**EXPRESSION OF INTEREST**

National consultant (Master Trainer) to deliver interpersonal communication (IPC) and Accountability to Affected Populations (AAP) trainings for partners

*Consultant Summary Profile:* ***Please attach complete Curriculum Vitae***

|  |  |
| --- | --- |
| Name |  |
| Date of Birth |  |
| Email address |  |
| Languages |  |
| Degrees/qualifications |  |
| Experience in carrying out similar (no. of years and key clients, including UN) |  |
| List names and emails of three referees |  |

**Q1:** **Briefly, summarize your proposal (with a draft work plan) on how you will support UNICEF in conducting assessment of the partners for training requirements, developing the training plan for interpersonal communication (IPC) and accountability to affected populations (AAP) trainings, and delivering trainings by using interactive methods. Refer the Terms of reference**

**(*Should not be more than 3 pages*)**

**Q2:** **Given the duration of the assignment and deliverables please indicate your all-inclusive offer. The all-inclusive proposed fees should include all costs deemed necessary to undertake the assignment. Please link your fees directly to the specified deliverables.**

Should any in country travel be scheduled, consultant will be reimbursed based on actual approved and authorized travel. This amount does not have to be included in the proposal. All other costs including those associated with the assistant trainer should be included as part of your lump sum fees.

**Remark: Selected consultants must provide proof of medical insurance coverage valid for the period of the contract including coverage for medical evacuation.**

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| --- | --- | --- |
| **Deliverables** | **Quantity** | **All-inclusive Fee per Deliverable (In US$)** |
| 1. Assessing training requirements by conducting in-person or virtual consultations with partners and community volunteers and formulating comprehensive training strategies
 |
| * Scoping report prepared and submitted after conducting two scoping exercises with partners
 | 1 |  |
| * Training modules on AAP adapted and submitted
 | 1 |  |
| * Training plans for IPC and AAP developed and submitted
 | 2 |  |
| 1. Deliver 3-days trainings of trainers (ToT) on Interpersonal Communication (IPC) to Implementing partners of the education section in Sittwe, Myitkyina, Taunggyi, Lashio, Magway.

(Pls. refer to the travel plan mentioned in TOR. Payment will be made upon successful completion of IPC training in each location. Own arrangement for accommodation, transportation, and related costs for assistant trainer. Please provide separate details for professional fees per training and associated cost for assistant trainer.) |
| * Completion of targeted IPC training and submission of training report after conducting training in Sittwe
 | 1 |  |
| * Completion of targeted IPC training and submission of training report after conducting training in Myitkyina
 | 1 |  |
| * Completion of targeted IPC training and submission of training report after conducting training in Taunggyi
 | 1 |  |
| * Completion of targeted IPC training and submission of training report after conducting training in Lashio
 | 1 |  |
| * Completion of targeted IPC training and submission of training report after conducting training in Magway
 | 1 |  |
| 1. Deliver 3-days training of trainers (ToT) on Accountability to Affected Populations (AAP) for partner staff in three states/regions (Maungdaw, Yangon, Mawlamyine, Magway)

(Pls. refer to the travel plan mentioned in TOR. Payment will be made upon successful completion of AAP training in each location. Own arrangement for accommodation, transportation, and related costs for assistant trainer. Please provide separate details for professional fees per training and associated cost for assistant trainer.) |
| * Completion of targeted AAP training and submission of training report after conducting training in Maungdaw
 | 1 |  |
| * Completion of targeted AAP training and submission of training report after conducting 1st batch training in Yangon
 | 1 |  |
| * Completion of targeted AAP training and submission of training report after conducting training in Mawlamyine
 | 1 |  |
| * Completion of targeted AAP training and submission of training report after conducting training in Magway
 | 1 |  |
| * Completion of targeted AAP training and submission of training report after conducting 2nd batch training in Yangon
 | 1 |  |

**Q3.** **The assignment is scheduled to begin on 1st November 2023 for total of 11 months (remotely working). Please indicate your earliest availability and ability to work continuously for 11 months period.**

**Q4. If not successful in participating in this round of consultancy, would you be interested to be considered for possible future similar consultancy?**