

**UNITED NATIONS CHILDREN'S FUND  
TOR**

<p><b>DUTY STATION: Bujumbura, Burundi</b>  <b>SECTION: Health</b>  <b>LEVEL: P-3,</b>  <b>TYPE OF CONTRACT: Temporary Appointment</b>  <b>DURATION: 364 days</b>  <b>TITLE: Cold Chain Specialist</b></p>	
<p><b>PURPOSE OF POST:</b> Under the direct supervision of the Health Specialist, the incumbent administers the immunization cold chain and logistics supply operations in support of Health programme objectives. Responsible for effective planning, implementation, monitoring and evaluation of the EVM plan in Burundi, ensure deployment and maintenance of the cold chain at central, provincial, and operational level including solar refrigerator, ensure forecasting of vaccines and injection devices for routine and SIAs, train health staff on vaccine and cold chain management, while also ensuring close mentoring of the implementation of EPI interventions in the field, in support of the Country Programme.</p>	<p><b>REPORTS TO:</b> Health Specialist</p> <p><b>NUMBER/LEVEL OF POSTS SUPERVISED: 0</b></p>
<p><b>KEY FUNCTIONS, ACCOUNTABILITIES AND RELATED DUTIES/TASKS</b></p> <ul style="list-style-type: none"> <li>- Conduct a quarterly assessment on implementation of the Cold Chain Rehabilitation Plan; Identify documents with local and international standards. carefully evaluated reference to existing standards and that the requirements of all relevant stakeholders are taken into consideration.</li> <li>- Support the delivery and installation of new cold chain equipment acquired with funding from Gavi (CDS3, CCEOP, RSS4), UNICEF, World Bank and CDC Africa as part of the implementation of the Rehabilitation Plan 2023-2027.</li> <li>- Support the expansion of the use of remote temperature monitoring devices to all health centres in the country and train staff in their use;</li> <li>- Support the biannual update of the national inventory of cold chain equipment;</li> <li>- Work with the national immunization supply chain Logistic Work Group (LWG) and identify public and private sector offices, organizations and expertise which have direct and indirect responsibilities; accountable for public sector property management and disposal of these cold chain equipment (CCE).</li> <li>- Liaise with the UNICEF Country Office Supply Unit on all health sector purchase and service requests.</li> <li>- Liaise with the Supply Unit to monitor purchase requests and deliveries of vaccines and cold chain equipment.</li> <li>- Ensure timely preparation and submission of vaccine and equipment arrival reports.</li> <li>- Ensure the establishment of a dashboard at central level to monitor supply chain performance indicators.</li> </ul>	<p><b>QUALIFICATIONS &amp; COMPETENCIES</b></p> <p><b><u>Education:</u></b> Advance University Degree in biomedical, electrical, and mechanical engineering or other hazardous substance and environmental protection related sciences is required.</p> <p><b><u>Work Experience:</u></b> A Minimum of five years' experience is required in managing cold chain and medical waste management /hazardous substance and chemical waste management/ at different level and knowledge of National Regulatory and Environmental Laws and Guidelines are required.</p> <p><b><u>Language:</u></b> Fluency in French and and working knowledge of English are required are required. Knowledge of another official UN language (Arabic, Chinese, Russian or Spanish) or a local language is an asset.</p> <p><b><u>Core Values</u></b></p> <ul style="list-style-type: none"> <li>• Care</li> <li>• Respect</li> <li>• Integrity</li> <li>• Trust</li> <li>• Accountability</li> </ul>

<ul style="list-style-type: none"> <li>- Support the implementation of the improved</li> <li>- Identify and review policies, guidelines and procedures related to public sector property management, cold chain, environment etc.</li> <li>- Explore sources and identify technology for decommissioning feasible for the locality- for national and further health administration levels.</li> <li>- Develop guideline/protocol – which provide an easily and accessible decommissioning methods/deposal method - economically and environmentally sound disposal mechanism, which could be adopted at all levels of the immunization supply chain levels.</li> <li>- A national consultation process may be required prior to adoption of a standards to ensure the disposal methods are responsive to the national and local contexts</li> </ul>	<ul style="list-style-type: none"> <li>• Sustainability</li> </ul> <p><b><u>Core Competencies</u></b></p> <ul style="list-style-type: none"> <li>• Demonstrates Self Awareness and Ethical Awareness (1)</li> <li>• Works Collaboratively with others (1)</li> <li>• Builds and Maintains Partnerships (1)</li> <li>• Innovates and Embraces Change (1)</li> <li>• Thinks and Acts Strategically (1)</li> <li>• Drive to achieve impactful results (1)</li> <li>• Manages ambiguity and complexity (1)</li> </ul>
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**APPROVED BY:** \_\_\_\_\_  
**Chief of Section      Head of Office**

**Date:** \_\_\_\_\_