



INDIVIDUAL CONSULTANTS – LONG TERM AGREEMENT (LTA) STRATEGIC ADVISORY SERVICES On Country Support and Government Engagement UNICEF OFFICE OF INNOVATION - GIGA

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfill their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up.

For every child...innovate

UNICEF has a 70-year history of innovating for children. We believe that new approaches, partnerships and technologies that support realizing children's rights are critical to improving their lives.

Background

The Office of Innovation (OoI) is a critical driver of UNICEF's mission, leveraging expertise and resources from across the organization and its partners to address key challenges facing children worldwide. By continuously ideating, testing, and scaling the most impactful solutions, the OoI plays a pivotal role in advancing the Sustainable Development Goals related to children.

Giga (giga.global), an initiative launched in 2019 as a joint effort between UNICEF and ITU (itu.int), seeks to connect every school in the world to the internet, thereby addressing the growing digital divide. With over 75 years of experience in delivering emergency assistance, technical advice, and building systems in health, education, and child protection, UNICEF, through Giga, aims to provide children with access to information, opportunity, and choice. The initiative not only focuses on connectivity but also uses schools as community hubs, creating broader economic and social opportunities.

The Giga team (<https://giga.global/about-us/>) has experience and background in building technology products, finance and investment, design, and infrastructure. It's a global team, with two "centres of gravity" (in Barcelona, Spain and Geneva, Switzerland) with many team members located around the world.

Giga works across three main areas: Mapping, Finance, and Market Influence and Procurement. The Country Engagement Team supports the initiation and implementation of all three areas of Giga's support in countries. The Mapping team maps schools and their connectivity, creating a real-time display of access and need on Project Connect (<https://projectconnect.unicef.org/map>). The Finance team works to create the financing (grant, loan, and investment) for connectivity. The Market Influence and Procurement team works closely with UNICEF Supply Division to support governments through public procurement processes for contracting sustainable, high quality and affordable school connectivity. There are also cross-cutting teams that support on communications, partnerships, staff wellbeing, and operations.



The team functions similar to a tech start-up, but within the United Nations. We aim to have agility and flexibility in how we work and to be driven by real-time data about what we are doing. We also work within the political and global framework of the UN, which means that we can collaborate with policy makers and regulators, governments, civil society, and of course, most closely with our 135 country offices, in everything we do.

You can read more about Giga's work at <https://giga.global/> and by following us on twitter @Gigaglobal

The Country Support and Government Engagement component of Giga is central to achieving its mission. Governments play a pivotal role in supporting school connectivity through policy reform, resource allocation, and fostering partnerships with the private sector. Through close collaboration with national governments, UNICEF Country Offices, and international stakeholders, Giga seeks to create an enabling environment that accelerates school connectivity efforts. This involves direct engagement with ministers, policy makers, and key stakeholders to build the political will necessary to support the deployment of connectivity solutions at scale.

By leveraging high-level advocacy, inter-governmental cooperation, and targeted private sector partnerships, the Country Support and Government Engagement initiative aims to bridge the gap between global ambitions and local execution. Through this Long-Term Agreement (LTA), Giga seeks to partner with experts who can provide ongoing advisory services, supporting governments in aligning their efforts with Giga's global mission, and enabling scalable, sustainable solutions for school connectivity.

Objective / Scope of Work

The objective of this Long-Term Agreement (LTA) is to provide ongoing strategic advisory services to Giga's Country Engagement team, focusing on high-level government advocacy and private sector collaboration to accelerate school connectivity efforts. The consultants under this LTA will offer specialized support in engaging key ministers, promoting the adoption of Giga's strategies, and facilitating government and private sector partnerships to scale school connectivity in priority countries.

The consultant will be called upon for specific tasks as needed under the LTA. These tasks will include:

1. Advocacy for School Connectivity at Government Levels

Provide strategic advisory services to advocate for school connectivity, engaging ministers, deputy ministers, and other high-ranking government officials to support the adoption of Giga's objectives.

2. Inter-Governmental Collaboration and Engagement

Facilitate collaborations between governments and private-sector partners, guiding the implementation of strategies aimed at accelerating school connectivity. Assist in organizing high-level meetings and managing partnerships with organizations like ITU.

3. Custom Country-Specific Strategy Development

Develop tailored strategies for each target country, including roadmaps for implementation, identification of local champions, and recommendations for overcoming key roadblocks in scaling connectivity.



4. Private Sector Engagement

Offer strategic guidance for engaging private sector partners and fostering collaborations that support school connectivity efforts. This includes identifying potential partners, developing engagement plans, and supporting partnership negotiations.

5. Stakeholder Engagement at Key Events

Participate in high-level regional and global events, presenting Giga’s school connectivity goals and engaging key stakeholders in advocacy efforts. Provide advisory reports on outcomes and strategic recommendations following participation in events.

Expected Deliverables could be:

Task	Deliverable	Unit	Unit Rate (USD)	Timeline
1. Advocacy for School Connectivity at Government Levels	Reports and strategic documents outlining advocacy approaches and government engagement plans for target countries.	Per day	\$X/day	Timeline and specific milestones to be defined at the contracting stage
2. Inter-Governmental Collaboration and Engagement	Facilitation of inter-governmental meetings and submission of collaboration strategies, including partnership recommendations.	Per day	\$X/day	Timeline and specific milestones to be defined at the contracting stage
3. Custom Country-Specific Strategy Development	Country-specific strategy reports, including roadmaps, stakeholder maps, and timelines for implementing school connectivity.	Per day	\$X/day	Timeline and specific milestones to be defined at the contracting stage
4. Private Sector Engagement	Strategic guidance documents and engagement plans for private sector partnerships, including identification of potential partners.	Per day	\$X/day	Timeline and specific milestones to be defined at the contracting stage
5. Stakeholder Engagement at Key Events	Advisory reports and strategic recommendations following participation in regional or global stakeholder events.	Per event	\$X/event	Timeline and specific milestones to be defined at the contracting stage

General conditions of Long-Term Agreement and contracts:

1. The Long Term Agreement (LTA) will be established under each task for a period of 24 months with the possibility of renewal for a subsequent year on the same rates, terms and conditions, subject to satisfactory performance evaluation and continuing need for the service. The LTA to be signed will have a fixed fee rate for 24 months. However, UNICEF does not warrant that any quantity of services will be purchased during the term of the LTA.



2. Contracts created against the LTA: Whenever consultancy services are required, details of the requirement/deliverables, including quantities and deadlines, will be presented to the LTA holder.
3. Upon receipt of confirmation of availability and interest in the assignment, a contract will be issued based on the unit prices/fees agreed in the LTA. The consultant must sign the contract prior to the commencement of work.
4. The consultant is responsible for arranging his/her own travel, including visa and travel insurance.
5. The consultant is responsible for his/her own health insurance.
6. Individuals engaged under a consultancy will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein. Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants.
7. Consultants are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

Conditions of payment:

1. Payment will be made after completion of deliverables and submission of invoices for the actual work completed, subject to satisfactory performance.
2. The consultant must submit a financial proposal as part of the application, establishing the fee for the services defined in each task. The quoted fee will remain fixed during the entire period of the Long-Term Agreement.
3. UNICEF reserves the right to withhold payment if the deliverables do not meet the required standards or if there are delays in submission. Payments will be processed only after the deliverables are approved by the relevant Giga team.

Consultant supervisor:

The consultant supervisor will be determined at the contracting stage.

Location:

Remote, with some mission travels to Geneva, Barcelona, and countries working with Giga, which will be determined at the contracting stage.

Responsibilities of the Consultant:

1. The consultant will use their own equipment; laptops, microphones, software and other accessories that may be required for this task.
2. The consultant will not give the content/material or any part thereof, to any third party without the written permission of UNICEF. All components will be a property of UNICEF, and the consultant will not share the same with anyone else.
3. The consultant will not put their own name or logo/emblem on the content / final product. The only organization branding will be UNICEF, if required.



Responsibilities of UNICEF:

1. UNICEF will provide all details pertaining to the activity and the requirements
2. UNICEF will orient the consultant on UNICEF's branding guidelines

Required qualifications, expertise and competencies:

1. Required qualifications:

Education:

An advanced degree, or equivalent, Business Administration, Economics, Finance, International relations, Political Science, Public Administration, Management, or a related field. **A first University Degree in a relevant field combined with 2 additional years of professional experience may be accepted in lieu of an Advanced University Degree.**

Work experience:

- Minimum **A minimum of 10 years of experience at ministerial, deputy ministerial, or other Senior Government level is required.**
- A proven track record in strategic planning, preferably in the fields of education, technology, and international development.
- Excellent communication skills, with the ability to present strategic ideas clearly.
- Ability to work independently and provide actionable recommendations.

Language requirements:

Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

UNICEF Core Values and Competencies:

UNICEF's Core Values of Care, Respect, Integrity, Trust and Accountability and Sustainability (CRITAS) underpin everything we do and how we do it. Get acquainted with Our Values Charter: [UNICEF Values](#)

Core competencies: Demonstrates Self Awareness and Ethical Awareness (1), Work Collaboratively with others (1), Builds and Maintains Partnerships (1), Innovates and Embraces Change (1), Thinks and Acts Strategically (1), Drive to achieve impactful results (1), Manages ambiguity and complexity (1). Familiarize yourself with [our competency framework](#) and its different levels.

Application details:

1. **Cover/motivation letter** in the section *"Please upload your cover letter"*.
2. **Resume** in the section *"Please upload your C.V. / Resume"*.



3. **Degrees and relevant certificates** in the section *“Please upload a copy of your highest level of education certificate”*.
4. **Financial proposal** in the section *“Please upload financial proposals here”*. This document must be submitted in United States Dollars (USD). Please state your consultancy daily fee separately for the roles you would like to be considered.

Technical Evaluation Criteria (With Weights For Each Criteria):

1. The selection of consultants for the LTA will be based on technical evaluation and financial offers in the ratio of 80:20. The criteria for technical evaluation will be as follows:

Criteria	Marks	
	Min	Max
1. Cover Letter – Explaining the motivation for applying and explaining how the qualifications and skill set of the candidate are suitable for this role.	6	10
2. Relevant Educational qualification of the candidate	11	20
3. Relevant work experience	27	50
TOTAL TECHNICAL SCORE The minimum overall qualifying score is 44. Only those candidates who meet the overall qualifying marks of 55 and score the minimum cut-off in each of the above sub-criteria, will be considered technically responsive, and their financials will be opened.	44	80
Financial Score The selection of the consultant will be on the basis of technical evaluation & financial offer in the ratio of 80:20		20
TOTAL		100

2. If no suitable candidate is found, UNICEF reserves the right to advertise this LTA again for an equal period for new candidates.
3. Please note that only those candidates who are shortlisted will be contacted.



CHILD SAFEGUARDING

Is this project/assignment considered as "[Elevated Risk Role](#)" from a child safeguarding perspective?

YES NO. If YES, check all that apply:

Direct contact role YES NO

If yes, please indicate below the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

Child data role YES NO

If yes, please indicate below the number of hours/months of manipulating or transmitting personal identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

The results of this consultancy will be the property of UNICEF and will be used by UNICEF in any way it deems appropriate.

The Consultant must respect the impartiality and independence of UNICEF and the United Nations and in connection with the Contract must neither seek nor accept instructions from anyone other than UNICEF. During the term of the Contract the Consultant must refrain from any conduct that would adversely reflect on UNICEF or the United Nations and must not engage in any activity that is incompatible with the policies, procedures, standards, guidance, and other administrative issuances of UNICEF (together, the "UNICEF Regulatory Framework"). The Consultant must exercise the utmost discretion in all matters relating to the Contract

UNICEF is here to serve the world's most disadvantaged children and our global workforce must reflect the diversity of those children. [The UNICEF family is committed to include everyone](#), irrespective of their race/ethnicity, age, disability, gender identity, sexual orientation, religion, nationality, socio-economic background, or any other personal characteristic.

UNICEF offers [reasonable accommodation](#) for consultants/individual contractors with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF is committed to promote the protection and safeguarding of all children. All selected candidates will, therefore, undergo rigorous reference and background checks, and will be expected to adhere to these standards and principles. Background checks will include the



verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.

Individuals engaged under a consultancy will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants. Consultants are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

Selected consultant who currently works as a government official will not be offered a consultancy contract without the prior written clearance of the Government. Exceptional cases can be reviewed on a case-by-case basis in consultation with DHR and the Ethics Office

The selected consultant is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected consultant is subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. The vaccine mandate, does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

All consultants must complete the following online courses prior to signing their contract with UNICEF Office of Innovation.

1. [Security Awareness Training BSAFE](#)
2. [Ethics and Integrity at UNICEF](#)
3. [Prevention of Sexual Harassment and Abuse of Authority \(PSHAA\)](#)
4. [Prevention of Sexual Exploitation and Abuse \(PSEA\)](#)