

## TERMS OF REFERENCE

<b>Title:</b>	Programme Specialist – Humanitarian Cash Transfers and Shock-Responsive Social Protection (SRSP)
<b>Level:</b>	P-3
<b>Appointment Type:</b>	Temporary Appointment
<b>Duration:</b>	364 days
<b>Duty Station:</b>	Abuja, Nigeria
<b>Reporting to:</b>	Emergency Manager

UNICEF works in some of the world's toughest places to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfil their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up. For every child, a childhood.

### **For every child, safety**

In Nigeria, UNICEF works in a complex humanitarian and development setting to fulfill and protect children's rights in partnership with the government, civil society, children, and families. UNICEF Nigeria is one of the largest UNICEF Country Offices globally - **click the link to learn more about UNICEF in**

**Nigeria:** <https://www.unicef.org/nigeria/>.

## **BACKGROUND**

Climate shocks contribute significantly to humanitarian needs and lead to poverty and food and nutrition insecurity, in addition to health and longer-term recovery challenges. Nigeria is regularly affected by multiple hazards, such as floods. Due to climate change, the intensity and frequency of floods have increased over the years, with Nigeria having experienced the most devastating floods in a decade in 2022. Low-income households are the most vulnerable to natural disasters. In 2016, the Nigerian government rolled out a comprehensive National Social Safety Net Programme (NASSP). In view of mitigating the impact of climate shocks on vulnerable families, UNICEF leverages the opportunities of the National Social Safety Net Programme to strengthen the shock-responsive nature of the social protection system via the engagement of all relevant stakeholders.

### **How can you make a difference?**

Under the general supervision of the Emergency Manager, the Programme Specialist – Humanitarian Cash Transfers and Shock-Responsive Social Protection, will build on the lessons learned from an anticipatory action pilot carried out in Kaduna State in Northwest Nigeria in 2022 by rolling out a cash preparedness initiative in Jigawa State, also in Northwest Nigeria.

The Programme Specialist shall also provide strategic guidance to enable the country office to engage relevant national and local authorities in view of strengthening the government's shock-responsive nature of social protection systems. Finally, the Programme Specialist

### **Summary of key functions/ accountabilities:**

**1. Project Design and Coordination:** Serves as project coordinator of the cash preparedness interventions in Jigawa State, Northwest Nigeria, as well as other humanitarian cash transfers or shock-responsive social protection interventions as applicable; and is responsible for the intervention design, management of implementing partner (contract and tracking of timely and quality deliverables), project planning and

implementation via updated project workplan, monitoring of programme/ project activities, data analysis and documentation of lessons learned, donor reporting, accountability to affected populations (AAP) in cash interventions, and facilitate the publication of learning on project outcomes.

2. **Monitor cash-related budgets** and ensure that all budgeted resources are requested, disbursed, utilized, and reported in accordance with the implementation timelines and commitments.
3. **Provide strategic guidance** in close coordination with the Social Policy Section, to enable the country office to engage all relevant government authorities, in view of strengthening the government's capacity at federal and state level to operationalize shock-responsive social protection.
4. **Ensure internal coordination and mapping** of humanitarian cash transfers and shock-responsive social protection initiatives across the country office as needed. In support of the Social Policy Section, contribute to the development of the country office cash strategy.
5. **Strengthen fundraising**, by drafting donor proposals to expand the country office's operational footprint on humanitarian cash transfers and shock-responsive social protection, and build and maintain partnerships with cash transfer and social protection experts among Member States.
6. **Inter-agency participation in cash transfer and shock-responsive social protection fora**, such as the National Cash Transfer Working Group, and the Northwest Cash Working Group: Actively participate in inter-agency fora to advance the sector's knowledge and ability to effectively address vulnerable people's needs via the strengthening of national systems where possible.
7. **Track the risk management components of cash transfers**, in close coordination with the social policy, supply, and finance sections of the country office. Garner thereby the opportunities of the country office's recent establishment of the Humanitarian Cash Operations and Programme Eco-System (HOPE) – UNICEF's Management Information System for cash transfers to individuals. Also, ensure that applicable Harmonized Approach to Cash Transfers (HACT) risk management measures are implemented, and coordination with relevant teams, explore efficiencies where possible.
8. **Follow and enhance learning of the country office**, by following global and regional initiatives and innovations on humanitarian cash transfers and shock-responsive social protection. Identify cash-related bottlenecks and provide solution options to the manager.
9. **Undertake field visits** as needed to monitor humanitarian cash transfers, and thereby ensure accountability.
10. **Perform other duties** within reason, as needed.

**To qualify as an advocate for every child, you will have...**

- Advanced University degree in one of the following fields: social sciences, public administration, international law, international relations, international development, economics, business administration or other related disciplines. A relevant first-level university degree (Bachelor's), plus 2 years of relevant work experience, may be accepted in lieu of the advanced university degree.
- A minimum of five years of professional experience at the national and international levels in programme/project development, humanitarian cash transfers, and social protection.
- Previous experience with humanitarian cash transfers and/or shock-responsive social protection programming is required.

- Project management experience is highly desirable.
- Government engagement on issues related to social protection or humanitarian coordination is highly desirable.
- Work experience in an emergency context is an asset.
- Ability to multi-task and work under tight deadlines.
- Ability to take initiative, work independently, identify solutions to overcome bottlenecks, and deliver high quality results on time.
- Fluency in English is required. Knowledge of a local language is an asset.

**The UNICEF competencies required for this post are...**

- Demonstrates Self Awareness and Ethical Awareness (2)
- Works Collaboratively with others (2)
- Builds and Maintains Partnerships (2)
- Innovates and Embraces Change (2)
- Thinks and Acts Strategically (2)
- Drives to achieve impactful results (2)
- Manages ambiguity and complexity (2)

Functional Competencies

- Builds and maintains partnerships - (II)
- Thinks and acts strategically - (II)
- Drive to achieve results for impact - (II)
- Works collaboratively with others - (II)

To view our competency framework, please visit it at: <https://unicef.sharepoint.com/:b:/r/sites/DHR-UCF/SiteAssets/SitePages/DHR-UCF/Competency%20Framework%20Brochure.pdf?csf=1&web=1&e=IPggb>