



UNITED NATIONS CHILDREN'S FUND  
SPECIFIC JOB PROFILE (SJP)

## I. Post Information

Job Title: **Chief, Child Survival & Development**  
Supervisor Title/ Level: **Deputy Representative (L4)**  
Organizational Unit: **Programme**  
Post Location: **Senegal**

Job Level: **P4**  
Job Profile No.: **72299**  
CCOG Code:  
Functional Code:  
Job Classification Level: **Level 4**

## II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic, and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education, and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supposing the equitable development of nations.

**Job organizational context:** The Chief, Child Survival and Development reports to the Deputy Representative and is responsible for the Programme addressing child survival and development with an important focus on early childhood development.

**Purpose for the job:** The Chief, Child Survival and Development (CSD) is responsible for managing and supervising all stages of the child survival and development -related program/projects (**maternal and neonatal health, child survival, nutrition, early child development, adolescent health, HIV/AIDS, WASH**), within the country program, from strategic planning and formulation to delivery of results, and for leading and managing the CSD team including establishing plans of action to achieve concrete and sustainable results according to plans, allocation, results based-management approaches and methodology (RBM) and UNICEF's Strategic Plans, standards of performance and accountability framework, and does so in consultation with the Regional Child Survival and Development Adviser.

### **III. Key function, accountabilities and related duties/tasks**

#### **Summary of key functions/accountabilities:**

- 1. Managerial leadership**
- 2. Programme development and planning**
- 3. Programme management, monitoring and quality control of results**
- 4. Advisory services and technical support**
- 5. Advocacy, networking and partnership building**
- 6. Innovation, knowledge management and capacity building**

#### **1. Managerial leadership**

- Establish the annual work plan with the CSD team, set priorities/targets and performance measurement. Monitor work progress and ensure results are achieved according to schedule and performance standards.
- Establish clear individual performance objectives, goals and timelines, and provide timely guidance to enable the team to perform their duties responsibly and efficiently. Plan and ensure timely performance management and assessment of the Team.
- Supervise team members by providing them with clear objectives and goals, direction and guidance: to enable them to perform their duties responsibly, effectively and efficiently.

#### **2. Programme development and planning**

- Plan and provide technical and operational guidance to the preparation/design and conduct update of situation analysis to establish a comprehensive/undated strategic plan for development: design and management of CSD-related programs. Keep abreast of development trends to enhance program management. efficiency and delivery
- Prepare. coordinate and supervise the formulation/design of CSD program recommendation and related documentations as a component of the Country Program establishing clear program goals, objectives. strategies and results based on results-based planning terminology and methodology (RBM)
- Evaluate program recommendation to ensure alignment of CSD program with the overall UNICEF's Strategic Plans and Country Program and coherence/integration with UN Development Assistance Framework (UNDAF), regional strategies and national priorities, plans and competencies.
- Consult and collaborate with internal and external colleagues and partners to provide technical and operational support on program planning, management and implementation and to ensure integration, coherence and harmonization of programs/projects with other UNICEF sectors throughout all stages of programming processes

#### **3. Programme management, monitoring and quality control of results**

- Plan and/or collaborate with internal and external partners to establish monitoring benchmarks, performance indicators and other UNICEF/UN system indicators and measurement to assess/strengthen performance accountability, coherence and delivery of concrete and sustainable results in CSD programs.
- Participate in monitoring and evaluation exercises, program reviews and annual CSD reviews with government and other counterparts to assess progress and to determine required action/interventions to achieve results.
- Prepare/assess monitoring and evaluation reports to identify gaps, strengths/weaknesses in program and management, identify lessons learned and use knowledge gained for development planning and timely intervention to achieve goals.

- Actively monitor programs/projects to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant officials for timely resolution
- Plan, monitor and certify disbursements and control the optimum/appropriate use of program resources (financial, administrative and other assets) confirming compliance with organizational rules, regulations/procedures, standards of accountability and integrity and donor commitments, and ensuring timely reporting and liquidation of resources.
- Prepare mandated and key program/project reports for donors and other partners to keep them informed of program progress.

#### **4. Advisory services and technical support**

- Collaborate/consult with key government officials, NGO partners, UN system partners and other country office partners/donors on policies, strategies and best practices and approaches on health and related issues to support program development planning, management, implementation and delivery of results.
- Participate in program strategic discussions/planning to provide technical advice/contribute policy discussions and agenda setting to promote health and development issues especially in the areas of gender, emergency preparedness, WASH, and maternal, neonatal and child survival and development.
- Prepare policy papers, briefs and other strategic program materials for management use, information and/or consideration.
- Participate in emergency preparedness initiatives program development and contingency planning and/or to respond to emergencies in country or where designated.

#### **5. Advocacy, networking and partnership building**

- Build and strengthen strategic partnerships with health, nutrition, and WASH sector government counterparts, national stakeholders and global partners/allies/donors/academia through active networking, advocacy and effective communication to build capacity, exchange knowledge/expertise and/or promote cooperation and alliances to achieve program goals on children rights and social justice/equity.
- Prepare communication and information materials to highlight program goals, achievements and/or needs to promote awareness, establish partnership/alliances and support fund raising for the CSD program (maternal, neonatal and child survival and development).
- Participate and/or represent UNICEF in appropriate inter-agency (UNCT) discussions and planning on health and related issues to ensure organizational position, interests and priorities are fully considered and integrated in the UNDAF process in development planning and agenda setting. Collaborate with inter-agency partners/colleagues UNDAF planning and preparation of CSD program/projects.

#### **6. Innovation, knowledge management and capacity building**

- Promote critical thinking and innovative approaches and good practices for sustainable CSD program/projects initiatives
- Keep abreast, research, benchmark and implement best and cutting-edge practices in health management and information systems. institutionalize and share best practices and knowledge learned.
- Contribute to the development policies and procedures and introduce innovation and best practices to ensure optimum efficiency and efficacy of sustainable programs and projects.
- Organize, plan and/or implement capacity building initiatives to enhance the competencies of clients/stakeholders to promote sustainable results on CSD related programs/projects.

## IV. Impact of Results

The efficiency and efficacy of program preparation planning and implementation of CSD programs/projects and contributes to the delivery of concrete and sustainable results that directly impact the improvement of the health of the most marginalized and vulnerable women and children in the country, and this in turn contributes to maintaining/enhancing the credibility and ability of UNICEF to continue to provide program services to protect the rights of children, promote greater social equality to enable children to survive, develop and reach their full potential in society.

## V. UNICEF values and competency Required (based on the updated Framework)

### i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

### ii) Core Competencies (For Staff with Supervisory Responsibilities) \*

- Nurtures, Leads and Manages People (2)
- Demonstrates Self Awareness and Ethical Awareness (2)
- Works Collaboratively with others (2)
- Builds and Maintains Partnerships (2)
- Innovates and Embraces Change (2)
- Thinks and Acts Strategically (2)
- Drive to achieve impactful results (2)
- Manages ambiguity and complexity (2)

\*The 7 core competencies are applicable to all employees. However, the competency Nurtures, Leads and Managers people is only applicable to staff who supervise others.

## VI. Recruitment Qualifications

Education:	An Advanced University Degree in public health/nutrition, pediatric health, family health, health research, global/international health, health policy and/or management, environmental health sciences, biostatistics, socio-medical, health education, epidemiology or other health related sciences is required
Experience:	A minimum of 8 years of professional experience in public health/nutrition planning and management and/or in relevant areas of maternal and neonatal health care, nutrition, ECD, health emergency/humanitarian preparedness, at the international level some of which preferably in a developing country is required Relevant experience in health/nutrition

	program/project development and management in any UN system agency or organization is an asset.
Language Requirements:	Fluency in English and French is required. Knowledge of another official UN language (Arabic, Chinese, Russian, or Spanish) or a local language is an asset.