to propose solutions, use resources more efficiently, and safeguarding investments that are good for children and good for economies.

In line with UNICEF's mandate under the CRC and general comment 19 of CRC article 4, which clearly mandates UNICEF to advocate, support and mobilize all stakeholder to ensure effectiveness, efficiency, equity, transparency and sustainability of public budgets to finance key social sectors for children at all times, including the current COVID-19 crisis, UNICEF aims to:

- Make visible the current and potential impacts of COVID-19 on public finances for children; as well as the consequences of economic and fiscal policies on children, and the investment case for protecting social spending

³ The levels of increased spending in developing nations is far smaller in both percentage and absolute terms. <https://blogs.imf.org/2020/06/03/courage-under-fire-policy-responses-in-emerging-market-and-developing-economies-to-the-covid-19-pandemic/>

⁴ <https://data.unicef.org/topic/child-poverty/covid-19/>

⁵ <https://www.worldbank.org/en/topic/education/publication/simulating-potential-impacts-of-covid-19-school-closures-learning-outcomes-a-set-of-global-estimates>

⁶ <https://apps.who.int/iris/bitstream/handle/10665/331845/9789240004641-eng.pdf>

⁷ <https://data.unicef.org/resources/covid-19-and-child-labour-a-time-of-crisis-a-time-to-act/>

- Make the case for increased social protection spending and other critical social sectors especially health and education as part of stimulus measures;
- Supporting governments to adopt effective solutions and protect investments for children in the hard choices they will have to make during the next phase of the crisis;
- Advocate and leverage international actors to secure the expansion of global resources to support national investments in children
- Monitor and track social spending and map out broader aspects of fiscal and economic responses to identify concrete opportunities to strengthen child-sensitive spending.

To support these objectives, UNICEF will establish a routine publication series to better monitor social spending and global developments in the COVID-19 response and recovery that is relevant to social sector spending with a focus on children. The series doesn't aim to undertake simulations and analysis for every month, rather, it will focus on ensuring having a briefing series to monitor on monthly basis social spending and COVID-19 global impact, response and recovery (with regional and country level highlighted as applicable); and on compiling all developments from existing online sources. In addition, quarterly policy briefs will take a deeper look at a specific thematic or geographic area with more in-depth analysis.

2. PURPOSE AND EXPECTED RESULTS

The purpose of the consultancy is to monitor and track the impact of the COVID-19 pandemic and associated economic developments on social spending overall and specifically, social spending impacting children, and where possible to analyse the impact of these changes on children, to inform UNICEF's policy dialogue and country programming. The expected result is a series of externally focused knowledge products on COVID19 and public finance focusing on the socioeconomic impact in relation to social spending, financing and recovery from a child rights perspective. Key issues of concern are - a) to protect social spending and financing of social services for children, in particular the poorest and most vulnerable; b) to support informed decision making on allocation and prioritization of resources to services for children; and c) to support expansion of efficient and effective spending for children over the medium and longer term. d) to better understand UNICEF's action in PFM/PF4C in responding to the COVID crisis

The three specific results from this assignment are: 1. Monthly Updates: A briefing series that is finalized every month on Social Spending Tracking during COVID-19 and Public Finance from a Child-Rights Perspective, which highlights key updates, provides key messages on social spending, and identifies any arising opportunities. Monthly updates are not meant to be analytical pieces and will depend on publicly available information ; 2. Quarterly Policy Briefs: every quarter, a policy brief is published, which includes deeper analysis on COVID-19 and social spending; 3. Quarterly Webinars: every quarter, and after the policy briefs are published, the quarterly webinars are held to critically discuss the key topics in the briefs and

to create a platform for discussion among UNICEF and key partners. Also, the consultant will be responsible to be the overall coordinator for this work and to coordinate the conducting of weekly, monthly and quarterly coordination meetings (online) with the core group, technical working group and advisory group.

The selected consultant will be accountable to ensure the timely finalization of the monthly and quarterly policy briefs and the conducting of the quarterly webinars; as well as coordinating weekly, monthly and quarterly coordination meetings.

3. DESCRIPTION OF THE ASSIGNMENT

This TOR aims to describe the key tasks to be undertaken by an individual consultant, who will work under the supervision and guidance of Office of Research/Innocenti and the Social Policy NYHQ/ PFLG Policy Unit to undertake the finalization of the Social Spending Monitor- “Safeguarding Social spending amid COVID 19 for sustainable recovery” as detailed in this TOR. This is not to be a one research piece, rather a series to ensure having a living knowledge product to inform policy and programming for children in the area of public finance. The publications will be framed as policy briefs to be published every quarter. In addition, monthly updates on key developments will be issued at the mid of every month.

The intended audience is external partners, specifically, Governments (Ministries of Finance, Line Ministries, and others), IFIs development partners; together with UNICEF internally at global, regional and country level.

Technical Working Group and Coordination

To better facilitate the initiation and timely publication of the series with the required high quality, a core technical working group from the NYHQ SP/PFLG unit as well as Regional and Country Offices will be established and will be coordinated by the consultant at three levels, as follows:

1. **Core Group** (Core Coordination Group): The core group will consist of Innocenti Office of Research and the Public Finance and Local Governance/ Social Policy Section/ PD unit.
 - **Frequency of Meetings: Weekly.** The core group will conduct virtual meetings on weekly basis to discuss the progress and technical content of the monthly and quarterly publications.
2. **Technical Working Group:** This will include the Core Group mentioned above in addition to members from regional offices
 - **Frequency of Meetings: Monthly.** The TWG will be meeting monthly to discuss the overall content of monthly briefs (at least 3 weeks before issuing the following briefs), as well as the content of the policy briefs.
3. **Advisory Group:** This will include the TWG in addition to a selected number of senior technical experts.
 - **Frequency of Meetings: Quarterly.** The advisory group will discuss the overall strategic directions of the social spending monitor.

The selected consultant will be responsible for coordinating the three different groups and in ensuring the conducting of the weekly, monthly and quarterly meeting.

Methodology, Content and Structure

The assignment will entail drafting monthly social spending updates, quarterly social spending policy briefs, and conducting related webinars: (please refer to the timetable for the details on time frame)

- 1. Monthly Social Spending & PF4C updates for a total of 9 monthly updates (4-5 pager each)**
- 2. Quarterly Social Spending & PF4C Policy Brief for a total of 3 policy briefs (15-20 pager each)**
- 3. Webinars to be conducted to focus on discussing the policy briefs (90 min each)**

Key content:

- 1. Monthly Updates of “The Social Spending Monitor”**
 1. This is meant to be a series of short (4-5 pager) monthly updates published with an agreed set of areas to be finalized during the inception phase.
 2. In addition to the agreed areas, there will be a one pager as the “issue of the month”, which will be agreed on monthly basis.
 3. Every month, a country case study (or more, if information is available) will be added, which illustrates UNICEF’s actions on social spending during COVID.
 4. The monthly updates are meant to provide updates on social spending during COVID-19 information and links to key updates that can better support programming at regional and country level
 5. The updates will feature Government policies, UNICEF interventions at regional and country level, IFIs announcements, as well as events & webinars related to social spending
 6. It is crucial to note that monthly updates are meant to provide information of interest of new updates and not a synthesis of existing information (rather than copy-paste of online information).
- 2. Quarterly Policy Briefs of “The Social Spending Monitor”**
 7. The quarterly policy briefs will be policy briefs of classical formats. The exact content of each policy brief is to be finalized two weeks before the publication date (please refer to the sample of content)
 8. The policy briefs can zoom into/ further analyse information of interest to programming at regional and country level.
 9. The first editions could be on a topic that is considered on a major interest to the regions: for example, IMF discussions with countries on fiscal consolidation (and debt); Inclusive Financing during COVID and/or any other topic of interest to be finalized in coordination with the technical working group.

3. Quarterly Webinars

10. Accompanying webinars to be undertaken as a platform to share the Policy Briefs and to promote dialogue among UNICEF Regions and country offices, regions as well as development partners.
11. Webinars are to be conducted after the publication of the policy briefs. Speakers/moderators are to be coordinated by the PFLG unit and the Office of Research

Sample of Content of the monthly updates and policy briefs

This is meant to be a sample content of key areas: As a general rule: for the monthly updates, it will be updates on an agreed set of areas quoted from various sources, in brief format and not necessarily with deep analysis, and include at least one case study (and preferable more, if possible) from country offices. For the policy briefs, it will be analytical pieces focusing on the key areas of interest.

To the extent possible, monthly and quarterly briefs are to include case studies from one or more country offices to better illustrate UNICEF social spending related actions during the COVID response.

For the monthly updates, they will include a set of PFM and Social Spending indicators to be tracked on monthly basis from online sources in addition to a pre-agreed set of themes:

Part I: Analysis on the impact on Public Finance and Service Delivery at Global, Regional and Country Level

** Focusing on the pathways of impact of COVID on social spending is very important, and maybe every time we can focus on a specific sector and augment it with a case study.*

**Country level analysis will be undertaken to illustrate good practices and how concretely at field level PFM/ PF4C can articulate results for children.*

Impact on PFM:

- Analysis at global and regional level on the impact on the full spectrum of PFM (domestic revenue, ODA, debt, overall fiscal policy, transparency, accountability, and budget execution, overall public expenditure, and spending outlook/monitoring).

Impact on Financing Basic Social Services

- Analysis on the impact on Service delivery and financing during COVID-19 (in particular, the impact on the poorest children and their families): focusing on key basic social services and social protection- education, health, nutrition, WASH, child protection.
- Analysis of the financing as well as budget allocation, budget disbursement, and actual spending, and the challenges that may occur across this chain, given the impact of COVID on the PFM chain.

- Analysis on subnational financing for service delivery and related impact of COVID as well as role of subnational financing in COVID response.

International and Regional Financial Institutions and Development Partners Response

- Analyze the global response from IMF and WB (and other IFIs and/or development partners including DFID, German BMZ, etc.); and provide details on debt relief/financing packages; and how/whether the poorest/most disadvantaged children and their families are factored/prioritized into these packages.
- Some key areas of focus: adequacy of financing, earmarking for social sectors, challenges in accessing resources, and to what extent IFI financing is contributing to financing social service for the most disadvantaged groups).

Part II: The COVID19 Recovery Agenda

- What have been the key Government Responses to safeguard financing basic social services? What has worked well in practice?
- How can subnational financing play a role in the recovery agenda?

Part III: Compendium of UNICEF Actions

- Provide the contextual overview for specific country case studies, to further illustrate the impact of COVID and the actual PFM related responses to protect/safeguard social spending.
- As applicable, in the monthly and/or policy briefs, one or more case studies from the field illustrating how UNICEF is making a difference in supporting Governments to COVID 19 in relation to safeguarding social spending.

Data Sources

Various data series are to be used, mainly, from UN agencies, IMF, WB and other sources, including UNICEF regional and country updates, leading Global Think Tanks. Important points to stress:

- Important to use national sources such as budget statements/ speeches by Ministries of Finance, Fiscal Stimuli packages as well as work by Regional Development and Finance Institutions.
- Also important to utilise data from the Global COVID Questionnaire
- Country specific data is to be gathered as applicable, to ensure there is at least one country case study (or more if possible) per monthly edition.

Also, here are some data sources:

I. UNICEF

- **COVID-19 & Children Rapid Research Response (Innocenti Research Centre)**

https://www.unicef-irc.org/covid19?utm_source=unicefinnocentihomepage&utm_campaign=covid19

- **COVID 19 and Children**
<https://data.unicef.org/topic/covid-19-and-children/>
- **Covid-19 and Child Labour: A Time of Crisis, A Time to Act (UNICEF/ILO)**
<https://data.unicef.org/resources/covid-19-and-child-labour-a-time-of-crisis-a-time-to-act/>

II. UNDP

- **COVID-19 Socio-economic impact**
<https://www.undp.org/content/undp/en/home/coronavirus/socio-economic-impact-of-covid-19.html>

III. ILO

- **COVID-19 and the world of work - Country policy responses**
<https://www.ilo.org/global/topics/coronavirus/country-responses/lang-en/index.htm#YE>
- **Social protection responses to the COVID-19 Pandemic in developing countries: Strengthening resilience by building universal social protection**
- https://www.ilo.org/secsoc/information-resources/publications-and-tools/Brochures/WCMS_744612/lang-en/index.htm

IV. IMF

- **The IMF's Response to COVID-19- Frequently Asked Questions**
<https://www.imf.org/en/About/FAQ/imf-response-to-covid-19#top>
- **Special Series on COVID-19**
<https://www.imf.org/en/Publications/SPROLLS/covid19-special-notes>
The Special Series notes are produced by IMF experts to help members address the economic effects of COVID-19 and gets updated periodically.
- **World Economic Outlook Reports**
<https://www.imf.org/en/Publications/WEO>
- **World Economic Outlook Update, June 2020**

<https://www.imf.org/en/Publications/WEO/Issues/2020/06/24/WEOUpdateJune2020>
 0 A Crisis Like No Other, An Uncertain Recovery

- **Journal of Finance and Development**
https://www.elibrary.imf.org/doc/IMF022/29043-9781513543666/29043-9781513543666/Other_formats/Source_PDF/29043-9781513543697.pdf
 or
<https://www.elibrary.imf.org/view/IMF022/29043-9781513543666/29043-9781513543666/29043-9781513543666.xml>
- **COVID 19 Policy Responses by Country**
<https://www.imf.org/en/Topics/imf-and-covid19/Policy-Responses-to-COVID-19>
- **IMF FINANCING AND DEBT SERVICE RELIEF**
<https://www.imf.org/en/Topics/imf-and-covid19/COVID-Lending-Tracker>
- **Other Publications and updates in the open IMF e-library**
<https://www.elibrary.imf.org/?redirect=true>

V. World Bank

- **WB Country briefs**
- <https://www.worldbank.org/en/about/what-we-do/brief/world-bank-group-operational-response-covid-19-coronavirus-projects-list>
- **WB Special Series on COVID-19- site**
<https://www.worldbank.org/en/who-we-are/news/coronavirus-covid19>
- **WB in Social Protection**
<https://www.worldbank.org/en/topic/socialprotection/coronavirus>
- **The Global Economic Outlook During the COVID-19 Pandemic: A Changed World**
<https://www.worldbank.org/en/news/feature/2020/06/08/the-global-economic-outlook-during-the-covid-19-pandemic-a-changed-world>

VI. OECD

- **Tackling coronavirus (COVID-19) Contributing to a global effort**
<https://www.oecd.org/coronavirus/en/>
- **The territorial impact of COVID-19: Managing the crisis across levels of government**

<http://www.oecd.org/coronavirus/policy-responses/the-territorial-impact-of-covid-19-managing-the-crisis-across-levels-of-government-d3e314e1/>

VII. Others

- **Donor Funding on COVID19:**
<https://public.tableau.com/profile/devexdevdata#!/vizhome/COVIDFundingvisualisation/COVID-19funding>
- **ECLAC:**
https://repositorio.cepal.org/bitstream/handle/11362/45731/1/S2000153_en.pdf
- **UniAndes:**
https://economia.uniandes.edu.co/components/com_booklibrary/ebooks/BM%2022.pdf
- **IDB: (chapter 4)**
https://publications.iadb.org/publications/spanish/document/Informe_macroekon%C3%B3mico_de_Am%C3%A9rica_Latina_y_el_Caribe_2020_Pol%C3%ADticas_para_combatir_la_pandemia.pdf
- **University of Oxford COVID-19 Government response tracker**
<https://covidtracker.bsg.ox.ac.uk/>
- **Also, other Regional banks: African Development Bank and Islamic Development Bank updates to be added.**

4. **EXPECTED DELIVERABLES**

- a) Inception report that includes detailed proposed structure of the monthly briefs and the quarterly briefs.
- b) Draft Monthly updates to be submitted 1st day of every month, for 9 months.
- c) Final Monthly updates to be submitted every 15th of every month, for 9 months (a total of 9 monthly updates).
- d) Draft Quarterly Policy Brief to be submitted every three months (1st day of every third month).
- e) Final Quarterly Policy Brief to be submitted every three months/ at the mid-month of every 3rd month (a total of 3 quarterly policy briefs).
- f) 4 quarterly webinars to be conducted after the finalization of the 4 policy briefs.
- g) Weekly, monthly and quarterly meetings conducted with the core group, technical working group and advisory group, and meeting minutes shared.

Above Deliverables are submitted on monthly basis and payments are disbursed on monthly basis upon receipt of deliverables noted in the timetable below.

* Draft Monthly Updates on **The Social Spending Monitor** are to be shared with the Office of Research and the PFLG unit on the 1st day of the month; the OoR AND PFLG unit to share the feedback by the 5th day of the month).

*Policy Brief content and focus to be agreed upon with the Office of Research and the PFLG unit in consultation with the Regional Technical Group.

Monthly Payments and Timetable of deliverables of selected consultant

Monthly Payments	Months of Year	Deliverables related to: The Social Spending Monitor- Monthly Updates	Deliverables related to: Quarterly Social Spending Policy Briefs
Prep Signature	Sept 2020	<ul style="list-style-type: none"> Starting date for Contract: early-mid September 	
Deliverables Related to Coordination	Entire Consultancy	<ul style="list-style-type: none"> Weekly Core Group virtual meetings are conducted, and meeting minutes are shared. Monthly Technical Working Group virtual meetings are conducted, and meeting minutes are shared. Quarterly Advisory Group virtual meetings are conducted and meeting minutes are shared. 	
Deliverables related to issuance of publications	Entire Consultancy	The selected consultant will be accountable to ensure the timely finalization of the monthly and quarterly policy briefs and the conducting of the quarterly webinars; as well as coordinating weekly, monthly and quarterly coordination meetings.	
1.	Sept 2020	1 st draft inception report Sept 3 rd Revised inception report (Date: Sept 10, 2020)	Policy Brief 1: (Sept 30 th , 2020)
2.	Oct 2020	Issue 1 Monthly Updates (Oct 15, 2020)	Reflections on Policy Brief 1 and Monthly Update issue # 1 and plan any required adjustments
3.	Nov 2020	Issue 2 Monthly Updates (Nov 15, 2020)	Webinar 1 (Nov 30 th , 2020)
4.	Dec 2020	Issue 3 Monthly updates (Dec 15, 2020)	Policy Brief drafting and Debriefing on previous Webinar and plan any required adjustments

5.	Jan 2021	Issue 4 Monthly updates (Jan 15, 2021)	Policy Brief 2: (Jan 30 th , 2021)
6.	Feb 2021	Issue 5 Monthly updates (Feb 15, 2021)	Webinar 2 (Feb 28 th , 2021)
7.	March 2021	Issue 6 Monthly updates (March 15, 2021)	Policy Brief drafting and Debriefing on previous Webinar and plan any required adjustments
8.	April 2021	Issue 7 Monthly updates (April 15, 2021)	Policy Brief 3: (March 30 th , 2021)
9.	May 2021	Issue 8 Monthly updates (May 15, 2021)	Webinar 3: (April 30 th , 2021)
10.	June 2021	Issue 9 Monthly updates (June 15, 2021)	Policy Brief 4: (June 30 th , 2021)
11.	July 2021	Issue 10 Monthly updates (July 15, 2021) End Date for Contract: <u>July 24th, 2021</u>	Webinar 4 (July 20 th , 2021)
Summary		11.5 months Contract	

5. REPORTING REQUIREMENTS

The consultant will be reporting on monthly basis to the Office of Research and the PFLG unit. The consultant will be required to reach out to regional and country offices as needed to finalize the monthly updates and the quarterly policy briefs.

6. LOCATION AND DURATION

The consultancy will be on site with no missions or travel.
Duration will be for 11.5 months.

7. OFFICIAL TRAVEL INVOLVED AND ICT CONSIDERATIONS

No travel will be needed.

8. QUALIFICATION REQUIREMENTS:

1. Education: PhD in Economics or related field.
2. Work experience: at least 8 years of progressively responsible research experience in economic analysis and public policy.
3. Technical knowledge: PFM technical knowledge combined with technical experience in research and publication; and experience in working with big datasets, macro-economics, comparative series data, and expenditure statistics.
4. Language: Fluency in English.

9. EVALUATION PROCESS:***Qualified candidates are requested to submit:***

1. Cover letter/application.
2. Financial quote as lump sum for professional fees, and lump sum for travel/administrative/subsistence, if applicable.
3. CV.
4. Examples of previous, relevant work as applicable
5. Proposed methodology/approach to managing the project.
6. At least 2 Referees.
7. P 11 form (which can be downloaded from our website at http://www.unicef.org/about/employ/index_53129.html).

Successful applicants may be invited for further technical assessment and offers will be evaluated by the following criteria:

	Applicant
TECHNICAL QUALIFICATION (max. 80 points)	
Overall Response (10 points)	
Understanding of tasks, objectives and completeness and coherence of response	
Overall match between the TOR requirements and proposal	
Proposed Methodology and Approach (20 points)	
Quality of proposed approach/methodology	
Quality of proposed work plan	
Technical Capacity (50 points)	
Relevance of consultant's experience with similar projects and as per required qualifications	
Quality of previous work	
References	
TECHNICAL QUALIFICATION - Total Points	
FINANCIAL PROPOSAL (max. 20 points)	

Professional fees	
Administrative costs (travel, per diems, insurance, etc.)	
Total estimated cost of contract (proposed contract fee only)	
FINANCIAL PROPOSAL - Weight Combined Score	
TOTAL SCORE (max. 100 points)	

General Conditions of Contracts for the Services of Consultants / Individual Contractors

1. Legal Status

The individual engaged by UNICEF under this contract as a consultant or individual contractors (the "Contractor") is engaged in a personal capacity and not as representatives of a Government or of any other entity external to the United Nations. The Contractor is neither a "staff member" under the Staff Regulations of the United Nations and UNICEF policies and procedures nor an "official" for the purpose of the Convention on the Privileges and Immunities of the United Nations, 1946. The Contractor may, however, be afforded the status of "Experts on Mission" in the sense of Section 22 of Article VI of the Convention and the Contractor is required by UNICEF to travel in order to fulfill the requirements of this contract, the Contractor may be issued a United Nations Certificate in accordance with Section 26 of Article VII of the Convention.

2. Obligations

The Contractor shall complete the assignment set out in the Terms of Reference for this contract with due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices.

The Contractor must respect the impartiality and independence of UNICEF and the United Nations and in connection with this contract must neither seek nor accept instructions from anyone other than UNICEF. During the term of this contract the Contractor must refrain from any conduct that would adversely reflect on UNICEF or the United Nations and must not engage in any activity that is incompatible with the administrative instructions and policies and procedures of UNICEF. The Contractor must exercise the utmost discretion in all matters relating to this contract.

In particular, but without limiting the foregoing, the Contractor (a) will conduct him- or herself in a manner consistent with the Standards of Conduct in the International Civil Service; and (b) will comply with the administrative instructions and policies and procedures of UNICEF relating to fraud and corruption; information disclosure; use of electronic communication assets; harassment, sexual harassment and abuse of authority; and the requirements set forth in the Secretary General's Bulletin on Special Measures for Protection from Sexual Exploitation and Sexual Abuse.

Unless otherwise authorized by the appropriate official in the office concerned, the Contractor must not communicate at any time to the media or to any institution, person,

Government or other entity external to UNICEF any information that has not been made public and which has become known to the Contractor by reason of his or her association with UNICEF or the United Nations. The Contractor may not use such information without the written authorization of UNICEF, and shall under no circumstances use such information for his or her private advantage or that of others. These obligations do not lapse upon termination of this contract.

3. Title rights

UNICEF shall be entitled to all property rights, including but not limited to patents, copyrights and trademarks, with regard to material created by the Contractor which bears a direct relation to, or is made in order to perform, this contract. At the request of UNICEF, the Contractor shall assist in securing such property rights and transferring them to UNICEF in compliance with the requirements of the law governing such rights.

4. Travel

If UNICEF determines that the Contractor needs to travel in order to perform this contract, that travel shall be specified in the contract and the Contractor's travel costs shall be set out in the contract, on the following basis:

- (a) UNICEF will pay for travel in economy class via the most direct and economical route; provided however that in exceptional circumstances, such as for medical reasons, travel in business class may be approved by UNICEF on a case-by-case basis.
- (b) UNICEF will reimburse the Contractor for out-of-pocket expenses associated with such travel by paying an amount equivalent to the daily subsistence allowance that would be paid to staff members undertaking similar travel for official purposes.

5. Statement of good health

Before commencing work, the Contractor must deliver to UNICEF a certified self-statement of good health and to take full responsibility for the accuracy of that statement. In addition, the Contractor must include in this statement of good health (a) confirmation that he or she has been informed regarding inoculations required for him or her to receive, at his or her own cost and from his or her own medical practitioner or other party, for travel to the country or countries to which travel is authorized; and (b) a statement he or she is covered by medical/health insurance and that, if required to travel beyond commuting distance from his or her usual place or residence to UNICEF (other than to duty station(s) with hardship ratings "H" and "A", a list of which has been provided to the Contractor) the Contractor's medical/health insurance covers medical evacuations. The Contractor will be responsible for assuming all costs that may be occurred in relation to the statement of good health.

6. Insurance

The Contractor is fully responsible for arranging, at his or her own expense, such life, health and other forms of insurance covering the term of this contract as he or she considers appropriate taking into account, among other things, the requirements of paragraph 5 above. The Contractor is not eligible to participate in the life or health insurance schemes available to UNICEF and United Nations staff members. The responsibility of UNICEF and the United Nations is limited solely to the payment of compensation under the conditions described in paragraph 7 below.

7. Service incurred death, injury or illness

If the Contractor is travelling with UNICEF's prior approval and at UNICEF's expense in order to perform his or her obligations under this contract, or is performing his or her obligations under this contract in a UNICEF or United Nations office with UNICEF's approval, the Contractor (or his or her dependents as appropriate), shall be entitled to compensation from UNICEF in the event of death, injury or illness attributable to the fact that the Contractor was travelling with UNICEF's prior approval and at UNICEF's expense in order to perform his or her obligations under this contract, or was performing his or her obligations under this contract in a UNICEF or United Nations office with UNICEF's approval. Such compensation will be paid through a third party insurance provider retained by UNICEF and shall be capped at the amounts set out in the Administrative Instruction on Individual Consultants and Contractors. Under no circumstances will UNICEF be liable for any other or greater payments to the Contractor (or his or her dependents as appropriate).

8. Arbitration

(a) Any dispute arising out of or, in connection with, this contract shall be resolved through amicable negotiation between the parties.

(b) If the parties are not able to reach agreement after attempting amicable negotiation for a period of thirty (30) days after one party has notified the other of such a dispute, either party may submit the matter to arbitration in accordance with the UNCITRAL procedures within fifteen (15) days thereafter. If neither party submits the matter for arbitration within the specified time the dispute will be deemed resolved to the full satisfaction of both parties. Such arbitration shall take place in New York before a single arbitrator agreed to by both parties; provided however that should the parties be unable to agree on a single arbitrator within thirty days of the request for arbitration, the arbitrator shall be designated by the United Nations Legal Counsel. The decision rendered in the arbitration shall constitute final adjudication of the dispute.

9. Penalties for Underperformance

Payment of fees to the Contractor under this contract, including each installment or periodic payment (if any), is subject to the Contractor's full and complete performance of his or her obligations under this contract with regard to such payment to UNICEF's satisfaction, and UNICEF's certification to that effect.

10. Termination of Contract

This contract may be terminated by either party before its specified termination date by giving notice in writing to the other party. The period of notice shall be five (5) business days (in the UNICEF office engaging the Contractor) in the case of contracts for a total period of less than two (2) months and ten (10) business days (in the UNICEF office engaging the Contractor) in the case of contracts for a longer period; provided however that in the event of termination on the grounds of impropriety or other misconduct by the Contractor (including but not limited to breach by the Contractor of relevant UNICEF policies, procedures, and administrative instructions), UNICEF shall be entitled to terminate the contract without notice. If this contract is terminated in accordance with this paragraph 10, the Contractor shall be paid on a pro rata basis determined by UNICEF for the actual amount of work performed to UNICEF's satisfaction at the time of termination. UNICEF will also pay any outstanding reimbursement claims related to travel by the Contractor. Any additional costs

incurred by UNICEF resulting from the termination of the contract by either party may be withheld from any amount otherwise due to the Contractor under this paragraph 10.

11. Taxation

UNICEF and the United Nations accept no liability for any taxes, duty or other contribution payable by the consultant and individual contractor on payments made under this contract. Neither UNICEF nor the United Nations will issue a statement of earnings to the consultant and individual contractor