

United Nations Children's Fund

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

Title National Consultant to support strengthening of protection services for women and children	Duty Station: Home based		
Purpose of Activity/Assignment: UNICEF is seeking a consultant to support the Ministry of Women's Empowerment and Child Protection (MOWECP) in strengthening the quality and accessibility of sustainable integrated protection services for women and children in Indonesia.			
Background: The Government of Indonesia (GOI) is making commendable strides in establishing quality, accessible, and comprehensive services for the protection of women and children from violence, as demonstrated by the establishment of integrated protection services for women and children (UPTDPPA). Existing legal frameworks underscore commitment to provide comprehensive prevention and response services to victims of violence. More recently, the new Sexual Violence Crime Act (2022), mandates all districts, cities, and provinces to establish UPTDPPA, thus accelerating ongoing efforts to provide accessible protection services. To date, 216 out of 514 districts/cities have initiated UPTDPPA, under the leadership of the Ministry of Women's Empowerment and Child Protection (MoWECP). MoWECP has been instrumental in supporting the establishment of UPTDPPA through a special allocation fund (DAK) to expedite both the establishment and operationalization of these protection services. However, recent monitoring conducted by Bappenas and MoWECP revealed that not all districts with DAK allocations were able to fully absorb the funds, while at the same time, not all UPTDPPA met national service standards. It is therefore important to strengthen key components of the national standards. This necessitates enhancing capacity in case management, implementing an information system for effective case management, strengthening coordination and network of services, strengthening social service workforce and supporting the efficient utilization of the DAK.			
Scope of Work: <ol style="list-style-type: none"> 1. Support MOWECP in the overall strengthening of the integrated protection services for women and children (UPTDPPA) including the development of assessment tools in compliance to the national service standards (MOWECP's Regulation Number 02/2022). 2. Support capacity building of the social service workforce in line with the Law on Social Work and design mechanism for compliance of child protection services to Prevention of Sexual Abuse and Exploitation (PSEA) and Child Safeguarding and responsive to climate change. 3. Support the development of the design, curriculum and training materials for the implementation of Education and Training for Prevention and Response to Sexual Violence Crime as stipulated under Presidential Decree Number 9/2024 particularly for government service providers and community-based service providers. 4. Provide technical assistance on the overall strengthening of MOWECP's SIMFONI PPA with Primero ensuring the alignment of configuration with the national service standards. 			
Direct supervisor:	Technical supervisor:	Start Date:	End Date:
Child Protection Specialist	Child Protection Specialist	1 June 2024	31 December 2024

Work Assignment Overview (SMART)

Tasks/Milestone	Deliverables/Outputs	Timeline
1. Support MOWECP in the overall strengthening of the integrated protection services for women and children (UPTDPPA) including the development of assessment tools in compliance to the national service standards (MOWECP's Regulation Number 02/2022)	<ul style="list-style-type: none"> • Draft concept note on institutionalizing capacity building for the UPTDPPA service providers • Draft guidelines for assessing compliance to the National Standard (<i>Borang</i>) • Final supervisory framework • Inputs for developing tool for monitoring and in conducting monitoring the implementation of special funding (DAK) allocation to UPDPPA • Report on the progress on the development of the dashboard for UPTDPPA status 	30 Aug 2024
2. Support building capacity of the social service workforce in line with the Law on Social Work and design mechanism for compliance of child protection servicers to Prevention of Sexual Abuse and Exploitation (PSEA) and Child Safeguarding and responsive to climate change.	<ul style="list-style-type: none"> • Training design for integrating PSEA & child safeguarding for service providers • Draft concept on ratio and costing (in reference to the EAPRO initiative) • Report on the process of development of social work profession • Assessment and draft concept note for integrating climate change in social work training 	15 October 2024
3. Support the development of the design, curriculum and training materials for the implementation of Education and Training for Prevention and Response to Sexual Violence Crime as stipulated under Presidential Decree Number 9/2024 particularly for government service providers and community-based service providers. Note: Task will be undertaken in close collaboration with MOWECP, Indonesian Social Work Consortium (KPSI) and other key stakeholders	<ul style="list-style-type: none"> • Draft of the design, curriculum and training materials for the implementation of Education and Training materials for Prevention and Response to Sexual Violence Crime for government service providers and community-based service providers • Final draft of the design, curriculum and training materials for the implementation of Education and Training materials for Prevention and Response to Sexual Violence Crime for government service providers and community-based service providers 	
4. Provide technical assistance on the overall strengthening of MOWECP's SIMFONI PPA with Primero ensuring the alignment to the national service standards	<ul style="list-style-type: none"> • TORs for the training and rollout of the SIMFONI PPA v3 • Final draft of training materials for SIMFONI PPA v.3 which include: <ul style="list-style-type: none"> ✓ operational concepts & definitions. 	20 December 2024

	<ul style="list-style-type: none"> ✓ technical guidelines for conducting the training ✓ user manual ✓ design for case management component based on the assessment 	
5. Submit final report regarding the consultancy	<ul style="list-style-type: none"> • Report on the Training of SIMFONI PPA version 3 both at national and sub national, outlining lessons learned (including support during the trainings) • Summary of results and achievements including challenges, innovation, and recommendation (Maximum 10 pages, excluding annexes) • Online drive link with PPTs, modules, other materials and documentation developed during the consultancy period 	
Minimum Qualifications required:		Knowledge/Expertise/Skills required:
<input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> Ph.D. <input type="checkbox"/> Other <ul style="list-style-type: none"> ▪ Masters' degree on social work, psychology, or related field 		<ul style="list-style-type: none"> ▪ At least 5 years of working experience in service delivery relevant to social welfare, child protection or related field. Practical experience on child protection case management, is an asset. ▪ Extensive technical and practical expertise on capacity building; good communication and facilitation skill an asset. ▪ Demonstrated understanding of government functions to social work reform and child protection and relevant legal framework. ▪ Knowledge on monitoring and evaluation including information management system for child protection. ▪ Strong analytical and writing skills in English. ▪ Fluency in English and Bahasa Indonesia.

¹ Please note that Indonesia has harmonized the rates for national consultants at IDR 1.000.000/night in line with the government and local practices. For international consultants, if they are required to travel to Indonesia, they should include living costs in their lump sum. If they are required to travel within Indonesia, that can be done based on applicable DSA rates or as previously agreed with the consultants.

** Total costs indicated are estimated. Final rate shall follow the "best value for money" principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.