



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: **Programme Manager (Social Protection)**
Supervisor Title/ Level: **Chief Social Policy P5**
Organizational Unit: **Programme, SCO**
Post Location: **Khartoum, Sudan**

Job Level: P-4
Job Profile No.:
CCOG Code:
Functional Code:
Job Classification Level: **Level 4**

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context:

In April 2021, the Ministry of Social Development (MoSD) through its Commission on Social Safety and Poverty Reduction (CSSPR) launched the UNICEF-supported Mother and Child Cash Transfer Plus (MCCT+) for the First 1,000 Days of Life Programme, providing integrated social assistance and first 1,000 days of life services to pregnant women and their children in Sudan. The programme is implemented with UNICEF's technical support and in collaboration with state-level Ministries of Health and Social Welfare and provides pregnant women and their children with cash combined with basic services for the first 1,000 days of life, including health, nutrition, WASH and child protection services, through Primary Health Care (PHC) as the main Points of Services. The programme also aims to strengthen national social protection system by improving social protection delivery systems and capacities including registration, payment mechanisms, information systems, grievance redress mechanisms, monitoring and evaluation (M&E), and social work case management.

The **Programme Manager (Social Protection)** reports to the Chief Social Policy and is responsible for managing, monitoring and overseeing the implementation of the UNICEF-supported Mother and Child Cash Transfer Plus (MCCT+) for the First 1,000 Days of Life Programme and to ensure its sustainability as a Government-owned social protection programme that is well integrated in the country's social protection system. Also participates in social policy dialogue and advocacy with the Government, engages in and establishes constructive dialogue and partnerships between international and local stakeholders to support the development of social policies and programmes contributing to the progressive realization of children's rights.

III. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

1. **Technical and capacity building support for the implementation of the Mother and Child Cash Transfer Plus (MCCT+) for the First 1,000 Days of Life Programme**
2. **Knowledge and evidence generation for the MCCT+ for the First 1,000 Days of Life Programme**
3. **Social policy dialogue and advocacy**
4. **UNICEF programme management**

1. **Technical and capacity building support for the implementation of the Mother and Child Cash Transfer Plus (MCCT+) for the First 1,000 Days of Life Programme**

- Supporting development, review, updates and adjustments of cash transfers operations manuals and all associated forms for effective programme rollout and implementation.
- Ensuring risk-informed perspectives are taken into account in planning for programme rollout and during implementation, including in the programme operations manual and risk assessment matrix. This includes regular updating of
- Continuous support to strengthen the capacity of MOSD / CSSPR and other sections/directorates and departments vis-à-vis roles and responsibilities for the integrated and effective implementation of the cash transfer in all aspects. This includes preparing and leading trainings on programme implementation and accompanying programme officials during implementation as required.
- Helping implement the programme communication strategy and accountability framework prior to programme implementation and adjusted as necessary during implementation.
- Supporting the design/updating and implementation of an M&E plan and its various components (baseline, post-distribution monitoring, robust Management Information Systems) as required.
- Ensure alignment of the MCCT+ programme with the upcoming National Social Protection Strategy.
- Working with MOSD / CSSPR to ensure appropriate State coordination mechanisms are operational for timely and effective policy and programmatic support and guidance from State level authorities.
- Ongoing detailed work planning and costing support to MOSD / CSSPR to ensure coordinated, timely and credible programme planning, budgeting and implementation.
- Technical assistance in ongoing coordination and capacity support to the MOSD / CSSPR and relevant departments in the overall operations management of the programme, also through participation in relevant working groups and forums. This will also entail advising/assisting State level entities in coordinating the various pillars of the programme (cash, SBCC, M&E / research) and building their capacity to do so.
- Participate in the Inter-Agency Cash Working Group, Social Protection Sector Working Group and other relevant fora; build and maintain partnership with its members and other partners, to identify opportunities for joint approaches and joint programming.
- Achieve and maintain the partnership and collaboration with UN agencies and the government for technical cooperation, programme management/coordination, information sharing and networking.
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2. **Knowledge and evidence generation for the MCCT+ for the First 1,000 Days of Life Programme**

- Leading and/or supporting analyses of programme implementation and impact based on data from surveys, Post distribution monitoring and/or admin data from programme MIS.

- Provide guidance to the development of the integrated Management Information System in the MOSD; coordinate capacity building exercises to ensure MOSD ownership and ability to host and maintain the integrated MIS.
- Developing timely and high-quality knowledge products on lessons learned from the implementation of the cash transfer as an integrated systems-based and life cycle approach to social protection in Sudan. This can include: process evaluations and business process reviews of the MCCT+, specific case studies in important areas such as: designing a risk-informed social cash transfer programme, identifying and addressing capacity/coordination challenges, improvements in a comprehensive and integrated Management Information System for implementing social protection programmes in Sudan.
- Supervise the work of the monitoring and evaluation specialist for the MCCT+ to ensure monitoring processes are established within the Government and necessary liaison support is provided to the TPM/Evaluation company.
- Advise MOSD / CSSPR and relevant directorates/sections in operational planning for the expansion of the cash transfer supporting the MCCT+ to other States in sync with the UNICEF supported PFM support to MOSD.
- Provide inputs to MOSD and its directorates in the development and implementation of tools for the cash transfer implementation in other states, in conjunction with other development partners.

3. Social policy dialogue and advocacy

- Participates in social policy dialogue and advocacy with the Government, engages in and establishes constructive dialogue and partnerships between international (especially the World Bank, and UN and donor agencies working on social protection) and local stakeholders to support the development of social policies and programmes contributing to the progressive realization of children's rights.
- Promotes and raises awareness on children's rights with policy makers and local and international stakeholders to ensure local buy-in, commitment, and continued relevance of UNICEF programming.
- Highlight interventions to attain social policy goals which are designed to reduce gender inequalities.

• UNICEF programme management

- Ensure the optimal use of the programme funds.
- Establish and supervise MCCT+ Programme work plans and monitor progress and compliance with performance standards.
- Supervise related staff and consultants and ensure that workplans are aligned with programme objectives.
- Monitor the overall allocation and disbursement of programme funds, making sure that funds are properly coordinated, monitored and liquidated. Take appropriate actions to optimize the use of programme funds.
- Ensure programme efficiency and delivery through a rigorous and transparent approach to programme planning, monitoring, and evaluation.
- Provide oversight of the work of the Financial Service Provider for timely, correct and effective implementation of the cash transfers to beneficiaries.
- Undertake field visits to monitor and assess programme implementation and decides on required corrective action; participate in annual sector review meetings and organize review meetings with partners and counterparts; ensure the timely preparation of annual program status reports.
- Implement a rigorous and transparent approach to evaluation and participate in the major programme evaluation exercises in consultation with the PME section and other relevant sections to improve efficiency and quality of programme delivery.
- Support the section with other social protection activities when required.

IV. Impact of Results

The ability of the Programme Manager (Social Protection) to effectively implement and scale up social protection programmes directly results in meeting organizational needs and program delivery of goals and objectives. This in turn contributes to maintaining and enhancing the credibility of UNICEF as an effective and responsible manager of resources entrusted to the organization and to furthering UNICEF image as a competent organization for delivering cost effective and sustainable program results.

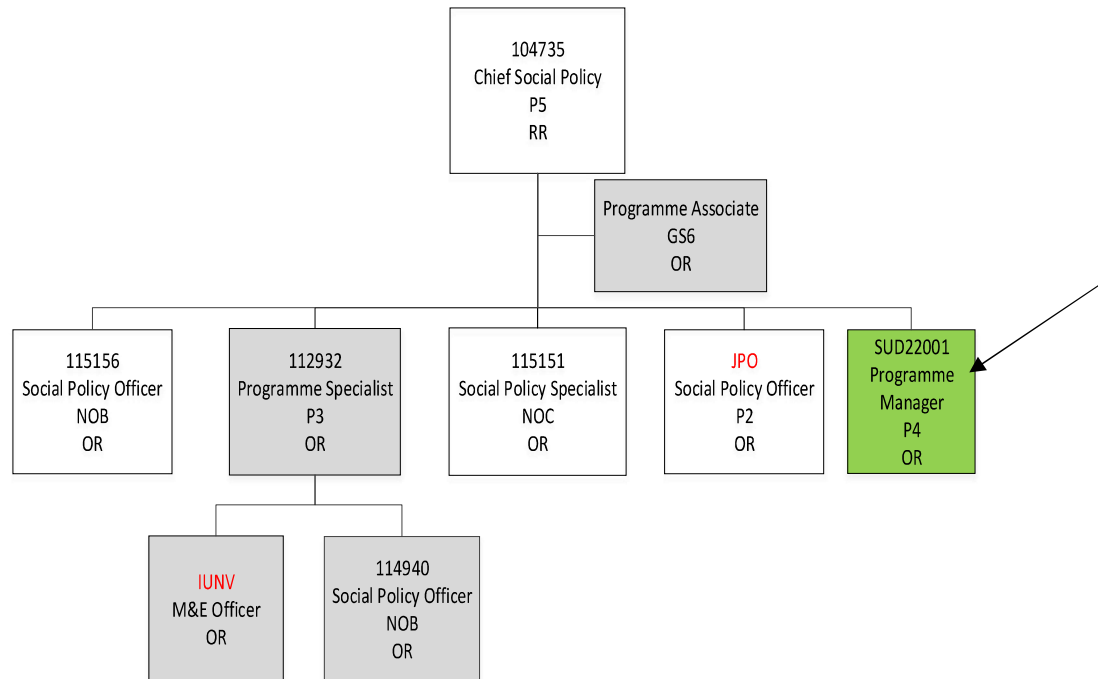
V. Competencies and level of proficiency required (based on UNICEF Professional Competency Profiles)

<u>Core Values</u>	<u>Core Competencies</u>
<ul style="list-style-type: none"> ▪ Care ▪ Respect ▪ Integrity ▪ Trust ▪ Accountability 	<ul style="list-style-type: none"> ▪ Nurtures, Leads and Manages People (2) ▪ Demonstrates Self Awareness and Ethical Awareness (2) ▪ Works Collaboratively with others (2) ▪ Builds and Maintains Partnerships (2) ▪ Innovates and Embraces Change (2) ▪ Thinks and Acts Strategically (2) ▪ Drive to achieve impactful results (2) ▪ Manages ambiguity and complexity (2)

VI. Recruitment Qualifications

Education:	An advanced university degree (Master's or higher) in Economics, Development Studies, Business Administration, Public Policy, Political Science, or another relevant technical field.
Experience:	<ul style="list-style-type: none"> - A minimum of eight years relevant professional work experience is required – in particular direct operational experiences of program design and M&E of systems-based social protection (cash transfer) programmes in a developing country context. - Knowledge of social protection policy debates and evidence is required; demonstrated knowledge and experiences in working on systems-based approach to social protection (including linkages with social work case management). - Understanding of poverty dynamics, social protection principles and their application to current national economic and development issues; demonstrated experience in policy and poverty analyses. - Experience of working with national governments and/or international organizations is an advantage - Expertise in data and knowledge management. - Background and/or familiarity with emergency particularly experience of cash transfers in emergency is considered as a strong asset. - Developing country work experience and/or familiarity with emergency is considered an asset.
Language Requirements:	Fluency in English required. Knowledge of Arabic is a strong asset.

Social Policy Section



VII. Signatures- Job Description Certification			
Name:	Kumiko Imai	Signature	Date
Title:	Chief Social Policy		
Name:	Mary Louise Eagleton	Signature	Date
Title:	Deputy Representative Programme		
Name:	Mandeep O'Brien	Signature	Date
Title:	Representative		