**TEMPLATE FOR FINANCIAL PROPOSAL**

**INDIVIDUAL CONSULTANT as Lead, T4D and Innovations, YuWaah**

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| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)****(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)*** | ***(I = G + H)*** |
| 1. | At least 3 Formal Partnership documents (SOIs/LOIs/email assent) indicating consent for School Innovation Programme (SIP) cycle 2023-24  | By End of July 2023 | 3 trips to states of 2 days each |  |  |  |  |  |
| 2. | At least 3 state specific workplans developed for UPSHIFT – SIP roll out in discussion with respective state govts. | By 11th Sep 2023 | 3 trips to states of 2 days each |  |  |  |  |  |
| 3. | At least 3 State UNISOLVE instances developed and ready for launch, for 2023-24 cycle | By 11th Oct 2023 | 3 trips to states of 2 days each |  |  |  |  |  |
| 4. | Reports developed on status of UPSHIFT implementation across targeted schools and teacher training across at least 3 states  | By 24th Nov 2023 |  |  |  |  |  |  |
| 5. | Report developed on review of the partnerships’ progress based on the joint action plan between YUWAAH, NIF and AIM  | By 22nd Dec 2023 | 5 trips to states of 2 days each |  |  |  |  |  |
|  | Reports developed on status of UPSHIFT course undertaken by students and skills unlocked by students  | By 22nd Jan 2024 | 3 trips to states of 2 days each |  |  |  |  |  |
|  | Vision document for national level scale up of UPSHIFT for Youth (aged 18-29 years) | By 22nd Feb 2024 |  |  |  |  |  |  |
|  | Compendium of Youth-led innovations that have received monetary or in-kind support.  | By 24th Mar 2024 |  |  |  |  |  |  |
|  | Standard operating procedure developed along with needful instructions / documents for facilitating the Transfer of technology. This is vetted by UNICEF.  | By 25th April 2024 |  |  |  |  |  |  |
|  | At least 3 Formal Partnership documents (SOIs/LOIs/email assent) indicating consent for School Innovation Programme (SIP) cycle 2024-25  | By 27th May 2024 | 3 trips to states of 2 days each |  |  |  |  |  |
|  | Translated UPSHIFT modules ready for review by SCERTs of at least 3 states | By 21st June 2024 | 3 trips to states of 2 days each |  |  |  |  |  |
|  | Final Outcome Report carrying status of UPSHIFT implementation across at least 3 states (2023-23 cycle)  | By 22nd July 2024 |  |  |  |  |  |  |
|  | Security audit of both YIP and P2E platforms is completed, and report submitted in accordance with UNICEF requirements and govt. Of India Data Privacy policy is developed and finalised in accordance with UNICEF guidance, GDPR, GOI PDP bill  | By 30th September 2024  | 3 trips to states of 2 days each |  |  |  |  |  |
|  | Organised one National Convening of ecosystem partners to assess partnership progress towards fostering Youth Innovations at Scale  | By 29th November 2024 | 2 trips to states of 2 days each |  |  |  |  |  |
|  | Outcome Report developed on status of UPSHIFT implementation and policy/programme integration at the National level in partnership with AIM, NIF, SCERT and state departments of education  | By 29th December 2024 |  |  |  |  |  |  |
|  | One ‘National Showcase of youth-led Innovations’ organised  | By 30th Jan 2025 |  |  |  |  |  |  |
|  | Standard Operating Procedure developed for in-school curricular integration of UPSHIFT  | By 28th February 2025 |  |  |  |  |  |  |
|  | Proposal and pitch deck for national level scale up of the in-school UPSHIFT model developed  | By 30th April 2025 | 2 trips to states of 2 days each |  |  |  |  |  |
|  | Outcome report carrying results from impact assessment of in-school implementation of UPSHIFT programme on young people.  | By 30th June 2025 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **TOTAL (INR)** |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

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| **Travel details and budget break up for this consultancy** **a. Number of trips = 30** trips**b. Number of total travel days for all trips = 60 days****c. States/Districts where travel is required = To state capitals of Karnataka, Tamil Nadu, Andhra Pradesh, Telangana, Goa, Haryana, Delhi, Punjab, Gujarat** |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) including transfers | 30 trips | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | 60 days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = INR** |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be by economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**