

TERMS OF REFERENCE
CONSULTANT / INDIVIDUAL CONTRACTOR

Section:	Education	Date:	January 2021
Title:	Education in Emergency and Resilience consultant	Duty station:	Home- Based
Reporting to:	Regional Education Advisor	Contract type:	Individual Contractor
Duration:	6 months	Start date:	1 st April 2021

Section	
Background	<p>The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.</p> <p>UNICEF in West and Central Africa is leading the Education in Emergency and resilience action through the strategic key results for children which has been defined based on the priority needs of children in the region with specific targets defined in the regional strategic plan 2018-2021.</p> <p>Education in Emergency and Resilience support the acceleration of results defined by each KRCs, specially during crisis and pandemic. It is mainly related to KRC3&4 (Access, quality education & learning), KRC5 (Child marriage), KRC7 (birth registration), KRC8 (Open defecation).</p>
Regional Context	<p>In West and Central Africa at least 41 million children are out of school – 29 million are in fragile countries such as Burkina Faso, Cameroon, CAR, Chad, DRC, Mali, Niger and Nigeria. In addition, in 2019 more than 12 million children were in need of humanitarian assistance in education, and in 2020 the Pandemic crisis (COVID-19) led to the closure of schools which implied that over 128 million children are temporarily out of school and need to continuing learning through remote learning approaches including digital learning. UNICEF has developed a strategy to respond to the COVID pandemic which promotes innovative ways to deliver remote learning through a wide range of approaches including online learning, television, radio, as well as provision of printed material to those in low connectivity areas. Since January 2021 all school are open in all 24 countries in West and Central Africa, however many concerns remain regarding possible growing number of countries that have experienced the new strain of COVID virus (which seems to be more aggressive), and/or an increase of cases. Schools could potentially act as a conduit for the spread of the virus leading to possible new closure.</p> <p>To this situation the West and Central Africa region, especially the Sahel and costal countries continue to face conflict and political instability that affect the life and the education of millions of children.</p>
Objectives	The objective of this consultancy is to provide technical assistance, quality assurance and oversight of EIE/Resilience in education to support 24 countries remotely in the region.
Scope of work with key activities	<p>This consultancy will fill a critical gap in human resources in UNICEF WCA regional office while the office recruits the EIE and Resilience Specialist based in Dakar. The consultant will be home-based, working under the supervision of the Regional Education Adviser.</p> <p>The EiE and Resilience consultant will be mainly in charge of:</p> <ol style="list-style-type: none"> 1. Provide technical assistance to regional and country offices on Education in Emergency and Resilience Sahel Strategy implementation: In support of regional education team the consultant will identify with the 10 Sahel CO the action and activities of

	<p>the EiE and Resilience strategy that are included in the CO workplan. Support in the development of CO proposal for fundraising based on the Regional Concept note developed (2 CO per months)</p> <ol style="list-style-type: none"> 2. Orient and Handover the Digital Learning Portfolio to the P4-Quality Education and the TA/Digital Learning Specialist: In support of regional education team the consultant will provide a detailed orientation and hand over of the Digital Learning portfolio to the P4-Quality Education and the TA/Digital Learning Specialist by a 5 days zoom meeting during the month of April 2021 3. Coordinate the R-EiE WG: In support of regional coordination of EiE, ensure the continuation of activities, the consultant will coordinate in the R-EiE WG monthly meetings, and participate in the SAG meeting when called. 4. Play the role of EiE and Resilience Specialist and facilitate the integration of the newly recruited EiE and Resilience specialist into the ETT portfolio: Participate in the monthly and ad hoc ETT meetings in support of the Regional Education Advisor, providing update of the situation of EiE. Prepare for the Regional Education Advisor a quarterly report based on the RO/CO dashboards on situation and results on EiE response. 5. Play the role of Focal point for the implementation of partnership programmes and facilitate the integration of the newly recruited EiE and Resilience specialist into the EiE and Resilience portfolio: The consultant will support the implementation of the BMZ regional component, WFP-UNICEF and UNHCR (Blue-Print) partnership, and ECW regional joint proposal; Support the implementation of the ECW regional component of the Central Sahel MYRP; Support the implementation of the BMZ regional component in collaboration with other members of the Regional Education team; Support the follow up and implementation of the WFP-UNICEF and Blue-Print UNHCR partnership. 6. Play the role of EiE and Resilience Specialist and facilitate the integration of the newly recruited EiE and Resilience specialist into the HAC portfolio: The consultant will continue to be FP for the CO that implement a HAC and provide Technical support; Monitoring of the use of the monitoring system set up (excel table and Dashboard for CO) on HAC and Education Cluster indicators; Technical support to CO based on the support plan developed; 7. Handover of EiE and Resilience portfolio to the newly recruited EiE and Resilience Specialist: The consultant will set 3-5 days meeting with the EiE specialist for the handover of the EiE and Resilience Portfolio, 		
Deliverable and schedules	Scope of work and Key activities	Deliverable	Date
	Identify which regional support activities of the Sahel and COVID Response Strategies to the CO plans will be implemented in 2021 and ensure their integration in the updated UNICEF and joint R-EiE/SDG4 workplans	ZOOM discussion with the 10 CO for identification of action to be implemented in 2021	30-Apr-21
		Analysis report of Action included in CO workplans for 2021	30-Apr-21
	Support in the development of CO proposal for fundraising based on the Regional Concept note developed	Set a calendar for the development of CO concept note based on the EiE and Resilience strategy in collaboration with Education chief and partnership unit at CO	30-Apr-21
		Development of 2 Concept notes in collaboration with Education team and partnership team at CO level per months	30-Sep-21
	Provide support to the Alternative Pathway Specialist on Digital learning, in order to ensure a hand over of all file and status.	Satisfactory report from the Alternative Pathway Specialist	30-Apr-21
	Set a 5 days meeting with the newly recruited Alternative Pathway Specialist on Digital learning for the handover of the Digital Learning Portfolio	Report of the 5 days meeting and recording of the zoom meeting	30-Apr-21
	Facilitate and coordinate the monthly meeting, of the Regional EiE Working Group	Minutes of the meeting and recording of the zoom	From April to September 2021
	Continue to play the role of coordinator in the R-EiE WG meeting every last Monday of each month	Minutes of the meeting and recording of the zoom	From April to September 2021
	Participate in the SAG meeting of the R-EiE WG,	Minutes of the meeting and recording of the zoom	From April to September 2021

	Participate in the monthly and <i>ad hoc</i> ETT meeting in support to the Regional Education Advisor,	Minutes of the meeting and recording of the zoom	30 April 2021; 2021; 30 June 2021; 30 July 2021 30 September
	Support the implementation of the ECW regional component of the Central Sahel MYRP,	Minutes of the meeting and recording of the zoom and deliverable of action according to the joint plan	30 April 2021; 2021; 30 June 2021; 30 July 2021 30 September
	Support the implementation of the BMZ regional component until a designated person in the section will take over the responsibility	Minutes of the meeting and recording of the zoom a	30 April 2021; 2021; 30 June 2021; 30 July 2021 30 September
	Support the follow up and implementation of the WFP-UNICEF and BluePrint UNHCR partnership	Minutes of the meeting and recording of the zoom and deliverable of action according to the joint plan	30 April 2021; 2021; 30 June 2021; 30 July 2021 30 September
	Continue to be FP for the CO that implement a HAC and provide Technical support	ZOOM discussion with the CO for set a support plan	30 April 2021; 2021; 30 June 2021; 30 July 2021 30 September
	Monitoring of the use of the monitoring system set up (excel table and Dashboard for CO) on HAC and Education Cluster indicators	Monitoring training of the use of the monitoring system on EiE of the set of Dashboard to CO; and ZOOM meeting for explanation to CO	30 April 2021; 2021; 30 September
	Technical support to CO based on the support plan developed	Minutes of the meeting and recording of the zoom a	30 April 2021; 2021; 30 September
	Developed a comprehensive final report	Delivery of final report	30 September
Timing	The consultancy is a 6-month part-time contract, home based.		
Reporting Requirements	<p>The consultant will report to The Regional Education Advisor</p> <p>The consultation will be home based</p> <p>Payment will be made upon satisfactory completion of deliverables based on the approved workplan. The consultant will be receiving monthly payments (16.6% each months) that will be made against agreed deliverables submission and a summary of consultation activities</p>		
Profile Requirements	<ul style="list-style-type: none"> • An advanced university degree in Developmental Psychology, Education, Social Sciences or Public Health • At least 10 years of experience in the area of EiE advocacy, awareness, programme management and programme design • Relevant professional work experience at national and international levels in the social development field, and specifically in EiE. • Experience in and knowledge of community based and or multisectoral programs and Central Africa region. • Ability to work independently. • Excellent analytical, communication, writing skills in French or English language. • Experience in and knowledge of UNICEF programs at the country and/or regional levels • Experience in and knowledge of education systems and policies (e.g. national policy/strategy/budgeting development processes) would be an added advantage. • Familiar with UN System and UNICEF policy and programme procedures • Fluent in both French and English 		
Administrative Issues	<p>The consultancy is a 6-month part-time contract, home based, and the consultant will need to provide his/her own laptop</p> <p>The Supervisor of this consultancy will be Cecilia Baldeh, Regional Education Advisor</p> <p>The consultant will have a monthly-based meeting will be organized with a larger regional team to discuss on the deliverables submitted and a follow-up of progress made.</p>		