

16 June 2022

**UNICEF Office of Research (OoR) Innocenti**

**Terms of Reference**

**Roster of consultants: Social & Economic Policy team**

**Background**

UNICEF Office of Research - Innocenti (OoR) undertakes high-quality research that contributes to UNICEF's strategic goals to improve the lives of children globally. The Office's Social & Economic Policy (SEP) team welcomes applications from people who are interested to work as consultants on research activities in one or more of the following work streams:

1. Research on and impact evaluation of cash transfers and other social protection interventions on children in low- and middle-income countries.
2. Research on strengthening of social protection systems.
3. Research on public finance for children.
4. Research on multidimensional child poverty.
5. Comparative analysis of child well-being in high-income countries.
6. Other research on social and economic policy issues affecting children

**Instructions for applicants**

We welcome applications from candidates globally.

You can apply using the link in this portal and will need to:

1. Complete the standard online application form
2. Attach a CV (no photographs)
3. Attach a covering letter

The covering letter should be no more than two pages, and **must include** the following information which should be clearly stated at the start of the letter:

1. Workstreams (one or more of the six workstreams listed above) for which you wish to be considered and in which you already have substantial expertise. Please ensure that you meet the essential criteria for workstreams that you choose (see attachment).
2. Expertise: Either (a) qualitative and/or (b) quantitative.
3. Work modality: Either (a) medium-term contract (for 6 to 11.5 months usually full-time) and/or (b) shorter or more flexible consultancies.
4. Location: (a) Florence office and/or (b) Remote working.
5. Earliest date and periods of availability for work.
6. All-inclusive daily rate

(please include this in the letter as well as in the application form).

**Any application missing any of the above elements will not be considered.**

**Further information is available in the attached documents:**

1. Description of workstreams and core competencies required.
2. General terms of conditions for individual contractors and consultants.

**Additional information:**

- Contracts will subject to UNICEF General Conditions of Contract for Services Consultants.
- Consultants who are based in Florence will need a valid permit of stay in Italy.
- The Office of Research is not able to cover travel expenses to take on the assignment.
- The work may include incidental travel to participate in field work, workshops or conferences; such travel will be governed by UNICEF travel policies for consultants.