**FINANCIAL PROPOSAL**

**Consultant for Mental Health & Psychosocial Support (re-advertised)**

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| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)**  **(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)\**** | ***(I = G + H)*** |
| 1. | Gantt chart capturing Joint action programme of YuWaah and UNICEF carrying activities, timelines, and outcome indicators **FY 2024-2025** | 16 Oct 2024 | NA |  |  |  |  |  |
| 2 | Agenda for National Conclave; Outcome report | 10 Nov 2024 | NA |  |  |  |  |  |
| 3 | Rolling Workplan FY 2024-25 on Mental Health and Wellbeing programming for adolescents and young people based in schools | 15 Dec 2024 | NA |  |  |  |  |  |
| 4 | Report (desk research – pan India) on best practices on enabling mental wellbeing through school systems | 5 Jan 2025 | NA |  |  |  |  |  |
| 5 | National Guideline document developed for implementation of MHPSS in schools for young people | 30 Jan 2025 | 1 trip of 3 days |  |  |  |  |  |
| 6 | Terms of Reference (TOR) developed for review group members/meeting attendees  Document carrying Minutes of the meeting for at least 3 meetings conducted with all stakeholders | 15 Feb 2025 | NA |  |  |  |  |  |
| 7 | Master strategy note customized to meet at least 3 donor agendas; Pitch deck outlining YuWaah’s Mental Health and Wellbeing programming for young people | 01 Mar 2025 | NA |  |  |  |  |  |
| 8 | Budget summary table for proposed allocation on school systems strengthening | 13 Mar 2025 | NA |  |  |  |  |  |
| 9 | One training manual for teachers & administrators carrying Table of contents, content outline and activities of training | 10 Apr 2025 | NA |  |  |  |  |  |
| 10 | One training manual for front-line workers carrying Table of ontents, content outline and activities of training | 4 May 2025 | 1 trip of 3 days |  |  |  |  |  |
| 11 | Proposal carrying key activities and costed implementation plan of partner on innovative solution | 25 May 2025 | 1 trip of 3 days |  |  |  |  |  |
| 12 | Proposal carrying key activities and costed implementation plan of partner on innovative solution | 15 Jun 2025 | NA |  |  |  |  |  |
| 13 | Report on structure and resources for online course | 11 Jul 2025 | NA |  |  |  |  |  |
| 14 | Study background, objective, methodology, literature review and potential application and dissemination plans detailed for At least 3 knowledge products | 30 Jul 2025 | NA |  |  |  |  |  |
| 15 | Comprehensive resource package (helpline, IEC, referrals, training chapters, screening scripts etc ) creation for adolescent/ youth facing functionaries who engage adolescent and youth beneficiaries across learning, skilling, career guidance, volunteering, and livelihood gain access to MHPSS information services. | 5 Sep 2025 | 1 trip of 3 days |  |  |  |  |  |
| 16 | Strategy note; Operationalization plan on communications and advocacy on mental health and psychosocial support | 27 Sep 2025 | 1 trip of 3 days |  |  |  |  |  |
| 17 | Note on consortium containing vision, plan of action, and objectives of consortium | 23 Oct 2025 | NA |  |  |  |  |  |
| 18 | Comprehensive Index of stakeholders carrying information regarding their priorities, influence, benefits and risks and overall value proposition | 6 Nov 2025 | NA |  |  |  |  |  |
| 19 | A partner monitoring matrix carrying Partner contact details, proposed deliverables, status of partnership and timelines. | 30 Nov 2025 | NA |  |  |  |  |  |
| 20 | Document / report with Meeting agenda and Minutes of meetings | 20 Dec 2025 | NA |  |  |  |  |  |
| 21 | TOC visual representation alongside narrative detailed in the form of a PPT | 22 Jan 2026 | NA |  |  |  |  |  |
| 22 | Document/report with Meeting agenda and Minutes of meetings of multi-stakeholder partners towards mapping common minimum program for joint action on MHPSS FY 2025-26 | 17 Feb 2026 | NA |  |  |  |  |  |
| 23 | Document/report with Meeting agenda and Minutes of meetings for developing a joint workplan and responsibilities for a comprehensive campaign on mental health | 27 Feb 2026 | NA |  |  |  |  |  |
| 24 | PPT Deck + concept note carrying details of omni channel Campaign engagement strategy | 28 Mar 2026 | NA |  |  |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

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| --- | --- | --- | --- | --- |
| **Travel details and budget break up for this consultancy**  **a. Number of trips = 5 trips**  **b. Number of total travel days for all trips = 15 days**  **c. States/Districts where travel is required = Chattisgarh, Mumbai & Kerala** | | | | |
| **S.No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) including transfers | 5 trips | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | 15 days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = INR** | | |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be by economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**